

**WESTERN LANE FIRE AND EMS AUTHORITY
SIUSLAW VALLEY FIRE AND RESCUE
WESTERN LANE AMBULANCE DISTRICT
BOARD OF DIRECTORS**



“One Team, One Mission”

JOINT BOARD MEETING AGENDA

March 26, 2026, 6:00pm

2625 Highway 101 North, Florence

Zoom Meeting URL: <https://us02web.zoom.us/j/82683268796>

Or call 1-669-900-6833 and enter Meeting ID: 826 8326 8796

- I. **6:00pm Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call / Establishment of Quorum**
- IV. **Public Comment:** *This is the opportunity for the public to speak to the Board of Directors. The maximum time for public comments will be 30 minutes, and three minutes will be allotted for each speaker.*
- V. **Presentation: Carl Wilkerson, Lane County Sheriff**
Addressing any questions and concerns over items such as evacuation routes for both wildland fires and tsunamis
- VI. **Presentation: WLCR Update**
- VII. **Consent Agenda**
Meeting Minutes: Regular Meeting February 26, 2026
Staff Reports
Correspondence
- VIII. **Monthly Financials for SVFR, WLAD, WLFEA**
- IX. **Old Business**
 1. Policies from February 26, 2026:
 - a) 900 – Illness and Injury Prevention Program
 - b) 901 – Oregon Occupational Safety and Health Administration Inspections

- c) 902 – Oregon Occupational Safety and Health Administration Notification of Injury or Death
- d) 903 – Communicable Diseases
- e) 904 – High-Visibility Safety Vests

X. New Business

- 1. SVFR: Annexation
- 2. Fire Extinguisher Training Equipment
- 3. Policies for Review:
 - a) Job Description: WLCR Part-Time Transport Drivers
 - b) Job Description: WLCR Part-Time Responder
 - c) 905 – Body Armor
 - d) 906 – Apparatus/Vehicle Backing
 - e) 907 – Heat Illness Prevention Program
 - f) 908 – Respiratory Protection Program
 - g) 909 – Personal Alert Safety System (PASS) Devices

XI. Director Comments

This is an opportunity for Directors to comment on topics not on the agenda.

XII. Executive Session: Per ORS 192.660(2)(a), to consider the employment of a public officer, employee, staff member or individual agent.

XIII. Future Business: Joint Board Meeting Thursday, April 23, 2026, at 6:00pm.

XIV. Adjournment

**Western Lane Ambulance District
Siuslaw Valley Fire and Rescue
Western Lane Fire and EMS Authority**
2625 Highway 101 North, Florence, OR 97439
Joint Board Meeting Minutes, February 26, 2026, 6:00 p.m.
The Zoom recording will be on the WLFEA Website.

SVFR & WLFEA BOARD MEMBERS PRESENT:

Director Stephanie Restrepo, Director Laurie Heppel, and Director Jim Palisi (via Zoom)

Not Present: Director David Carrillo and Director Keith Stanton (excused to attend the Lane Council of Governments meeting)

WLAD & WLFEA BOARD MEMBERS PRESENT:

Director Cindy Russell, Director Mike Webb, Director Adam Holbrook, Director Vanessa Buss (via Zoom), and Director Linda Stent (via Zoom)

STAFF PRESENT:

Fire and EMS Chief Michael Schick, Deputy Chief Rob Chance, Division Chief Andy Gray, Office Manager Trish Lutgen, and Recording Secretary Holly Lais

Chief Chance called the meeting to order at 6:03 p.m. The flag salute was completed, and a roll call established a quorum for SVFR, WLAD, and WLFEA.

PUBLIC COMMENTS: None

CONSENT AGENDA:

Meeting Minutes: Regular Meeting January 22, 2026. Director Stanton submitted corrections prior to the meeting that was presented in the current board packet as amended Joint Board Meeting Minutes from January 22, 2026.

Staff Reports

Correspondence

Director Webb made a motion to approve the Consent Agenda with the corrected minutes. The motion was seconded by Director Holbrook. A roll-call vote occurred; all WLFEA Directors voted in favor, and the motion passed.

REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:

Office Manager Trish Lutgen reported that unless there were questions regarding the included financial reports she had nothing to report as her items would be addressed later in the agenda.

Chief Chance informed the Board that one of the items learned at the SDAO conference was that the Financial Reports could be moved to the Consent Agenda, noting that Office Manager Lutgen would continue to explain any findings as needed. Director Webb expressed a preference to continue receiving the Financial Report in its current format.

OLD BUSINESS:

1. Budget Committee Open Positions (SVFR 2 open positions, WLAD 2 open positions):

Chief Chance introduced the SVFR Budget Committee applicants, Margaret “Peg” Sorensen and R. Jeffrey Hall. Each applicant provided a brief introduction, outlining their professional background, experience, and relevant certifications.

a) SVFR: Margaret “Peg” Sorensen (New – 3-year term)

- b) SVFR: R. Jeffrey Hall (New – 2-year term)

SVFR: Director Restrepo made a motion to accept Margaret “Peg” Sorensen and R. Jeffrey Hall to the SVFR Budget Committee. The motion was seconded by Director Heppel. A roll-call vote occurred; all SVFR Directors voted in favor, and the motion passed.

- c) WLAD: Ron Thompson (Renew – 3-year term)
d) WLAD: Susy Lacer (Renew – 3-year term)

WLAD: Director Russell made a motion to accept Ron Thompson and Susy Lacer to the WLFEA Budget Committee. The motion was seconded by Director Holbrook. A roll-call vote occurred; all WLAD Directors voted in favor, and the motion passed.

WLFEA: Director Webb made a motion to accept all four applicants to the WLFEA Budget Committee. The motion was seconded by Director Restrepo. A roll-call vote occurred; all WLFEA Directors voted in favor, and the motion passed.

2. WLAD Operational Levy:

Chief Chance explained that WLAD Resolution 2026-2 is a Resolution Calling for an Election for a Local Option Tax in November of 2026, and it rescinds Resolution 2025-06 A Resolution Calling for an Election for a Local Option Tax in May of 2026. He said after talking with Liz Loomis and other fire departments, going out for the WLAD Operational Levy in May would be difficult. Moving the operating levy to the November election provided more time for community education. The election call for November 3, 2026, sets forth the question of whether to increase a local operating levy in the amount of \$0.23 for a total of \$0.68 per \$1,000 of assessed value, for the purpose of maintaining the current levels of service to the District residents, for a period of five-years (5).

WLAD: Director Webb made a motion to adopt WLAD Resolution 2026-2, moving the election from May to November 2026 to seek an increase to the local operating levy in the amount of \$0.23 for a total of \$0.68 per \$1,000 of assessed value. The motion was seconded by Director Russell. A roll-call vote occurred; all WLAD Directors voted in favor, and the motion passed.

3. Policies reviewed from the January 22, 2026, meeting:

- a) 800 – Records Management
- b) 801 – Release of Records
- c) 802 – Subpoenas and Court Appearances
- d) 803 – Patient Medical Record Security and Privacy

NEW BUSINESS:

1. SVFR: Surplus Scott SCBAs:

SVFR Resolution 2026-02 was presented to declare the Scott SCBAs as surplus. SVFR currently possess 38 SCBA packs, 50 SCBA masks, and 50 SCBA cylinders that were purchased through a 2010 grant and are no longer needed. Chief Chance explained that the equipment has been replaced through an AFG grant received in 2025.

SVFR: Director Heppel made a motion to adopt SVFR Resolution 2026-2, that declares the Scott SCBAs as surplus. The motion was seconded by Director Palisi. A roll-call vote occurred; all SVFR Directors voted in favor, and the motion passed.

Discussion followed regarding the surplus of the SCBAs. Budget Committee Member Hall asked whether the SCBAs would be sent to auction. Chief Chance responded that several options were available, including donating them to other fire districts. He noted that an estimated value of approximately \$40,000 had been

suggested; however, Chief Gray clarified that due to the equipment's age and applicable restrictions, the actual market value is significantly lower and generating revenue from selling would be unlikely. The SCBAs will reach their 15-year service life within the next year and a half.

Director Russell asked whether donating the equipment would create any liability. Chief Chance stated that a waiver would be required and recommended donation as the preferred course of action. Director Heppel concurred, noting it would be a way of "paying it forward."

SVFR: Director Heppel made a motion to donate the Scott SCBAs before disposing through other means. The motion was seconded by Director Restrepo. A roll-call vote occurred; all SVFR Directors voted in favor, and the motion passed.

2. WLAD Resolution 2026-01 – LifeMed Budget Resolution:

WLAD Resolution 2026-01 was presented. This is a Resolution to Amend the FY2025-26 LifeMed Fund Budget. Office Manager Lutgen explained that Kori Sarrett had addressed this issue at last month's board meeting, and this resolution was to correct it. In FY 2024-25 WLAD had an audited ending balance in the LifeMed Fund of \$498,334, and the actual LifeMed bank account had a bank balance of \$138,395.39. Research conducted by staff and the auditors going back to fiscal year 2004 shows that transfers occurred from the bank account to the General Fund that were not budgeted, leaving the audited balance in the Fund higher than the actual bank account. To correct the LifeMed Fund, an adjustment of \$359,938.61 will need to be made in the FY2025-26 Budget.

Director Webb confirmed that this was not a new expenditure, but rather a reallocation of funds between line items. He stated Director Russel had a question about the use of LifeMed funds being used for a campaign consultant. Since it was not tax money, they have been able to use it in the past. She wanted to know if this resolution affected their ability to access the funds if they wanted to for future use. Office Manager confirmed it would not be, and that this resolution simply aligns the LifeMed Fund with its actual bank account.

WLAD: Director Webb made a motion to adopt WLAD Resolution 2026-01, to amend the FY2025-26 LifeMed Fund Budget. The motion was seconded by Director Holbrook. A roll-call vote occurred; all WLAD Directors voted in favor, and the motion passed.

Discussion followed. Director Russel asked whether the Board should wait until the next budget cycle to reallocate LifeMed funds to potentially cover the cost of a campaign consultant related to the operational levy. She clarified that no decision had been made to hire a consultant but wanted to ensure that funds would be available if needed. Director Webb requested clarification on which funds could be used. Chief Chance explained that LifeMed funds have previously been used for informational purposes but not for promotional activities. He noted the funds could support educational efforts, such as surveys, but could not be used for advocacy. Office Manager Lutgen added that quotes were currently being obtained for the educational component.

3. SDAO Conference Updates: Office Manager Lutgen informed the Board that during the SDAO conference directors requested several items to occur and felt it was best to update everyone at the board meeting.

a) Grievance for public meeting law violation:

A form was developed and included in the board packet. The Grievance for Public Meeting Law Violation form would be available on the WLFEA website on the Complaints webpage.

b) WLFEA Resolution 2026-01 Legislative Advocacy:

WLFEA Resolution 2026-01, Legislative Advocacy, was presented. This resolution establishes a policy for legislative advocacy for the Western Lane Fire and EMS Authority. Office Manager Lutgen clarified that the policy is not intended to advocate for the operational levy, but rather to allow advocacy when

legislative issues directly affect the District. She provided a recent example involving proposed legislation related to the Ground Emergency Medical Transport (GEMT) program funding that could have impacted the District. Because a policy had not yet been established, the District was unable to respond at that time. Director Webb clarified that, under the proposed policy, the Fire Chief would be able to write a letter or make a phone call regarding legislative matters without prior Board approval.

WLFEA: Director Russell made a motion to adopt WLFEA Resolution 2026-01 Legislative Advocacy. The motion was seconded by Director Heppel. A roll-call vote occurred; all WLFEA Directors voted in favor, and the motion passed.

c) WLFEA Policy Legislative Advocacy:

Office Manager Lutgen informed the Board that the draft policy for resolution 2026-01 Legislative Advocacy was included in the board packet.

WLFEA: Director Restrepo made a motion to approve the Legislative Advocacy policy. The motion was seconded by Director Heppel. A roll-call vote occurred; all WLFEA Directors voted in favor, and the motion passed.

4. Chief Employment Negotiation Committee Appointment

Chief Schick asked how the Board would like to proceed with Chief Chance's employment contract. In the past, they had worked with Attorney Mark Wolf to draft a contract before bringing it before the full Board for approval. He noted that the Board could either form a subcommittee or work directly with the Board President.

