

**Western Lane Fire and EMS Authority  
Siuslaw Valley Fire and Rescue  
Western Lane Ambulance District  
2625 Highway 101 North, Florence, OR 97439**

**Combined SVFR, WLAD, and WLFEA Budget Committee Meeting, April 10, 2025, at 5:30 p.m.**

This meeting was an in-person and teleconference through Zoom.

**WLAD BOARD DIRECTORS and COMMITTEE MEMBERS PRESENT:**

Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer

**SVFR BOARD DIRECTORS and COMMITTEE MEMBERS PRESENT:**

Directors Laurie Heppel, David Carrillo, and Keith Stanton, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, and Stephanie Restrepo

**WLFEA BOARD DIRECTORS and COMMITTEE MEMBERS PRESENT:**

Directors Mike Webb, Cindy Russell, Laurie Heppel, David Carrillo, and Keith Stanton Committee Members: Ron Thompson, George Lydick, Karin Guy, Suzy Lacer, Mary Kaufman, Erin Looney, Timothy Kelly, and Stephanie Restrepo

**Staff Present:** Fire and EMS Chief Michael Schick, Office Manager Trish Lutgen, and Deputy Chief Rob Chance

**Chief Schick called the meeting to order at 5:42 p.m. Roll Call, quorums established for SVFR, WLAD, and WLFEA.**

**Review of Purpose, Process, Duties, Budget Document, and Property Taxes:**

Trish reviewed the purpose, process, and duties of the budget committee for the new members. She made sure that all members had a complete budget packet and reviewed the budget worksheets. The process of estimating property taxes and the tax limitations were reviewed. SVFR has a permanent tax rate of 1.5417 per \$1000. WLAD has a permanent tax rate of .3198 per \$1000 and a local option levy of .4500 per \$1000.

**Nominate and Appoint Budget Committee Chairperson:**

**WLAD: BC Member Suzy Lacer nominated BC Member George Lydick to be the Budget Committee Chairperson. Director Cindy Russell seconded. Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were in favor.**

**SVFR: BC Member Erin Looney nominated BC Member Stephanie Restrepo to be the Budget Committee Chairperson. BC Member Timothy Kelly seconded. Directors Laurie Heppel, David Carrillo, and Keith Stanton, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, and Stephanie Restrepo were in favor.**

**Approval of Prior Year Minutes:**

**SVFR: BC Member Stephanie Restrepo stated that she was listed as a director on the second motion instead of a Budget Committee Member. BC Member Stephanie Restrepo made a motion to approve the Budget Committee Meeting Minutes with the change from April 11, 2024. Director Keith Stanton seconded. BC Member Mary Kaufman abstained and Directors Laurie Heppel, David Carrillo, and Keith Stanton, Committee Members: Erin Looney, Timothy Kelly and Stephanie Restrepo were all in favor, motion passed.**

**WLAD:** Director Cindy Russell made a motion to approve the Budget Committee Meeting Minutes from April 18, 2024. BC Member Suzy Lacer seconded. Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, motion passed.

**WLFEA:** Director Cindy Russell made a motion to approve the Budget Committee Meeting Minutes from April 25, 2024. Director Mike Webb seconded. BC Member Mary Kaufman abstained, and Directors Laurie Heppel, David Carrillo, Keith Stanton, Mike Webb, and Cindy Russell, Committee Members: Erin Looney, Timothy Kelly, Stephanie Restrepo, Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, motion passed.

**Hear Public Comments:** Public comment was opened at 5:54. There was no public comment received prior to the budget committee meeting, and there was no public comment online or in person. Public comment closed at 5:55.

**Receive Budget Document and Hear Budget Message:**

Chief Schick presented his budget message and asked the BC Members to review and provide feedback for the SVFR, WLAD, and WLFEA budgets. Chief Schick believes the financial future will remain stable for all three entities. Projected expenditures from both SVFR and WLAD's Capital Replacement plans are anticipated to increase in FY 2025-26 as there are several large expenditures planned. The authority is recommending the dissolution of WLAD's current Capital Equipment Fund and add three additional funds that are more specific in purpose. All three entities moved to a Modified Cash basis of accounting on July 1, 2024, which is believed to result in additional financial transparency.

**FY2025-26 SVFR, WLAD, and WLFEA BUDGET PRESENTATION:**

Trish presented SVFR, WLAD, and WLFEA budgets. WLAD had a last-minute change where the agency was reducing the QRT Support and Training in the LifeMed Fund by \$5000 to assist in paying for SwissHome Deadwood's increase in dispatch fees out of WLFEA's general fund.

