

Western Lane Fire and EMS Authority



Job Description

TITLE: Firefighter / Paramedic

EFFECTIVE: 09/01/2026

REPORTS TO: Station Officer

REVISED:

SALARY RANGE: Per Collective Bargaining Agreement

CIVIL SERVICE CLASSIFICATION: Firefighter / Paramedic

REPRESENTATION: Career Firefighter/Paramedics are represented by IAFF Local 851

JOB SUMMARY

Responds to fire alarms, medical emergencies, and other calls to protect life and property; participates in fire prevention, training, and station and equipment maintenance activities; receives general supervision from higher level supervisory and management staff and exercises functional and technical supervision over assigned staff. This job description applies to full-time, part-time, and reserve Firefighter / Paramedics.

ESSENTIAL JOB FUNCTIONS

- Respond to fire alarms with assigned company; lay and connect hose; operate pumping apparatus; hold nozzles and direct water streams; raise and climb ladders.
- Ventilate burning structures; enter buildings to evacuate occupants.
- Respond to a variety of general emergency rescue calls including auto accidents, wildland and structural fires, medical calls, and search and rescue incidents.
- Operate a variety of portable firefighting equipment including extinguishers, pike poles, hand lines, smoke ejectors, salvage covers, forcible entry tools, self-contained breathing apparatus, aerial ladder equipment, emergency medical and other rescue equipment.
- Serve as a paramedic responding to emergency medical incidents, analyzing and taking command of patient care, with full responsibility for the patient(s) until relieved by proper medical personnel.
- The ability to perform and properly document all tasks expected of an EMS Provider.
- Administer medical aid at medical emergencies; applies techniques for the control of bleeding; and utilizes immobilization techniques to stabilize patient.
- Respond to hazardous materials incidents; secure hazardous material scenes and identifies spilled chemicals and other materials posing danger to the public; participate in hazardous materials mitigation activities.
- Participate in fire drills and attends training sessions which include firefighting techniques, emergency medical care, and the proper use of all equipment and related tools.
- Detect and preserve evidence at a fire scene and participates in determining fire origins and causes.
- Participate in station and vehicle maintenance work.
- Perform related duties and responsibilities as required.

- Demonstrates courteous and cooperative behavior when interacting with elected officials, public, and staff; acts in a manner that promotes a harmonious and effective workplace environment.

PERIPHERAL DUTIES

- Assists in department administrative activities as assigned.
- Assists in training new employees as assigned.
- May assist with basic fire inspections.

REQUIRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES

- A valid Oregon Driver's License is required within six months of hire
- Possess and maintain current CPR certification
- Possess and maintain current ACLS card
- Possess and maintain current PALS certification
- Valid Oregon or National Registry Paramedic certification. Candidate must have reciprocity with the State of Oregon established prior to hire date
- NFPA Firefighter 1 certification or higher
- NFPA Hazardous Materials Operations certification or higher
- ICS 100, 200, 700, and 800

PREFERRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES

Certification as a Critical Care Paramedic or Flight Paramedic

The following IFSAC or Oregon DPSST certifications:

- Firefighter 2
- Fire Officer 1
- Fire Instructor 1
- Apparatus - Driver/Operator
- Apparatus - Pumper

EQUIPMENT

Operates office equipment, such as computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Due to the nature of this job, reasonable accommodations will not be made to enable individuals with disabilities to perform the essential functions. Firefighting and providing medical care in emergency situations is performed in hazardous conditions making a physical ability to do the job a safety requirement. Therefore, Firefighter / Paramedics shall be fit for duty.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands and fingers to feel, handle, or operate objects, tools, or controls; and reach with hands and arms. The

employee is occasionally required to sit, climb, balance, stoop, kneel, crouch, crawl, talk, hear, taste and smell.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 130 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

CONDITIONS OF EMPLOYMENT

- New hires from outside the organization:
 - Pass a Criminal Background and Reference Check
 - Pass a psychological screening exam
 - Successful completion of the Authority Physical Ability Exam or current CPAT certificate
 - Successful completion of a medical / physical exam in accordance with NFPA 1582
 - Pass Pre-Employment Drug Screening

RESIDENCY REQUIREMENTS

At this time there are no residency requirements for this position.

The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employee and the Authority. This job description is subject to change by the Fire and EMS Chief as needed.