Director Russell appointed Director Palisi, Director Webb, Director Restrepo, and Chief Schick to serve on a Negotiation Subcommittee and to meet with the attorney regarding the contract.

5. Policies for Review:

- a) 900 – Illness and Injury Prevention Program
- b) 901 – Oregon Occupational Safety and Health Administration Inspections
- c) 902 – Oregon Occupational Safety and Health Administration Notification of Injury or Death
- d) 903 – Communicable Diseases
- e) 904 – High-Visibility Safety Vests

DIRECTOR COMMENTS:

Director Russell shared that she was grateful she attended the conference hosted by the Special Districts Association of Oregon (SDAO) and noted that she learned a great deal. She especially enjoyed the Awards Banquet, where the WLCR group was recognized for their work. She recommended watching the WLCR Facebook video and suggested posting it on the WLFEA website.

Director Webb also commented that the SDAO Conference was good. His main takeaway was that large projects should utilize a project management team, as it would help save money.

FUTURE BUSINESS:

The next regular Joint Board Meeting is scheduled for March 26, 2026, at 6:00 p.m.

The regular meeting adjourned at 6:34 p.m.

Respectfully submitted,
Holly Lais, Recording Secretary



Memorandum

To: WLFEA Board of Directors
From: Fire and EMS Chief Michael Schick
CC: Trish Lutgen, Dep. Chief Chance
RE: Chief's Board Report March 26, 2026

1) Review of Mutual Aid agreement with Yachats and South Lincoln Ambulance

I met with Jeff Mathia, new Fire Chief for Yachats RFPD, for a discussion of mutual aid between our organizations. Our current agreement is for mutual aid responses based on apparatus and personnel availability. Typically requests from Yachats have been for ambulance coverage. Yachats FD provides personnel to cover the South Lincoln ASA which does cover a small part of northwestern Lane County. They are considering giving up the ASA, possibly to be taken over by PacWest Ambulance.

2) Grievance update

Both sides have agreed on an arbitrator and have selected June 22nd and 23rd as the hearing dates. It's unlikely the process will take more than one day.

3) Annexation Request

Recently we were contacted by an agent of a property owner north of our District requesting annexation or an agreement to provide fire suppression services. This is required by Lane County prior to development. A new law passed in 2023 allows for property within seven road miles of a fire station to be annexed into that district. There are several properties to the north which I

believe would be beneficial for us to pursue annexation. A major property would be the Sea Lion Caves. None of these properties currently pay property tax to SVFR although they are in the WLAD Health District. I am waiting to hear back from Lane County as to the first steps in the annexation process.

4) Siuslaw Valley CERT

We held our kickoff meeting for the Siuslaw Valley CERT on Thursday, March 19th. 24 citizens attended of which most were current members but we also had a few potential new members. This meeting was to introduce the Chief as the new CERT Program Manager and to determine wants and needs to get the program up and functional once again. We are looking at funding sources to equip the program as it was in the past. WLFEA serves as the sponsor for the CERT and would activate the team in the even of a disaster or other need for personnel.



Western Lane Fire and EMS Authority

Memorandum

To: WLFEA Board of Directors, Chief Schick
From: Deputy Chief Rob Chance
CC: Trish Lutgen
RE: Operations/Training Report March 2026

Call Breakdown: February

Incident Type Category: 1 Fire	1
Incident Type Category: 3 Rescue and EMS Incident	372
Incident Type Category: 4 Hazardous Conditions (no fire)	0
Incident Type Category: 5 Service Call	4
Incident Type Category: 6 Good Intent Call	19
Incident Type Category: 7 False Alarm	2
Incident Type Category: 9 Special Incident	0
Total	398

Medical Control Board

The Lane County Medical Control Board met on 3/3 to discuss moving to HandTevy as the new county protocol app. The set up fees and annual costs will be covered by Eugene Springfield Fire and the Lane County Fire Defense Board.

Training

The vehicle extrication arrangement at Station 4 has been a great opportunity for the crews to train on shift. There have also been some live fire burn training opportunities for task book sign offs at the PUD storage yard and the Station 4 burn box and slash pile.

Fire Defense Boards

The Lane County Fire Defense Board met at Mohawk Valley Fire on 3/19 and had no pertinent updates. The Western Lane Western Douglas FDB will have the next quarterly meeting on 4/16 and will vote on adding Chief Gray as an alternate FDB chief.

PHH Emergency Medicine

The Joint Hospital and Emergency Medicine Committee met on 3/18 and had several questions regarding non-emergency transports of patients that have been discharged and need to get home. The questions mostly surrounded how to provide transport with our local taxi cab service severely cutting their hours. WLCR has been able to provide transport services, however there is still a gap in what they can do and what an ambulance will get reimbursed for. After conversations with our billing department, System Design West, and the ED nurse manager, there may be opportunities to provide ambulance transport and receive reimbursement from Medicaid through Ridesource.

Certifications

Congratulations to the following members on their recent DPSST achievements:

- **Chase McCord** – NFPA Common Passenger Vehicle Rescue – Technician
- **Dustin Pearson** – NFPA Apparatus Pumper



Western Lane Fire and EMS Authority

2625 Highway 101 North
Florence, OR 97439-9702
(541) 997-3212

Operations – Logistics February

- Budget preparation
- Safety program updates

Apparatus

- M-612: Suspension repair, new brakes, alignment
- BR-653: Electrical repair, front monitor warranty repair
- M-619: Service, fridge electrical repair
- E-621: EGR cleanout
- M-614: TPMS troubleshooting

Equipment

- SCBA compressor and fill station annual service
- Scott SCBA preparation for surplus and disposal

Facilities

- Station 1: Roof leak repair
- Station 2: Dishwasher repair
- Station 7: Landscape maintenance

Report submitted by:
Andy Gray – Division Chief



WLFEA

Western Lane Crisis Response

2625 Highway 101 North
Florence, OR 97439-9702
(541) 997-3212

March 2026

Western Lane Crisis Response (WLCR) Manager's Board Report

Prepared by Melissa House, QMHA-I

General STATS for the month of February

Total of **90** calls of those **46** were phone contacts

Average amount of time spent per call: **1.4** hours

WLCR prevented **67** individuals from being arrested or seen in the hospital

2 individuals were taken to Peace Harbor Hospital

The Justice Department requested WLCR **1** time, and the Hospital requested WLCR **9** times/Clinic **0**

31 Mental Health calls

2 Suicidal Ideations

5 Homelessness

5 Family Disputes

7 Welfare Checks

8 Acute Trauma/Sudden Death

5 Drug/Alcohol

0 Structure Fire

2 Cancelled Enroute

19 Needing Resources

6 Other calls

3 Youth

6 Veteran

34 Medicaid

Transports: **2**

- 1 From ER to a Private Residence
- 1 from roadside to the ER

Program Update:

Western Lane Crisis Response (WLCR) has posted a job announcement for a part-time responder. We are seeking an individual with a social work background who is eligible and willing to obtain their QMHA certification within the first three months of employment.

Last month, WLCR was honored to receive the Outstanding Special District Program Award from SDAO on behalf of Western Lane Fire and EMS Authority. Several of our team members attended the awards banquet to accept the recognition on behalf of WLCR and WLFEA. It was a proud moment for our program, and the local paper also published a wonderful article highlighting this achievement.

There was also an article in the paper on March 11th highlighting the incredible collaborative efforts of WLCR, the Florence Police Department, APS, and the Humane Society in supporting a community member (see Kristy's success story). I am incredibly proud of our team and community partners for coming together in such a meaningful way. The level of dedication demonstrated truly went above and beyond the call of duty.

Lane County:

Youth Crisis and Stabilization Services Update

River View Mobile Crisis and Stabilization youth services have been defunded. Lane County will assume responsibility for youth crisis and stabilization services moving forward.

At this time, Western Lane Crisis Response (WLCR) continues to provide youth crisis response in Western Lane County and offers case management for youth who are not admitted to higher levels of care.

River View will remain in operation for outpatient and day treatment services.

SAMHSA:

SAMSA SCARE! Last month, our SAMHSA grant was briefly impacted by a sudden federal cancellation order. Representatives across all states quickly mobilized and advocated for the decision to be reversed, and the order was overturned the following day.

We have been advised that there may be ongoing attempts to challenge this funding periodically. Senator Wyden's office has been very supportive of our program and is closely monitoring the situation.

(Letters were sent to Senator Wyden, Senator Merkley, Governor Kotek, Commissioner Ceniga, Lane County Behavioral Health, Oregon Health Authority)

WLCR has received official notice of award from SAMHSA approving the carryover of Year Two funds into Year Three. This additional funding allows us to move forward with hiring part-time transport drivers and to begin the phased implementation of secure transportation services to Eugene/Springfield.

Western Lane Crisis Association:

SAVE THE DATE: WLCA is partnering with Charlie Health to host a Suicide Prevention Walk/Health Expo on September 26th. More details to come.

WLCA's website is now live though still a work in progress. Pictures need to be updated.

<https://westernlanecrisisassociation.org>

Client Advocate Update:

Adult:

58 Clients needing follow-up

141 total F/U calls made- **5** were in person

9 clients with Suicidal Ideations

1 Youth

14 MIH Referrals

7 cases required an elevated level of support and intensive case management. *WLCR successfully reduced unnecessary EMS and 911 utilization for these clients.*

Success Stories:

1. Western Lane Crisis Response was initially contacted after law enforcement identified concerns regarding an elderly woman living alone in extremely unsafe and cluttered conditions. The environment posed significant safety risks and prevented her from qualifying for much-needed in-home care services.

Our Crisis Assistant quickly stepped in to assess the situation and began coordinating with multiple community partners. Through strong collaboration and a shared commitment to the client's wellbeing, agencies and local volunteers came together to assist in a large-scale clean-up effort. The client's home was cleared of hazardous clutter, restoring safe and functional living spaces.

As a result, the client is now able to safely move throughout her home and has a significantly reduced risk of falls and injury. Western Lane Crisis Response continues to work closely with partner agencies to secure in-home care services, ensuring she receives the ongoing support she needs to remain safe and independent.

2. A caregiver was struggling to obtain necessary medical and physical care for a nonverbal individual in their care. Through multiple contacts, the Crisis Assistant and WLCR team were able to build rapport and trust with the client, which ultimately led to the client agreeing to be evaluated in the emergency room. From there, additional services and agency support were initiated. PeaceHealth and their staff were instrumental in this process, meeting the client

alongside our team in a setting where the client felt safe and comfortable, allowing for a successful transition to care.

Youth Client Advocate update:

The Youth Client Advocate is currently providing ongoing support to five youth and their families. Services include care coordination, resource navigation, advocacy, and individualized support to help stabilize home environments and strengthen family systems. This role continues to be instrumental in ensuring youth and caregivers receive consistent guidance and connections to appropriate community resources.

Presentation Updates:

WLCR did a program presentation for ODHS and their staff which went very well.

A WLCR presentation is scheduled for the Warming Shelter.

Request WLCR by calling the non-emergency dispatch number at 541.997.3515 and asking for MCR or WLCR.