**2025-26 Siuslaw Valley Fire & Rescue District Budget Committee Motions:**

- **BC Member Timothy Kelly made a motion to approve the SVFR 2025-26 Lane County permanent tax rate of \$1.5417 per \$1,000.00. BC Member Erin Looney seconded. Directors Laurie Heppel, David Carrillo, and Keith Stanton, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, and Stephanie Restrepo were all in favor, motion passed.**
- **BC Member Stephanie Restrepo made a motion to approve the SVFR 2025-26 Douglas County permanent tax rate of \$1.5417 per \$1,000.00. Director Keith Stanton seconded. Directors Laurie Heppel, David Carrillo, and Keith Stanton, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, and Stephanie Restrepo were all in favor, motion passed.**
- **BC Member Erin Looney made a motion to approve the proposed 2025-26 budget with the General Fund resources of \$4,203,817 and General Fund requirements of \$4,203,817. BC Member Mary Kauffman seconded. Directors Laurie Heppel, David Carrillo, and Keith Stanton, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, and Stephanie Restrepo were all in favor, motion passed.**
- **BC Member Erin Looney made a motion to approve the proposed 2025-26 budget with the Equipment Fund resources of \$619,310 and Equipment Fund requirements of \$619,310. BC Member Stephanie**

**Restrepo seconded. Directors Laurie Heppel, David Carrillo, and Keith Stanton, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, and Stephanie Restrepo were all in favor, motion passed.**

- **Director Stanton made a motion to approve the proposed 2025-26 budget with the Properties & Facilities Fund resources of \$686,586 and Properties & Facilities Fund requirements of \$686,586. BC Member Timothy Kelly seconded. Directors Laurie Heppel, David Carrillo, and Keith Stanton, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, and Stephanie Restrepo were all in favor, motion passed.**
- **BC Member Stephanie Restrepo made a motion to approve the proposed 2025-26 budget with the Apparatus Fund resources of \$120,000 and Apparatus Fund requirements of \$120,000. BC Member Mary Kauffman seconded. Directors Laurie Heppel, David Carrillo, and Keith Stanton, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, and Stephanie Restrepo were all in favor, motion passed.**

#### **2025-26 Western Lane Ambulance District Budget Committee Motions:**

- **BC Member Karin Guy made a motion to approve the WLAD 2025-26 permanent tax rate of \$.3198 per \$1,000.00. BC Member Ron Thompson seconded. Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, motion passed.**
- **BC Member Ron Thompson made a motion to approve the WLAD 2025-26 local option levy tax rate of \$.4500 per \$1,000.00. BC Member Suzy Lacer seconded. Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, motion passed.**
- **BC Member George Lydick made a motion to approve the proposed 2025-26 budget with the General Fund resources of \$4,589,854 and General Fund requirements of \$4,589,854. BC Member Karin Guy seconded. Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, motion passed.**
- **BC Member Susy Lacer made a motion to approve the proposed 2025-26 budget with the new Equipment Fund resources of \$65,000 and the new Equipment Fund requirements of \$65,000. BC Member George Lydick seconded. Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, motion passed.**
- **Director Mike Webb made a motion to approve the proposed 2025-26 budget with the new Apparatus Fund resources of \$574,393 and Apparatus Fund requirements of \$574,393. BC Member Ron Thompson seconded. Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, motion passed.**
- **Director Cindy Russell made a motion to approve the proposed 2025-26 budget with the New Properties and Facilities Fund resources of \$50,500 and Properties and Facilities Fund requirements of \$50,500. BC Member Susy Lacer seconded. Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, motion passed.**
- **BC Member Karin Guy made a motion to approve the proposed 2025-26 budget with the LifeMed Fund resources of \$238,225 and LifeMed Fund requirements of \$238,225. BC Member Susy Lacer**

seconded. Directors Mike Webb and Cindy Russell, Committee Members: Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, motion passed.

**2025-26 Western Lane Fire and EMS Authority Budget Committee Motions:**

- Director Cindy Russell made a motion to approve the proposed 2025-26 budget with the General Fund resources of \$11,160,486 and General Fund requirements of \$11,160,486. BC Member George Lydick seconded. Directors Laurie Heppel, David Carrillo, Keith Stanton, Mike Webb, and Cindy Russell, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, Stephanie Restrepo, Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, and the motion passed.
- BC Member Stephanie Restrepo made a motion to approve the proposed 2025-26 budget with the Western Lane Crisis Response Fund resources of \$1,328,700 and Western Lane Crisis Response Fund requirements of \$1,328,700. Director Mike Webb seconded. Directors Laurie Heppel, David Carrillo, Keith Stanton, Mike Webb, and Cindy Russell, Committee Members: Mary Kaufman, Erin Looney, Timothy Kelly, Stephanie Restrepo, Ron Thompson, George Lydick, Karin Guy, and Suzy Lacer were all in favor, and the motion passed.

**The meeting adjourned at 7:45 p.m.**

Respectfully submitted,  
Trish Lutgen  
Recording Secretary