Western Lane Crisis Response

COMMUNITY IMPACT

2025	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Total number of Calls per Month	65	77	49	59	65	69	68	89	76	83	89	95
Mental Health/Suicidal Ideations	20	20	9	18	30	24	17	26	23	32	26	13
Grief/Trauma	4	9	9	7	5	9	5	2	5	7	5	5
Homelessness	13	13	8	7	12	5	11	16	6	6	11	18
Family Disputes/Welfare Checks	9	10	8	10	3	15	14	14	8	3	10	15
Drugs/Alcohol	4	5	0	5	6	0	9	9	8	7	2	2
"Other" Life Crisis	16	15	12	15	13	14	8	17	22	24	30	42
Requested to respond to Justice Department	2	2	2	1	7	4	2	5	3	1	3	4
Requested to Respond to PH Hospital/Clinics	7	4	3	7	8	5	4	7	7	5	8	27
Prevented from going to PH Hospital or from being detained by Law Enforcement	29	19	22	27	26	35	42	54	45	45	54	51
Resolved without a higher level of care	48	65	36	46	47	55	54	66	54	62	70	77
# of Diversions (Relieving LE from scene or preventing LE response)	50	60	40	47	54	51	59	80	67	73	82	90

WHA



INSURANCE

Charting a course for a secure future

ANNUAL BUDGET FORECAST

2026

Property/Liability, Auto, Cyber,
Workers' Compensation &
Employee Benefits

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Your trusted insurance and risk management advisor

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GENERAL OBSERVATIONS



Dear Board Members and Fire Chief,

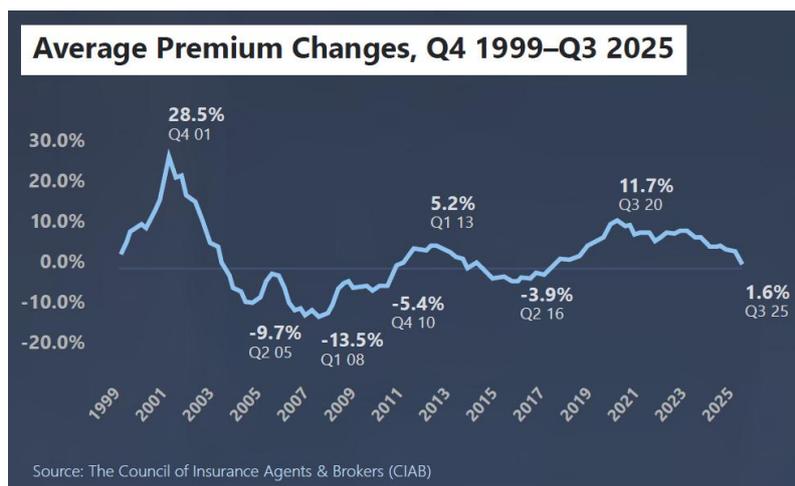
This information has been generated to assist your District with projecting insurance premiums as you prepare your operating budget for adoption in June 2026. Your District's individual claims frequency and severity of losses will play a key role in the final equation for your potential increases or decreases of premiums.

Market Reset After a Long Hard Cycle

For several years, commercial insurance wrestled with rising claim frequency and severity that sustained a hard market. Many policyholders faced tighter underwriting, reduced carrier capacity, and steady premium increases. Today, conditions are shifting. Profitability has improved and competition has returned across multiple lines, creating a more balanced environment. Some segments still feel the impact of complex loss trends and new exposures, but many are showing clear signs of moderation. Industry data suggests pricing has stabilized: U.S. composite rates were largely flat early in 2025 and dipped about 1% in the third quarter. Strong reinsurance capital has also supported primary capacity, exceeding \$800 billion by midyear. With favorable underwriting results and continued premium growth, reinsurance brokers expect sector return on equity near 10% for 2025—similar to 2024 and well above 2023's 3.4%. Several forces are driving this stabilization: general inflation has eased, many insureds have strengthened risk management practices, and insurers are deploying more flexible, data-informed coverage solutions. Together, these trends are helping keep losses more predictable and are encouraging carriers to compete for well-managed accounts in both property and casualty programs during 2025 renewals.

What's Still Pressuring Rates and Terms

Despite softening conditions, cross-cutting headwinds remain. Inflation has cooled,



but it is still slightly above the Federal Reserve’s 2% target, keeping upward pressure on claims severity. Wage and medical inflation, along with evolving U.S. tariffs, continue to elevate property reconstruction costs and bodily injury expenses. In property lines, many accounts are seeing improved pricing and capacity, yet worsening catastrophe trends are reshaping underwriting. The clustering of U.S. billion-dollar weather events in the first half of 2025 is prompting stricter engineering standards, closer scrutiny of valuations, and tighter terms for catastrophe-prone risks.

Liability lines face an especially challenging legal climate. Social inflation is fueling more litigation and larger jury awards and settlements, pushing some casualty and professional/executive liability carriers to hold firm on pricing, limits, and retentions. At the same time, rapid advances in workplace technology introduce new operational risks, security threats, and potential errors or bias, increasing insurer focus on governance, documentation, and oversight. These dynamics can slow market relief, even when overall capacity is ample, and can create uneven renewal outcomes by industry and geography today.

2026 Outlook and How to Position Well

Early expectations for 2026 are broadly positive. Organizations with strong risk profiles

and credible mitigation efforts should see competitive pricing and adequate capacity, especially where loss experience is favorable and exposures are well documented. Conversely, insureds with adverse losses, weak controls, or unaddressed emerging risks may continue to face premium increases, higher deductibles, reduced limits, or narrower coverage terms.

To improve outcomes, policyholders should focus on differentiation through loss controls and high-quality data. Bring current, defensible asset valuations; provide evidence of mitigation measures (e.g., engineering upgrades, maintenance programs, safety training, and disaster preparedness); and share metrics that demonstrate claims and litigation management discipline. Where troubling trends persist, budget for renewal friction by planning for higher retentions and deductibles, and consider program structure adjustments that better align risk financing with volatility.

Most importantly, policyholders do not need to navigate these shifts alone. Working with trusted insurance professionals can provide market intelligence, tailored coverage options, and proactive renewal advocacy—helping insureds adapt, secure customized protection, and stay well positioned as conditions evolve. This partnership supports strategic planning, clearer decisions, and stronger negotiating leverage when markets diverge materially.

Key Factors Influencing Insurance Pricing

Market moderation: Strong underwriting and premium growth support steadier conditions; ROE projected ~10% for 2025 carries optimism into 2026.

Rate trend: Composite pricing was flat early 2025 and down ~1% in Q3 2025, signaling improving stability for well-managed accounts.

Capacity support: Reinsurance capital >\$800B (mid-2025) is strengthening primary capacity and competition in several lines.

CAT exposure: Billion-dollar weather-event clustering is tightening engineering requirements and valuation scrutiny for catastrophe-prone risks.

Cost inflation: Cooling inflation still pressures severity; wage/medical inflation and tariffs elevate reconstruction and injury costs.

Legal + tech risk: Social inflation and emerging technology exposures keep some liability segments firmer on limits, retentions, and pricing.

Bottom line: Strong controls and data win better 2026 terms; adverse losses or unmanaged exposures face ongoing pressure.

Please Note

In order to make sure you and your District stay protected and informed, it's essential to have a thorough understanding of the market and what forces are shaping it. Read on to learn more about what events influenced the insurance market in 2025 and what you can expect in 2026/2027.



Property Forecast



2026-2027

Property Insurance Price Forecast

S | D | A | O

+8% to +12%

Open Market

Non-CAT: -5% to +5%

CAT-exposed: Flat to 10%

Forecast Disclaimer:

Individual District rates may differ from these projected numbers for a variety of reasons including but not limited to loss ratio, property changes, building appraisals, auto changes, exposure changes, coverage changes, payroll changes, etc.

Commercial property insurance is stabilizing after nearly a decade of hard conditions. Rates peaked around 20% in 2023, but by mid-2025 many renewals were flat to single-digit, with some decreases, driven by better underwriting, more competition, and solid capacity. However, exposure to CAT losses, inflation, and emerging risks keeps insurers cautious, especially for loss-prone accounts and disaster-exposed regions. Key cost drivers include rising secondary perils (notably severe convective storms), valuation gaps causing underinsurance and coinsurance penalties, and reinsurance renewal dynamics. Some insureds are also using parametric coverage, captives, or structured fronting to manage volatility.

Tips for your District

- Conduct a thorough inspection of your commercial property and the surrounding area for specific risk management concerns. Utilize additional mitigation measures as needed.
- Analyze your District's natural disaster exposures. If your commercial property is in a disaster-prone area, implement mitigation and response measures that will protect your property as much as possible.
- Conduct accurate ITV calculations to remain fully protected when covered events occur.

Liability Forecast



Commercial general liability (CGL) has largely stabilized, with steady competition, healthy capacity, and mostly single-digit rate increases. Average pricing has held around 4%–5% over the past two years, though rates remain firmer than some other lines due to rising claims severity. Preferred, loss-free accounts outside high-risk sectors (e.g., construction, habitational) see the best terms, while E&S markets continue supplying capacity for higher-hazard classes. Key cost drivers include social inflation, nuclear verdicts, and plaintiff tactics that increase settlement values and defense costs. Privacy class actions (biometrics, tracking pixels) add volatility and often trigger exclusions, pushing insureds toward cyber/media coverage. Inflation and tariffs also elevate repair, product, and medical claim costs.

Tips for your District

- Work with your WHA Team to educate yourself on key market changes affecting your rates and how to respond using loss control measures. Ensure coverage limits match up with your insurance needs.
- Make sure your District has measures in place to reduce the likelihood of customer or visitor injuries.
- Create workplace policies and procedures aimed at minimizing active assailant exposures and establishing effective response protocols amid potential incidents.
- Educate yourself on key market changes affecting your rates and how to respond using loss control measures.

2026-2027

Liability Insurance Price Forecast



+7% to +10%

Open Market
+10% to +15%

Auto Forecast



2026-2027 Auto Insurance Price Forecast

S | D | A | O

+6% to +8%

Open Market
+8% to +15%

Commercial auto liability remains one of the toughest lines, with more than a decade of underwriting losses, persistent rate increases, and constrained capacity. Insurers have raised premiums for over 55 straight quarters, yet the segment has not produced an underwriting profit in 13 years. In 2024, increases stayed in the upper single digits and the combined ratio was about 113%. In early 2025, many insureds saw double-digit hikes, typically 10%–15%, though experts see signs rates may be peaking for better fleets. Key drivers include social inflation, nuclear verdicts, driver shortages, and jurisdictional litigation risk. Telematics is expanding and can improve safety and claims defense.

Tips for your District

- Examine your loss control practices relative to your fleet and drivers. Enhance your driver safety programs by implementing or modifying policies on safe driving and distracted driving.
- Design your driver training programs to fit your needs and the exposures facing your business. Regularly retrain drivers on safe driving techniques.
- Ensure you hire qualified drivers by using motor vehicle records to vet drivers' past experience and moving violations.
- Determine whether you should make structural changes to your commercial auto policies by speaking with trusted insurance professionals.

Cyber Forecast



2026-2027

Cyber Insurance Price Forecast

S | D | A | O

No Change

Open Market

-5% to +10%

Cyber insurance has stabilized and softened after volatile losses. From 2022–24, rate increases steadily declined to nearly flat; in 2025, expanded capacity, new entrants, and stronger retention strategies created a buyer-friendly market, with many insureds seeing flat to low/mid-single-digit decreases (about 2% on average) and some low-risk accounts receiving double-digit cuts. Improved underwriting discipline and better insured cyber hygiene helped stabilize loss ratios, even as attack severity rose. Key cost drivers include AI-enabled phishing and deepfakes, rising ransomware severity and payments, shadow IT (especially shadow AI), and business email compromise (BEC) fraud—pushing tighter sublimits and stricter controls for high-risk accounts.

Tips for your District

- Work with your WHA Team to understand the different types of cyber coverage available and secure a policy that suits your unique needs.
- Utilize loss control services offered by WHA and SDAO to help strengthen your cybersecurity measures.
- Focus on employee training to prevent cybercrime from affecting your operations.
- Keep District's technology secure by utilizing a virtual private network, installing antivirus software, implementing a firewall, restricting employees' administrative controls, and encrypting all sensitive data.

Property, Liability, Auto, & Cyber Service Team



Jeff Griffin

Account Executive



Lorin Williams

Account Executive



Brad Libolt

Account Executive



Jealica Bomberger

Account Manager



Karisa Cary

Account Manager



Stephani Kunce

Claims Consultant



Kelly McCorkle

Account Manager



Dave Pickhardt

Risk Manager



Dave Nelson

Risk Manager



Nathan Cortez

Risk Manager



Steve Silva

Risk Manager



Winslow Cervantes

Account Executive

Workers' Compensation Forecast

Workers' compensation remains a top-performing line, with profitable underwriting and soft conditions for over a decade. The combined ratio has stayed below 100% since 2015; NCCI reported 86.1% for 2024, with average rate decreases around 2% in 2024 and nearly 3% in early 2025. Strong results reflect redundant reserves, declining claim frequency, and stable capacity amid competition. Insurers still monitor emerging cost pressures, especially medical inflation (often outpacing general inflation) and workforce shifts—an aging workforce and inexperienced new hires can increase severity. Expanding mental-health presumptions, especially for first responders, may raise costs. Motor vehicle accidents also drive high-severity claims.

CODE	Description	2025	2026	% Chg
7710	Firefighters & Drivers	2.68	2.98	+11.19%
8411	Municipal Volunteers: Fire Fighters & Drivers	0.76	0.90	+18.42%
8742	Outside Representatives	0.09	0.09	0.00%
8810	Office Clerical	0.04	0.04	0.00%

2026-2027

Workers' Compensation Insurance Price Forecast



+10% to +25%

Please Note: Districts should budget for the anticipated rise in payroll and losses that may affect the District's experience rating. Additionally, workers' compensation audits and accurate payroll classification and reporting can significantly impact premium rates—either positively or negatively—depending on the accuracy of the information submitted.

Open Market
+10% to +20%

Tips for your District

- Implement safety and health programs to address common risks, especially when using a loss-sensitive workers' compensation program.
- Conduct routine safety training for employees of all ages and experience levels.
- Consider implementing various digital solutions, such as telemedicine, to help prevent and treat injuries within your workers' compensation program.
- Establish workplace wellness initiatives aimed at promoting mental health and improving the overall well-being of your staff.

Workers' Compensation Service Team



Jennifer King

Account Executive



Brad Libolt

Account Executive



Sarah Long

Account Manager



Pamela Kant

Claims Consultant



LeeAnn Miles

Account Manager



Erica Armstrong

Claims Consultant

Employee Benefits Forecast



In 2026, the employee benefits market is being reshaped by regulatory volatility, shifting compliance expectations, accelerating cost pressures, and changing workforce demands. Employers should prepare for a compliance environment defined by uncertainty. Streamlined Affordable Care Act (ACA) reporting may reduce administrative burden, but potential updates to federal mental health parity rules remain important to track. The One Big Beautiful Bill Act (OBBBA) introduces wide-ranging plan changes, many effective in 2026, alongside evolving regulatory priorities under the Trump administration, benefits-related litigation, and federal budget and staffing changes. Success will require proactive planning, flexibility, and strong governance.

Affordability is a central concern as health care costs are projected to rise 6.5%–10% in 2026. Key drivers include growing utilization of GLP-1 drugs, increased specialty medication demand, sustained labor pressures across the health care system, and a higher prevalence of chronic conditions. These factors may make it harder for employers to maintain competitive benefit offerings without revisiting plan design, cost-sharing strategies, and vendor management.

Benefit design is also expanding in response to employee expectations. Fertility benefits are poised for growth, driven by employee demand, federal guidance, and expanding state mandates. A 2025 report found that two-thirds of employers plan to invest in family health benefits over the next three years, reflecting a significant increase from 2024. Women's health support is receiving more attention, with employees seeking coverage and resources for fertility, menopause care, and maternal health.

Wellness strategies are evolving toward more holistic models that address physical, emotional, social, and professional well-being—particularly influenced by Gen Z and millennial workers who tend to prioritize wellness more than older generations. A key trend is the move from mental health treatment toward “mental fitness,” emphasizing resilience and emotional strength through options such as mental health coaching and mental fitness days. Financial wellness is also rising in importance, with employer-provided student loan assistance gaining momentum due to recent legislative developments and ongoing employee demand for financial support.

Employee leave continues to expand at the state level. More states are adding or enhancing paid

2026-2027**Employee Benefits
Insurance Price Forecast****Regence Medical +6.5%****Delta Dental +5.8%****Willamette Dental +6-12%***(Renewal dependent on demographics; Premium based on annual salary)***Regence Medical +10%****Moda Dental 0%****Open Market**

Small Group +10% to +40%

Large Group +15% to +25%

sick leave (PSL) and paid family and medical leave (PFML) programs, broadening qualifying reasons (e.g., bereavement, miscarriage, prenatal care, and public health emergencies) and expanding “family member” definitions to include siblings or even a designated person. Federally, while legislative activity is quieter, courts are increasingly interpreting USERRA to require paid military leave when employers provide pay for comparable leave types.

Finally, artificial intelligence is rapidly transforming job roles and benefits administration. As employers assess which roles may be replaced or altered by AI, employees are increasingly concerned about displacement. At the same time, AI can improve benefits personalization, increase utilization, and enhance wellness programs by tailoring recommendations and identifying early signs of burnout or disengagement.

Overall, 2026 signals a period of significant benefits transformation. Employers that anticipate regulatory change, address rising costs, and adapt to shifting expectations—while using technology thoughtfully—will be better positioned to stay compliant and competitive.

Tips for your District

- Revisit compensation and benefits strategies
- Automate internal processes
- Consider alternative staffing options
- Stay transparent
- Prioritize employee engagement
- Reduce health care costs

Employee Benefits Service Team



Kim Nichol森
Account Executive



Rich Allm
Account Executive



Fawn Tracy
Account Manager



Christine Wallace
Account Manager



Holly Bell
Account Manager



Sam Bianco
Account Manager

Overall Insurance Premium Package Increase for 2026-2027

The logo for SDAO consists of the letters S, D, A, and O in a bold, sans-serif font, each enclosed in a vertical rectangular box. The boxes are arranged horizontally and separated by thin vertical lines.

+8% to +12%

The logo for saif features the word "saif" in a large, bold, lowercase sans-serif font. To the right of "saif", the words "Work.", "Life.", and "Oregon." are stacked vertically in a smaller, green, sans-serif font.

+10% to +25%

Please Note: Districts should budget for the anticipated rise in payroll and losses that may affect the District's experience rating. ***Additionally, workers' compensation audits and accurate payroll classification and reporting can significantly impact premium rates—either positively or negatively—depending on the accuracy of the information submitted.***

IMPORTANCE OF RISK MANAGEMENT ESPECIALLY NOW

It can sometimes seem as if the forces determining your insurance rates are beyond your control. But, as an insurance buyer, it's important to know how your premiums are calculated, what trends influence the market and what you can do to get the best price. Your claims history—which you can control—has an enormous impact on whether your rates go up or down. That's where implementing a solid risk management plan will help steer your pricing in a more favorable direction, both now and in future renewal periods.

Risk Management Statistics

"Effective risk management can significantly save costs for public entities, with organizations actively managing risks wasting 13 times less money than those that don't, by avoiding costly crises, litigation expenses, and operational disruptions."

"Public entities prioritizing risk management tend to be more resilient in crises and disruptions, with 94% of those with a formal risk management process reporting improved resilience, leading to better continuity of services, enhanced public trust, and faster recovery from adverse events."

"Public entities, often under stringent regulatory requirements and public scrutiny, benefit from robust risk management practices, as evidenced by entities better positioned to meet regulatory compliance standards and maintain a positive reputation, with 83% of respondents in a survey by Deloitte emphasizing the importance of managing reputation risk, safeguarding credibility and public trust by proactively managing risks."

WHA Insurance has resources to assist in your risk management efforts. Districts who proactively address risk, control losses, and manage exposures will be adequately prepared for changes in the market and will get the most out of each insurance dollar spent.

Tips for your District

The following are five key components of a successful risk management strategy:

- Pinpoint your exposures and cost drivers.
- Identify the best loss control solutions to address your unique risks.
- Create a solid business continuity plan to account for disasters and other unpredictable risks.
- Build a culture focused on safety.
- Manage claims efficiently to keep costs down.

In addition to implementing the above risk management strategies, working alongside our experienced agency is equally crucial. As qualified insurance and risk management professionals, we can help you analyze your District, understand your exposures, and establish a suite of customized insurance policies and strategies that act as a last line of defense against claims. We will also thoroughly explain your policies, notifying you of any additional considerations to keep in mind.

Remember, the insurance landscape is complex, and although the predictions found in this forecast are based on expert research, they are subject to change. Fortunately, we here at WHA Insurance are diligently monitoring the market throughout the year and will keep you informed of any changes that might affect your District.

Marketing

Due Diligence

WHA monitors carriers and programs in the marketplace to fulfill our duty of due diligence for the most comprehensive coverage and policy forms, competitive premiums, efficient claims adjustors and loss control services. As we work with you, we will continue to approach the general insurance industry to provide a thorough market analysis.

WHA is a full-service insurance and risk management insurance agency. Our team is available to aid with your ongoing insurance and risk management efforts. If you have any questions or would like assistance, please contact us at (800) 852-6140 or email your question to the WHA Team below.



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This document is not intended to be exhaustive, nor should any discussion or opinions be construed as legal advice. Readers should contact legal counsel for appropriate advice. For more details regarding the information contained in this report, contact WHA Insurance today.



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Just a little
thank-you!



March 17, 2026

Just a little thank
you to all of our
men and women of
the paramedics, EMT's
and everyone in our
emergency response teams.

We don't know how
we would cope without
the care & help of you
all —

Thank you all so much,

Kalente & Rich
Baumann

Apparatus Fund, Equipment Fund, General Fund, Property & Facilities Fund
Balance Sheet
For Period Ending 2/28/2026

Book Value
Feb 2026
Actual

Assets

Current Assets

Cash

Checking 1151	3,025.02
LGIP 6355	1,707,154.80
LGIP 6862 Capital	577,156.46
Money Market 0832	95,144.39
Total Current Assets	<u>\$2,382,480.67</u>
Total Assets	<u>\$2,382,480.67</u>

Fund Balance

Accumulated Surplus (Deficit)

Capital Reserve	1,358.00
Fund Balance Unrestricted	(131,139.34)
Investment in Capital	577,156.46
Retained Earnings	1,935,105.55
Total Fund Balance	<u>\$2,382,480.67</u>
Total Liabilities and Equity	<u>\$2,382,480.67</u>

SVFR
Apparatus Fund
Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures			
Revenue			
Other Income			
Interest	748.22		0.00%
Sale of Assets	0.00	20,000.00	0.00%
Total Other Income	\$748.22	\$20,000.00	
Transfers In			
Transfers	0.00	50,000.00	0.00%
Total Transfers In	\$0.00	\$50,000.00	
Revenue	\$748.22	\$70,000.00	
Gross Profit	\$748.22	\$70,000.00	
Revenue Less Expenditures	\$748.22	\$70,000.00	
Net Change in Fund Balance	\$748.22	\$70,000.00	
Fund Balances			
Beginning Fund Balance	50,000.00		0.00%
Net Change in Fund Balance	748.22	70,000.00	0.00%
Ending Fund Balance	50,748.22		0.00%

Report Options

Fund: Apparatus Fund

Period: 7/1/2025 to 2/28/2026

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Budget - Actual

Expense Reporting Method: Budget - Actual

Budget: Apparatus Budget

SVFR
Equipment Fund
Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures			
Revenue			
Other Income			
Interest	8,512.49	6,200.00	137.30%
Total Other Income	\$8,512.49	\$6,200.00	
Transfers In			
Transfers	0.00	50,000.00	0.00%
Total Transfers In	\$0.00	\$50,000.00	
Revenue	\$8,512.49	\$56,200.00	
Gross Profit	\$8,512.49	\$56,200.00	
Expenses			
Capital Outlay			
Turnouts and SCBAs	499,999.94	550,000.00	90.91%
Total Capital Outlay	\$499,999.94	\$550,000.00	
Expenses	\$499,999.94	\$550,000.00	
Revenue Less Expenditures	(\$491,487.45)	(\$493,800.00)	
Net Change in Fund Balance	(\$491,487.45)	(\$493,800.00)	
Fund Balances			
Beginning Fund Balance	559,098.45		0.00%
Net Change in Fund Balance	(491,487.45)	(493,800.00)	0.00%
Ending Fund Balance	67,611.00		0.00%

Report Options

Fund: Equipment Fund
 Period: 7/1/2025 to 2/28/2026
 Detail Level: Level 1 Accounts
 Display Account Categories: Yes
 Display Subtotals: Yes
 Revenue Reporting Method: Budget - Actual
 Expense Reporting Method: Budget - Actual
 Budget: Equipment Budget

SVFR
General Fund
Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures			
Revenue			
Fee for Service			
Fire Service Agreements	601.67		0.00%
OR Dept of Forestry	0.00	500.00	0.00%
Three Rivers Casino	61,689.00	61,689.00	100.00%
Total Fee for Service	\$62,290.67	\$62,189.00	
Other Income			
Donations	0.00	500.00	0.00%
Interest	31,230.38	65,000.00	48.05%
Office Fees	0.00	500.00	0.00%
Reimbursements and Refunds	892.00	1,000.00	89.20%
Sale of Assets	0.00	1,000.00	0.00%
Total Other Income	\$32,122.38	\$68,000.00	
Tax Income			
Douglas County Tax Revenue	4,414.32	4,520.00	97.66%
Lane County Tax Revenue	3,212,120.74	3,280,667.00	97.91%
Prior Tax Years	26,609.40	35,000.00	76.03%
Total Tax Income	\$3,243,144.46	\$3,320,187.00	
Revenue	\$3,337,557.51	\$3,450,376.00	
Gross Profit	\$3,337,557.51	\$3,450,376.00	
Expenses			
Administrative Expenses			
Administrative & Bank Fees	1,320.29	2,000.00	66.01%
Membership Dues	165.00		0.00%
Total Administrative Expenses	\$1,485.29	\$2,000.00	
Capital Outlay			
Furniture	0.00	5,000.00	0.00%
Technology/Computers	0.00	10,000.00	0.00%
Total Capital Outlay	\$0.00	\$15,000.00	
Insurance			
Property & Liability	52,026.00	62,274.00	83.54%
Total Insurance	\$52,026.00	\$62,274.00	
Non Allocated			
Operating Contingency	0.00	44,000.00	0.00%
PERS UAL	151,000.00	151,000.00	100.00%
Transfer Out	2,177,000.00	3,581,543.00	60.78%
Transfer to Apparatus Fund	0.00	50,000.00	0.00%
Transfer to Equipment Fund	0.00	50,000.00	0.00%
Transfer to Property Fund	0.00	82,000.00	0.00%
Total Non Allocated	\$2,328,000.00	\$3,958,543.00	
Professional Services			
Audit	15,350.00	16,000.00	95.94%
Total Professional Services	\$15,350.00	\$16,000.00	
Expenses	\$2,396,861.29	\$4,053,817.00	
Revenue Less Expenditures	\$940,696.22	(\$603,441.00)	
Net Change in Fund Balance	\$940,696.22	(\$603,441.00)	
Fund Balances			
Beginning Fund Balance	714,430.60		0.00%

SVFR
General Fund
Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jul 2025
	Jul 2025	Jul 2025	Jun 2026
	Feb 2026	Jun 2026	Percent of
	Actual		Budget
Net Change in Fund Balance	940,696.22	(603,441.00)	0.00%
Ending Fund Balance	1,655,126.82		0.00%

Report Options

Fund: General Fund

Period: 7/1/2025 to 2/28/2026

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Budget - Actual

Expense Reporting Method: Budget - Actual

Budget: GENERAL FUND MASTER (Don't Enter #)

SVFR
Property & Facilities Fund
Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures			
Revenue			
Other Income			
Interest	7,825.83	5,000.00	156.52%
Total Other Income	\$7,825.83	\$5,000.00	
Transfers In			
Transfers	0.00	82,000.00	0.00%
Total Transfers In	\$0.00	\$82,000.00	
Revenue	\$7,825.83	\$87,000.00	
Gross Profit	\$7,825.83	\$87,000.00	
Revenue Less Expenditures	\$7,825.83	\$87,000.00	
Net Change in Fund Balance	\$7,825.83	\$87,000.00	
Fund Balances			
Beginning Fund Balance	601,168.80		0.00%
Net Change in Fund Balance	7,825.83	87,000.00	0.00%
Ending Fund Balance	608,994.63		0.00%

SVFR
Apparatus Fund, Equipment Fund, General Fund, Property & Facilities Fund
Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
1001 Checking 1151							
Equipment Fund							
		Beginning Balance			0.00	0.00	48.43
		Equipment Fund Totals			\$0.00	\$0.00	\$48.43
General Fund							
		Beginning Balance					2,939.81
		General Fund Totals					\$2,939.81
Property & Facilities Fund							
		Beginning Balance			0.00	0.00	36.78
		Property & Facilities Fund Totals			\$0.00	\$0.00	\$36.78
		1001 Checking 1151 Totals			\$0.00	\$0.00	\$3,025.02
1005 Money Market 0832							
Apparatus Fund							
		Beginning Balance			0.00	0.00	(511,701.55)
		Apparatus Fund Totals			\$0.00	\$0.00	(\$511,701.55)
Equipment Fund							
		Beginning Balance			0.00	0.00	511,701.55
		Equipment Fund Totals			\$0.00	\$0.00	\$511,701.55
General Fund							
		Beginning Balance			0.00	0.00	95,118.85
2/27/2026					25.54	0.00	95,144.39
		General Fund Totals			\$25.54	\$0.00	\$95,144.39
		1005 Money Market 0832 Totals			\$25.54	\$0.00	\$95,144.39
1010 LGIP 6355							
Apparatus Fund							
		Beginning Balance			0.00	0.00	461,441.24
2/28/2026					384.04	0.00	461,825.28
		Apparatus Fund Totals			\$384.04	\$0.00	\$461,825.28
Equipment Fund							
		Beginning Balance			0.00	0.00	(461,441.24)
2/28/2026					3,008.29	0.00	(458,432.95)
		Equipment Fund Totals			\$3,008.29	\$0.00	(\$458,432.95)

SVFR
Apparatus Fund, Equipment Fund, General Fund, Property & Facilities Fund
Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
General Fund							
		Beginning Balance			0.00	0.00	2,025,378.68
2/12/2026	Jan tax interest	Lane County Treasurer			26,314.29	0.00	2,051,692.97
2/13/2026	Jan Tax	Douglas County Treasury			60.30	0.00	2,051,753.27
2/24/2026	ACH	Western Lane Fire & EMS			0.00	351,000.00	1,700,753.27
2/27/2026	HERT 2025Q4	Douglas County Treasury			0.96	0.00	1,700,754.23
2/28/2026					0.00	0.05	1,700,754.18
General Fund Totals					\$26,375.55	\$351,000.05	\$1,700,754.18
Property & Facilities Fund							
2/28/2026					3,008.29	0.00	3,008.29
Property & Facilities Fund Totals					\$3,008.29	\$0.00	\$3,008.29
1011 LGIP 6355 Totals					\$32,776.17	\$351,000.05	\$1,707,154.80
1011 LGIP 6862 Capital							
Apparatus Fund							
		Beginning Balance			0.00	0.00	50,624.49
Apparatus Fund Totals					\$0.00	\$0.00	\$50,624.49
Equipment Fund							
		Beginning Balance			0.00	0.00	(35,706.03)
Equipment Fund Totals					\$0.00	\$0.00	(\$35,706.03)
General Fund							
		Beginning Balance			0.00	0.00	86,774.00
2/28/2026					1,514.49	0.00	88,288.49
2/28/2026					0.00	0.05	88,288.44
General Fund Totals					\$1,514.49	\$0.05	\$88,288.44
Property & Facilities Fund							
		Beginning Balance			0.00	0.00	473,949.56
Property & Facilities Fund Totals					\$0.00	\$0.00	\$473,949.56
1011 LGIP 6862 Capital Totals					\$1,514.49	\$0.05	\$577,156.46
Report Totals					\$34,316.20	\$351,000.10	\$2,382,480.67
Records included in total = 24							

WLAD

Balance Sheet

For Period Ending 2/28/2026

**Book Value
Feb 2026
Actual**

Assets

Current Assets

Cash

Checking 0046	114,719.33
LGIP 6353	1,208,030.96
LGIP 6861 Capital	508,929.70
LifeMed Account 9411	175,427.68
Money Market 9835	293,122.22

Accounts Receivable

Accounts Receivable	(1,980.00)
---------------------	------------

Other Receivables

Patient Accts Receivable	(69,378.30)
--------------------------	-------------

Other Current Assets

Allowance for Bad Debt	18,038.37
Allowance for Contractual Adj	27,057.54

Total Current Assets \$2,273,967.50

Total Assets \$2,273,967.50

Fund Balance

Accumulated Surplus (Deficit)

Capital Reserve	198,929.70
Fund Balance Unrestricted	1,899,610.12
Investment in Capital	175,427.68

Total Fund Balance \$2,273,967.50

Total Liabilities and Equity \$2,273,967.50

Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures			
Revenue			
Ambulance Income			
Allowance for Contract Adjust	(24,282.39)	10,000.00	(242.82%)
Collection Agency	2,563.82	3,000.00	85.46%
GEMT CCO Program	6,411.86	80,000.00	8.01%
Medicaid	172,423.30	200,000.00	86.21%
Medicare	1,041,058.25	1,500,000.00	69.40%
Private Insurance	377,010.21	500,000.00	75.40%
Private Pay	63,587.99	200,000.00	31.79%
Total Ambulance Income	\$1,638,773.04	\$2,493,000.00	
Fee for Service			
Three Rivers Casino	30,792.00	30,792.00	100.00%
Total Fee for Service	\$30,792.00	\$30,792.00	
Grant Income			
Grant Income	0.00	2,000.00	0.00%
Grant Income - MIH	0.00	50,000.00	0.00%
Total Grant Income	\$0.00	\$52,000.00	
Other Income			
Interest	45,575.46	55,000.00	82.86%
Reimbursements and Refunds	6,336.38	500.00	1,267.28%
Total Other Income	\$51,911.84	\$55,500.00	
Tax Income			
Lane County Operation Levy	1,104,139.81	1,127,856.00	97.90%
Lane County Tax Revenue	769,726.62	811,104.00	94.90%
Prior Tax Years	15,555.64	20,000.00	77.78%
Total Tax Income	\$1,889,422.07	\$1,958,960.00	
Transfers In			
Transfers	0.00	115,000.00	0.00%
Total Transfers In	\$0.00	\$115,000.00	
Revenue	\$3,610,898.95	\$4,705,252.00	
Gross Profit	\$3,610,898.95	\$4,705,252.00	
Expenses			
Administrative Expenses			
Administrative & Bank Fees	349.12	2,500.00	13.96%
Grant Expense	1,041.85		0.00%
Membership Dues	165.00		0.00%
Refunds	2,242.18	10,000.00	22.42%
Total Administrative Expenses	\$3,798.15	\$12,500.00	
Capital Outlay			
Building Improvements	0.00	50,000.00	0.00%
Equipment	13,022.00	20,000.00	65.11%
Technology/Computers	0.00	5,000.00	0.00%
Total Capital Outlay	\$13,022.00	\$75,000.00	
Insurance			
Property & Liability	29,605.00	37,800.00	78.32%
Total Insurance	\$29,605.00	\$37,800.00	
Non Allocated			
Operating Contingency	0.00	49,000.00	0.00%

WLAD
General Fund

Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jul 2025
	Jul 2025	Jul 2025	Jun 2026
	Feb 2026	Jun 2026	Percent of
	Actual		Budget
Transfer Out	2,606,000.00	4,615,764.00	56.46%
Transfer to Apparatus Fund	310,000.00	333,894.00	92.84%
Transfer to Building Fund	0.00	50,000.00	0.00%
Transfer to Equipment Fund	0.00	10,000.00	0.00%
Total Non Allocated	\$2,916,000.00	\$5,058,658.00	
Operational Supplies			
Operational Supplies	0.00	2,000.00	0.00%
Total Operational Supplies	\$0.00	\$2,000.00	
Payroll Taxes & Benefits			
PERS	116.84	1,000.00	11.68%
Total Payroll Taxes & Benefits	\$116.84	\$1,000.00	
Professional Services			
Audit	10,850.00	14,000.00	77.50%
GEMT Admin & Consulting Fees	29,180.56	50,000.00	58.36%
Total Professional Services	\$40,030.56	\$64,000.00	
Expenses	\$3,002,572.55	\$5,250,958.00	
Revenue Less Expenditures	\$608,326.40	(\$545,706.00)	
Net Change in Fund Balance	\$608,326.40	(\$545,706.00)	

Fund Balances

Beginning Fund Balance	1,092,828.90		0.00%
Net Change in Fund Balance	608,326.40	(545,706.00)	0.00%
Ending Fund Balance	1,700,755.30		0.00%

Report Options

Fund: General Fund

Period: 7/1/2025 to 2/28/2026

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Budget - Actual

Expense Reporting Method: Budget - Actual

Budget: GENERAL FUND MASTER

WLAD
Apparatus Fund
Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures			
Revenue			
Other Income			
Interest	1,794.14	500.00	358.83%
Total Other Income	\$1,794.14	\$500.00	
Transfers In			
Transfers	239,847.00	23,894.00	1,003.80%
Transfers from WLAD	310,000.00		0.00%
Total Transfers In	\$549,847.00	\$23,894.00	
Revenue	\$551,641.14	\$24,394.00	
Gross Profit	\$551,641.14	\$24,394.00	
Expenses			
Capital Outlay			
Apparatus/Vehicles	211,280.56	250,000.00	84.51%
Total Capital Outlay	\$211,280.56	\$250,000.00	
Expenses	\$211,280.56	\$250,000.00	
Revenue Less Expenditures	\$340,360.58	(\$225,606.00)	
Net Change in Fund Balance	\$340,360.58	(\$225,606.00)	
Fund Balances			
Beginning Fund Balance	0.00		0.00%
Net Change in Fund Balance	340,360.58	(225,606.00)	0.00%
Ending Fund Balance	340,360.58		0.00%

WLAD
Building Fund
Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jul 2025
	Jul 2025	Jul 2025	Jun 2026
	Feb 2026	Jun 2026	Percent of
	Actual		Budget
<hr/>			
Fund Balances			
Beginning Fund Balance	0.00		0.00%
Net Change in Fund Balance	0.00		0.00%
Ending Fund Balance	0.00		0.00%

WLAD
Equipment Fund
Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures			
Revenue			
Other Income			
Interest	1,005.40	500.00	201.08%
Total Other Income	\$1,005.40	\$500.00	
Transfers In			
Transfers	0.00	10,000.00	0.00%
Total Transfers In	\$0.00	\$10,000.00	
Revenue	\$1,005.40	\$10,500.00	
Gross Profit	\$1,005.40	\$10,500.00	
Expenses			
Non Allocated			
Transfer Out	239,847.00		0.00%
Total Non Allocated	\$239,847.00		
Expenses	\$239,847.00		
Revenue Less Expenditures	(\$238,841.60)	\$10,500.00	
Net Change in Fund Balance	(\$238,841.60)	\$10,500.00	
Fund Balances			
Beginning Fund Balance	296,145.54		0.00%
Net Change in Fund Balance	(238,841.60)	10,500.00	0.00%
Ending Fund Balance	57,303.94		0.00%

WLAD
LifeMed Fund

Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jul 2025
	Jul 2025	Jul 2025	Jun 2026
	Feb 2026	Jun 2026	Percent of
	Actual		Budget
Revenue & Expenditures			
Revenue			
Other Income			
CPR Classes	10,760.00	25,000.00	43.04%
Interest	34.16	25.00	136.64%
LifeMed Subscription	36,204.00	105,000.00	34.48%
Total Other Income	\$46,998.16	\$130,025.00	
Revenue	\$46,998.16	\$130,025.00	
Gross Profit	\$46,998.16	\$130,025.00	
Expenses			
Administrative Expenses			
Administrative & Bank Fees	2,379.97	3,000.00	79.33%
Advertising	3,100.00	7,000.00	44.29%
Membership Dues	0.00	500.00	0.00%
Office Supplies	85.00	5,000.00	1.70%
Refunds	130.00	300.00	43.33%
Shipping/Postage	366.00	4,000.00	9.15%
Training & Conferences	0.00	5,000.00	0.00%
Total Administrative Expenses	\$6,060.97	\$24,800.00	
Operations - Training			
Training Equip & Supplies	5,884.90	5,000.00	117.70%
Total Operations - Training	\$5,884.90	\$5,000.00	
Expenses	\$11,945.87	\$29,800.00	
Revenue Less Expenditures	\$35,052.29	\$100,225.00	
Net Change in Fund Balance	\$35,052.29	\$100,225.00	
Fund Balances			
Beginning Fund Balance	140,495.39		0.00%
Net Change in Fund Balance	35,052.29	100,225.00	0.00%
Ending Fund Balance	175,547.68		0.00%

Report Options

Fund: LifeMed Fund

Period: 7/1/2025 to 2/28/2026

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Budget - Actual

Expense Reporting Method: Budget - Actual

Budget: LifeMed Budget

Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
1001 Checking 0046							
Apparatus Fund							
		Beginning Balance			0.00	0.00	(211,266.72)
		Apparatus Fund Totals			\$0.00	\$0.00	(\$211,266.72)
Equipment Fund							
		Beginning Balance			0.00	0.00	1.54
		Equipment Fund Totals			\$0.00	\$0.00	\$1.54
General Fund							
		Beginning Balance			0.00	0.00	305,736.01
2/2/2026	001039	Systems Design			5,412.36	0.00	311,148.37
2/4/2026	001040	Systems Design			1,087.51	0.00	312,235.88
2/6/2026	001060	Systems Design			1,808.44	0.00	314,044.32
2/10/2026	001082	Systems Design			1,793.32	0.00	315,837.64
2/10/2026	Ins Claim Pmt	Special Districts Insurance	2/11/2026	000040	1,470.69	0.00	317,308.33
2/11/2026	001083	Systems Design			3,537.73	0.00	320,846.06
2/12/2026	001081	Systems Design			3,182.20	0.00	324,028.26
2/18/2026	001089	Systems Design			1,780.36	0.00	325,808.62
2/23/2026	001090	State of Oregon - Judicial	2/24/2026	000041	115.76	0.00	325,924.38
2/24/2026	001101	State of Oregon - Judicial	2/24/2026	000041	8.17	0.00	325,932.55
2/27/2026					76.96	0.00	326,009.51
2/27/2026					0.00	25.00	325,984.51
		General Fund Totals			\$20,273.50	\$25.00	\$325,984.51
		1001 Checking 0046 Totals			\$20,273.50	\$25.00	\$114,719.33

1005 Money Market 9835

General Fund

		Beginning Balance			0.00	0.00	114,122.70
2/2/2026	001034	Systems Design			1,900.68	0.00	116,023.38
2/2/2026	001032	Systems Design			672.62	0.00	116,696.00
2/2/2026	001031	Systems Design			10,984.77	0.00	127,680.77
2/3/2026	001035	Systems Design			2,918.59	0.00	130,599.36
2/3/2026	001028	Systems Design			3,777.89	0.00	134,377.25
2/3/2026	001025	Systems Design			48.52	0.00	134,425.77
2/4/2026	001053	Systems Design			947.23	0.00	135,373.00
2/4/2026	001052	Systems Design			1,478.16	0.00	136,851.16
2/4/2026	001050	Systems Design			1,788.11	0.00	138,639.27
2/4/2026	001036	Systems Design			7,038.63	0.00	145,677.90

Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
2/4/2026	001033	Systems Design			275.00	0.00	145,952.90
2/4/2026	001029	Systems Design			542.06	0.00	146,494.96
2/4/2026	001026	Systems Design			24.26	0.00	146,519.22
2/5/2026	001051	Systems Design			1,152.66	0.00	147,671.88
2/5/2026	001046	Systems Design			504.77	0.00	148,176.65
2/5/2026	001043	Systems Design			5,205.50	0.00	153,382.15
2/5/2026	001042	Systems Design			1,057.80	0.00	154,439.95
2/5/2026	001030	Systems Design			1,853.10	0.00	156,293.05
2/5/2026	001027	Systems Design			242.62	0.00	156,535.67
2/5/2026	001024	Systems Design			9,071.56	0.00	165,607.23
2/6/2026	001058	Systems Design			454.78	0.00	166,062.01
2/6/2026	001049	Systems Design			744.88	0.00	166,806.89
2/6/2026	001048	Systems Design			6,427.04	0.00	173,233.93
2/9/2026	001057	Systems Design			430.19	0.00	173,664.12
2/9/2026	001056	Systems Design			1,853.97	0.00	175,518.09
2/9/2026	001047	Systems Design			3,915.66	0.00	179,433.75
2/9/2026	001045	Systems Design			625.00	0.00	180,058.75
2/9/2026	001041	Systems Design			659.19	0.00	180,717.94
2/9/2026	001037	Systems Design			631.06	0.00	181,349.00
2/10/2026	001038	Systems Design			266.89	0.00	181,615.89
2/11/2026	001071	Systems Design			435.62	0.00	182,051.51
2/11/2026	001068	Systems Design			340.69	0.00	182,392.20
2/11/2026	001066	Systems Design			6,186.97	0.00	188,579.17
2/11/2026	001059	Systems Design			558.04	0.00	189,137.21
2/11/2026	001044	Systems Design			1,344.03	0.00	190,481.24
2/12/2026	001080	Systems Design			967.64	0.00	191,448.88
2/12/2026	001072	Systems Design			311.42	0.00	191,760.30
2/12/2026	001069	Systems Design			3,664.46	0.00	195,424.76
2/12/2026	001067	Systems Design			6,083.12	0.00	201,507.88
2/12/2026	001065	Systems Design			4,169.26	0.00	205,677.14
2/12/2026	001064	Systems Design			14.97	0.00	205,692.11
2/12/2026	001055	Systems Design			6,317.33	0.00	212,009.44
2/12/2026	001054	Systems Design			1,864.76	0.00	213,874.20
2/13/2026	001087	Systems Design			460.28	0.00	214,334.48
2/13/2026	001070	Systems Design			2,373.20	0.00	216,707.68
2/16/2026	001073	Systems Design			224.17	0.00	216,931.85
2/17/2026	001077	Systems Design			1,777.72	0.00	218,709.57
2/17/2026	001063	Systems Design			181.23	0.00	218,890.80

Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
2/18/2026	001099	Systems Design			1,409.03	0.00	220,299.83
2/18/2026	001097	Systems Design			908.73	0.00	221,208.56
2/18/2026	001088	Systems Design			402.38	0.00	221,610.94
2/18/2026	001085	Systems Design			291.15	0.00	221,902.09
2/18/2026	001078	Systems Design			5,524.10	0.00	227,426.19
2/18/2026	001076	Systems Design			186.13	0.00	227,612.32
2/19/2026	001100	Systems Design			3,811.61	0.00	231,423.93
2/19/2026	001098	Systems Design			659.00	0.00	232,082.93
2/19/2026	001096	Systems Design			1,765.59	0.00	233,848.52
2/19/2026	001094	Systems Design			1,070.97	0.00	234,919.49
2/19/2026	001092	Systems Design			622.09	0.00	235,541.58
2/19/2026	001086	Systems Design			727.88	0.00	236,269.46
2/19/2026	001084	Systems Design			1,293.42	0.00	237,562.88
2/19/2026	001079	Systems Design			676.05	0.00	238,238.93
2/19/2026	001075	Systems Design			3,677.62	0.00	241,916.55
2/19/2026	001074	Systems Design			409.43	0.00	242,325.98
2/20/2026	001091	Systems Design			145.57	0.00	242,471.55
2/20/2026	001107	Systems Design			3,302.64	0.00	245,774.19
2/20/2026	001104	Systems Design			2,277.17	0.00	248,051.36
2/20/2026	001095	Systems Design			5,792.43	0.00	253,843.79
2/20/2026	001093	Systems Design			69.46	0.00	253,913.25
2/22/2026	001125	Systems Design			289.82	0.00	254,203.07
2/22/2026	001111	Systems Design			544.62	0.00	254,747.69
2/23/2026	001124	Systems Design			453.39	0.00	255,201.08
2/23/2026	001121	Systems Design			346.36	0.00	255,547.44
2/23/2026	001119	Systems Design			2,926.81	0.00	258,474.25
2/23/2026	001109	Systems Design			2,959.29	0.00	261,433.54
2/23/2026	001106	Systems Design			262.41	0.00	261,695.95
2/24/2026	001112	Systems Design			2,640.06	0.00	264,336.01
2/25/2026	001122	Systems Design			358.84	0.00	264,694.85
2/25/2026	001116	Systems Design			3,975.77	0.00	268,670.62
2/25/2026	001113	Systems Design			3,297.45	0.00	271,968.07
2/25/2026	001102	Systems Design			48.52	0.00	272,016.59
2/26/2026	001117	Systems Design			869.46	0.00	272,886.05
2/26/2026	001154	Systems Design			121.31	0.00	273,007.36
2/26/2026	001123	Systems Design			720.14	0.00	273,727.50
2/26/2026	001115	Systems Design			123.00	0.00	273,850.50
2/26/2026	001105	Systems Design			4,772.61	0.00	278,623.11

Apparatus Fund, Building Fund, Equipment Fund, General Fund, LifeMed Fund

Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
2/26/2026	001103	Systems Design			8,255.50	0.00	286,878.61
2/27/2026					117.85	0.00	286,996.46
2/27/2026	001126	Systems Design			5,762.25	0.00	292,758.71
2/27/2026	001110	Systems Design			363.51	0.00	293,122.22
General Fund Totals					\$178,999.52	\$0.00	\$293,122.22
1005 Money Market 9835 Totals					\$178,999.52	\$0.00	\$293,122.22

1010 LGIP 6353
Apparatus Fund

Beginning Balance			0.00	0.00	(142,451.60)
Apparatus Fund Totals			\$0.00	\$0.00	(\$142,451.60)

Equipment Fund

Beginning Balance			0.00	0.00	142,451.60
Equipment Fund Totals			\$0.00	\$0.00	\$142,451.60

General Fund

Beginning Balance			0.00	0.00	2,011,713.84		
2/1/2026	00000	Western Lane Ambulance			0.00	310,000.00	1,701,713.84
2/12/2026	Jan tax interest	Lane County Treasurer			15,338.11	0.00	1,717,051.95
2/24/2026	ACH	Western Lane Fire & EMS			0.00	515,000.00	1,202,051.95
2/28/2026					5,979.06	0.00	1,208,031.01
2/28/2026					0.00	0.05	1,208,030.96
General Fund Totals					\$21,317.17	\$825,000.05	\$1,208,030.96
1010 LGIP 6353 Totals					\$21,317.17	\$825,000.05	\$1,208,030.96

1011 LGIP 6861 Capital
Apparatus Fund

Beginning Balance			0.00	0.00	383,525.91		
2/1/2026	001190	Western Lane Ambulance			310,000.00	0.00	693,525.91
2/28/2026					552.99	0.00	694,078.90
Apparatus Fund Totals			\$310,552.99	\$0.00	\$694,078.90		

Equipment Fund

Beginning Balance			0.00	0.00	(185,210.64)		
2/28/2026					61.44	0.00	(185,149.20)
Equipment Fund Totals			\$61.44	\$0.00	(\$185,149.20)		
1011 LGIP 6861 Capital Totals			\$310,614.43	\$0.00	\$508,929.70		

Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
		Beginning Balance			0.00	0.00	175,056.46
2/6/2026	CC #658	LifeMed Membership			65.00	0.00	175,121.46
2/7/2026	LM - 2-7	LifeMed Membership			65.00	0.00	175,186.46
2/9/2026	CC 2-9	LifeMed Membership			65.00	0.00	175,251.46
2/10/2026	CC 2-10	LifeMed Membership			65.00	0.00	175,316.46
2/10/2026	LM Chk	LifeMed Membership	2/11/2026	000039	65.00	0.00	175,381.46
2/10/2026	CC #659 CPR	Regency			360.00	0.00	175,741.46
2/17/2026	CPR cash 2-14	CPR class	2/18/2026	LM/CPR	60.00	0.00	175,801.46
2/17/2026	CC #660 CPR 2	CPR class			180.00	0.00	175,981.46
2/17/2026	LM CHKS	LifeMed Membership	2/18/2026	LM/CPR	130.00	0.00	176,111.46
2/18/2026	04205	Lane Fire Authority			0.00	787.15	175,324.31
2/20/2026	LM chks	LifeMed Membership	2/24/2026	LM/CPR	130.00	0.00	175,454.31
2/23/2026	CPR 2-14	Siuslaw School District 97J	2/24/2026	LM/CPR	60.00	0.00	175,514.31
2/27/2026					4.04	0.00	175,518.35
2/27/2026					0.00	155.67	175,362.68
2/27/2026	CC #661	LifeMed Membership			65.00	0.00	175,427.68
LifeMed Fund Totals					\$1,314.04	\$942.82	\$175,427.68
1030 LifeMed Account 9411 Totals					\$1,314.04	\$942.82	\$175,427.68
Report Totals					\$532,518.66	\$825,967.87	\$2,300,229.89
Records included in total = 135							

Report Options
Trans Date: 2/1/2026 to 2/28/2026
Display Notation: No

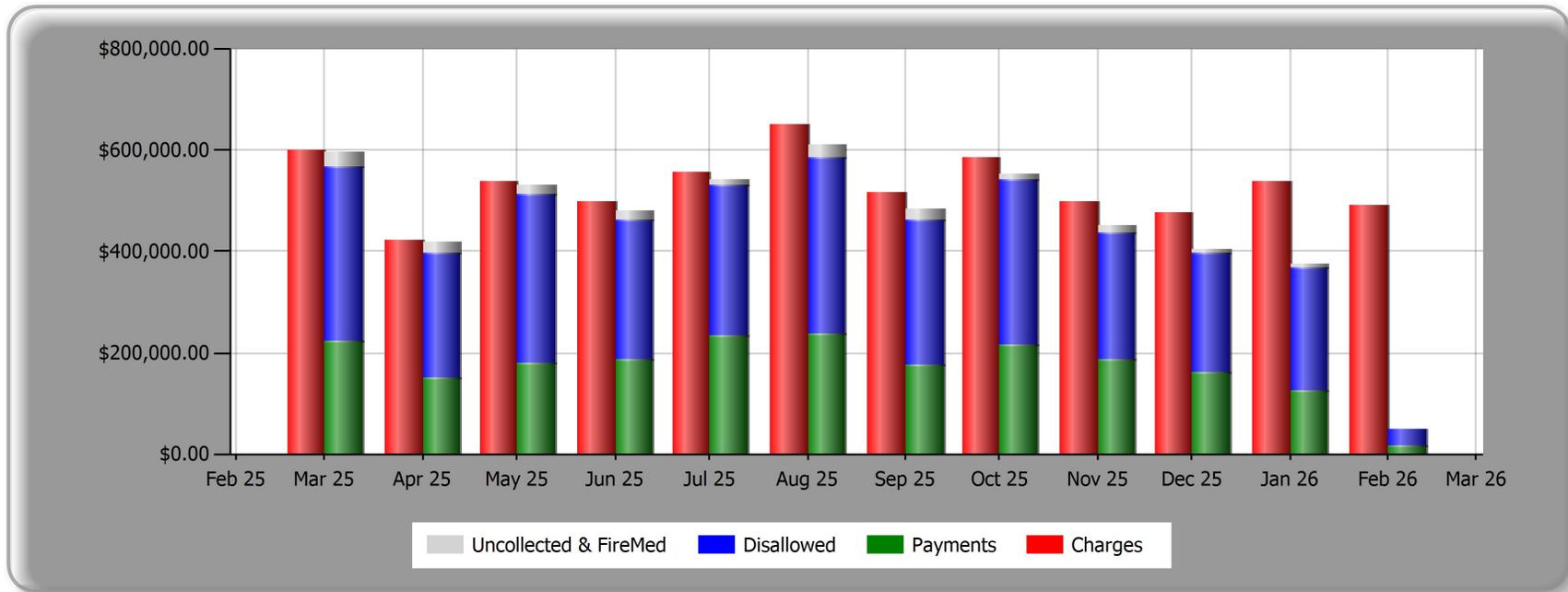
**Western Lane Ambulance District
ANNUAL COLLECTION STATISTICS**

Company	Western Lane Ambulance District
Date Of Service	3/1/2025
Date Of Service	2/28/2026
Invoices	0

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Mar 25	304	600,640.88	-222,859.89	37 %	-12,021.40	2 %	-346,479.46	58 %	-16,361.52	3 %	2,918.61	0 %
Apr 25	211	424,496.76	-150,718.10	36 %	-10,739.51	3 %	-246,688.80	58 %	-11,301.01	3 %	5,049.34	1 %
May 25	284	538,613.28	-179,774.87	33 %	-9,998.06	2 %	-334,529.89	62 %	-9,154.87	2 %	5,155.59	1 %
Jun 25	243	497,699.44	-186,888.96	38 %	-8,150.15	2 %	-277,958.84	56 %	-9,213.97	2 %	15,487.52	3 %
Jul 25	261	559,029.44	-235,795.01	42 %	-4,076.61	1 %	-298,084.50	53 %	-6,181.40	1 %	14,891.92	3 %
Aug 25	317	653,022.00	-239,606.86	37 %	-5,602.18	1 %	-348,315.41	53 %	-17,190.65	3 %	42,306.90	6 %
Sep 25	261	518,902.07	-178,116.64	34 %	-6,070.00	1 %	-286,481.83	55 %	-15,596.28	3 %	32,637.32	6 %
Oct 25	301	586,186.88	-216,576.67	37 %	-5,433.54	1 %	-326,671.55	56 %	-4,366.13	1 %	33,138.99	6 %
Nov 25	257	499,311.20	-189,001.63	38 %	-7,658.00	2 %	-249,320.57	50 %	-4,651.46	1 %	48,679.54	10 %
Dec 25	248	479,188.24	-160,809.24	34 %	-5,927.42	1 %	-238,411.25	50 %	-415.00	0 %	73,625.33	15 %
Jan 26	282	539,831.04	-124,964.63	23 %	-7,314.76	1 %	-245,089.60	45 %	-300.00	0 %	162,162.05	30 %
Feb 26	247	490,989.04	-17,488.20	4 %	0.00	0 %	-33,714.05	7 %	0.00	0 %	439,786.79	90 %

3,216 6,387,910.27 -2,102,600.70 -82,991.63 -3,231,745.75 -94,732.29 875,839.90

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



**Western Lane Ambulance District
MONTH END SUMMARY**

Company Code	Western Lane Ambulance District
Transaction Date	2/1/2026
Transaction Date	2/28/2026

Balance Forward	1,234,202.45
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Charges by Level of Service	490,989.04
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Batch #	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	TNT	Total
APR25				0.00				0.00
FEB26	224,782.44	48,197.28	23,946.52	137,863.72	24,631.64	31,117.44	450.00	490,989.04
JUN25				0.00				0.00
Total	224,782.44	48,197.28	23,946.52	137,863.72	24,631.64	31,117.44	450.00	490,989.04

Payments - ALL	-203,442.13
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Payments - EFT

<u>Trans Date</u>	<u>Payer</u>	<u>Ref #</u>	<u>Amount</u>
2/2/2026	BCBS OR Blue Card MedAdv	0156149183	-10,984.77
2/2/2026	VA Regional Payment Center	0196631	-5,412.36
2/2/2026	XO Tricare for Life	2520624814	-132.84
2/2/2026	Samaritan Advantage Health Plan	41511762	-672.62
2/2/2026	UHC West/Secure Horizons	U7241523	-1,900.68
2/3/2026	UHC West/Secure Horizons	U7318965	-2,918.59
2/4/2026	Trillium MedAdvantage	0900060849	-1,788.11
2/4/2026	Health Net Med Advantage	0900375906	-947.23
2/4/2026	Health Net Med Advantage	0900437890	-1,478.16
2/4/2026	VA Regional Payment Center	0934435	-1,087.51
2/4/2026	Tricare for Life	2520724059	-275.00
2/4/2026	Aetna Medadvantage HMO	882602901058842	-542.06
2/4/2026	UHC West/Secure Horizons	U7384407	-7,038.63
2/5/2026	Trillium Community Health Plan	0900289732	-1,152.66
2/5/2026	XO AARP Medicare Supplemental	11389541575	-1,057.80
2/5/2026	Tricare for Life	2520744539	-504.77
2/5/2026	Aetna	826033000366245	-1,853.10
2/5/2026	UHC West/Secure Horizons	U7447686	-5,205.50

**Western Lane Ambulance District
MONTH END SUMMARY**

2/6/2026	VA Regional Payment Center	1231208	-1,808.44
2/6/2026	MODA	26037B1000045981	-6,427.04
2/6/2026	Medicare B Oregon	896171538	-744.88
2/6/2026	Atrio Health MedAdv	90023162	-454.78
2/8/2026	Pacific Source Community Solutions	26039B1000092429	-4,169.26
2/9/2026	Blue Cross Blue Shield Oregon	0156159567	-3,915.66
2/9/2026	XO AARP Medicare Supplemental	11391004634	-659.19
2/9/2026	Devoted Health Medicare	59222	-430.19
2/9/2026	Devoted Health Medicare	59342	-1,853.97
2/9/2026	UHC West/Secure Horizons	U7595913	-625.00
2/10/2026	Oregon Medicaid	14324300	0.00
2/10/2026	VA Regional Payment Center	1736632	-1,793.32
2/11/2026	Trillium MedAdvantage	0900061086	-340.69
2/11/2026	Health Net Med Advantage	0900438993	-435.62
2/11/2026	VA Regional Payment Center	1847773	-3,537.73
2/11/2026	Medicare B Oregon	896182853	-6,186.97
2/11/2026	UHC West/Secure Horizons	U7728828	-1,344.03
2/12/2026	Trillium Community Health Plan	0900290937	-3,664.46
2/12/2026	VA Regional Payment Center	2154674	-3,182.20
2/12/2026	Aetna	826040000351233	-1,864.76
2/12/2026	Care Oregon	826073842	-311.42
2/12/2026	Medicare B Oregon	896186722	-6,083.12
2/12/2026	UHC West/Secure Horizons	U7798182	-967.64
2/13/2026	Medicare B Oregon	896190441	-2,373.20
2/13/2026	Atrio Health MedAdv	90023586	-460.28
2/15/2026	Pacific Source MedAdvantage	26046B1000022674	-1,070.97
2/15/2026	Pacific Source Community Solutions	26046B1000108987	-3,811.61
2/16/2026	Blue Cross Blue Shield Oregon	0156169301	-224.17
2/17/2026	Medicare B Oregon	896195664	-1,777.72
2/18/2026	Trillium MedAdvantage	0900061352	-908.73
2/18/2026	Health Net Med Advantage	0900377458	-1,409.03
2/18/2026	VA Regional Payment Center	3051219	-1,780.36
2/18/2026	OPTUM Care MedAdvantage	3409565377	-402.38
2/18/2026	Oregon Medicaid	600414371	-186.13

**Western Lane Ambulance District
MONTH END SUMMARY**

2/18/2026	Medicare B Oregon	896199803	-5,524.10
2/19/2026	Trillium Community Health Plan	0900292125	-659.00
2/19/2026	XO Tricare for Life	2521053539	-622.09
2/19/2026	Aetna	826047000199613	-3,677.62
2/19/2026	Aetna Medadvantage HMO	882604301066292	-409.43
2/19/2026	Medicare B Oregon	896203705	-1,765.59
2/19/2026	United Healthcare	W350904653	-676.05
2/20/2026	XO Tricare for Life	2521130238	-69.46
2/20/2026	XO MODA	26051B1000038803	-3,302.64
2/20/2026	Medicare B Oregon	896207516	-5,792.43
2/20/2026	Atrio Health MedAdv	90023854	-2,277.17
2/22/2026	Pacific Source MedAdvantage	26053B1000020030	-544.62
2/22/2026	Pacific Source Community Solutions	26053B1000081880	-289.82
2/23/2026	Blue Cross Blue Shield Oregon	0156179605	-2,959.29
2/23/2026	XO Regence Federal Oregon	0340140533	-262.41
2/23/2026	XO Tricare for Life	2521155144	-453.39
2/23/2026	Medicare B Oregon	896211585	-2,926.81
2/23/2026	UHC West/Secure Horizons	U8272862	-346.36
2/24/2026	UHC West/Secure Horizons	U8340031	-2,640.06
2/25/2026	XO Tricare for Life	2521247773	-358.84
2/25/2026	Medicare B Oregon	896219340	-3,975.77
2/25/2026	UHC West/Secure Horizons	U8407806	-3,297.45
2/26/2026	XO Trillium Community Health Plan	0900293296	-869.46
2/26/2026	XO AARP Medicare Supplemental	11400471556	-123.00
2/26/2026	Medicare B Oregon	896223287	-4,772.61
2/26/2026	Atrio Health MedAdv	90024029	-8,441.88
2/26/2026	UHC West/Secure Horizons	U8476102	-720.14
2/27/2026	XO Tricare for Life	2521301231	-363.51
2/27/2026	Peace Health Hospice	81690	-5,850.00

EFT TOTAL			-174,128.34
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Payments - Credit Card	<i>(VISA, MC, AMX, Disc)</i>
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<u>Trans Date</u>	<u>Amount</u>
2/1/2026	-25.00

**Western Lane Ambulance District
MONTH END SUMMARY**

2/3/2026	-250.00
2/5/2026	-650.24
2/6/2026	-550.00
2/9/2026	-300.00
2/10/2026	-15.43
2/12/2026	-186.75
2/13/2026	-300.00
2/15/2026	-100.00
2/17/2026	-650.00
2/18/2026	-150.00
2/23/2026	-50.00
2/24/2026	-125.00
2/26/2026	-50.00
2/27/2026	-823.56
2/28/2026	-150.00

CREDIT CARD TOTAL -4,375.98

Payments - Bank Deposit *(Cash, Chk Ins, Chk Pvt, Coll Pmt, MO)*

<u>Trans Date</u>	<u>Amount</u>
2/3/2026	-9,071.56
2/10/2026	-6,317.33
2/17/2026	-1,293.42
2/24/2026	-8,255.50

BANK DEPOSIT TOTAL -24,937.81

Payments by Level of Service

Date	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	TNT	Total
2/1/2026		0.00			-25.00			-25.00
2/2/2026	-6,674.07	-1,112.02		-4,577.76	-4,935.65	-1,803.77		-19,103.27
2/3/2026	-6,551.87		-100.00	0.00	-275.00	-5,313.28		-12,240.15
2/4/2026	-5,406.34	-1,966.50		-2,794.21	-1,299.32	-1,690.33		-13,156.70
2/5/2026	-6,417.03	-917.52		-1,713.33	-1,006.41	-369.78		-10,424.07
2/6/2026	-3,060.03	-3,201.64			-3,448.47	-275.00		-9,985.14
2/8/2026	-420.62			-934.26		-2,814.38		-4,169.26

**Western Lane Ambulance District
MONTH END SUMMARY**

Date	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	TNT	Total
2/9/2026	-2,874.37	-1,137.02		-1,918.65	0.00	-1,853.97		-7,784.01
2/10/2026	-1,433.59	-15.43	-376.77	-6,300.29	0.00	0.00	0.00	-8,126.08
2/11/2026	-5,224.91			-4,772.01	-364.95	-1,483.17		-11,845.04
2/12/2026	-4,628.59			-6,423.22	-4,701.17		-507.37	-16,260.35
2/13/2026	-1,316.21	0.00		-978.74	-838.53			-3,133.48
2/15/2026	-2,985.43	-361.12		-911.48	-724.55			-4,982.58
2/16/2026		-224.17			0.00			-224.17
2/17/2026	-2,302.72			-753.29	-295.35	-369.78		-3,721.14
2/18/2026	-1,150.38	-1,736.52	-376.77	-4,089.19	-3,007.87			-10,360.73
2/19/2026	-1,392.95	-357.37		-1,723.94	-657.90	-3,677.62		-7,809.78
2/20/2026	-4,345.52	-3,232.87		-1,463.72	-914.94	-1,484.65		-11,441.70
2/22/2026	-544.62			0.00	-289.82			-834.44
2/23/2026	-4,067.28			-2,092.45	-838.53			-6,998.26
2/24/2026	-5,589.75	-257.25	-314.75	-3,437.37	-1,296.44	-125.00	0.00	-11,020.56
2/25/2026	-3,559.42		-1,396.96	-975.42	-215.61	-1,484.65		-7,632.06
2/26/2026	-5,157.30	-901.34	-771.93	-3,291.16	-869.46	-3,985.90	0.00	-14,977.09
2/27/2026	-1,098.51			-2,700.00	-3,238.56			-7,037.07
2/28/2026		-50.00		-100.00				-150.00
Total	-76,201.51	-15,470.77	-3,337.18	-51,950.49	-29,243.53	-26,731.28	-507.37	-203,442.13

Transaction Adjustments by Level of Service	-385,346.59
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	ALS 1 E	ALS 1 NE	ALS 2	BLS E	BLS NE	SCT	TNT	Total
Fire Med Adjustment	-7,696.42	-919.83	-300.00	-2,643.84	-290.00	-688.96		-12,539.05
Uncollectible	-1,743.64							-1,743.64
W/O Fee Schedule	-140,404.68	-23,108.51	-5,778.17	-100,229.44	-31,557.79	-30,866.77	-479.38	-332,424.74
W/O Patient Deceased	-190.00				-3,502.32			-3,692.32
W/O to collections	-10,874.71	-549.17	-1,726.61	-14,661.11	-6,030.44	-290.00		-34,132.04
Waiver per FD					-814.80			-814.80
Total	-160,909.45	-24,577.51	-7,804.78	-117,534.39	-42,195.35	-31,845.73	-479.38	-385,346.59

Ending Balance	1,136,402.77
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WLFEA
General Fund, WLCR Fund
Balance Sheet
For Period Ending 2/28/2026

Book Value
Feb 2026
Actual

Assets

Current Assets

Cash

Checking 5400	806,189.00
LGIP 6553	2,083,912.93
Petty Cash	154.44
WLFEA - WLCR 2199	1,004.90

Accounts Receivable

Accounts Receivable	509.61
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Other Current Assets

Capital Assets:Accumulated Dep	(47,122.00)
Capital Assets:Vehicles	109,533.97
Deferred Outflows of Resources	(0.01)
Undeposited Funds	(200.00)

Total Current Assets \$2,953,982.84

Total Assets \$2,953,982.84

Liabilities

Current Liabilities

Accounts Payable

Accounts Payable	2,586.98
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Credit Cards

US Bank CC 5241	17,781.50
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Short Term Debt

AFLAC Payable	350.94
Clearing Account	(2,564.22)
Flex Spending Payable	(602.34)
Medical Care Payable	2,047.20
OSGP Payable	7.20
PERS Payable	(316.15)
PLO Payable	50.15

Other Current Liabilities

Credit Card	(255.16)
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Total Current Liabilities \$19,086.10

Total Liabilities \$19,086.10

Fund Balance

Accumulated Surplus (Deficit)

Investment in Capital	12,150.00
Retained Earnings	2,922,746.74

Total Fund Balance \$2,934,896.74

Total Liabilities and Equity \$2,953,982.84

Statement of Revenue and Expenditures

Account Number	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures			
Revenue			
Lane County Health & Human Services			
4300 Grant Income	298,233.62	388,270.00	76.81%
Lane County Health & Human Services Totals	\$298,233.62	\$388,270.00	
Other WLCR			
4300 Grant Income	750.00		0.00%
4420 Interest	0.17		0.00%
4120 Medicaid	4.37		0.00%
4405 Reimbursements and Refunds	15.00		0.00%
Other WLCR Totals	\$769.54		
SAMHSA Grant			
4300 Grant Income	213,594.57		0.00%
SAMHSA Grant Totals	\$213,594.57		
Revenue	\$512,597.73	\$388,270.00	
Gross Profit	\$512,597.73	\$388,270.00	
Expenses			
Lane County Health & Human Services			
7420 Business Consulting	17,162.00	90,000.00	19.07%
5671 Cell Phone Stipend	1,550.00	4,350.00	35.63%
6101 Conference & Travel	29.90		0.00%
6005 Fuel	778.08	3,000.00	25.94%
5610 Health Insurance	13,633.04	23,974.00	56.87%
5620 HRA VEBA	4,000.00		0.00%
5630 Life & Accident	504.18		0.00%
6111 Misc Training, Hospitality	0.00	12,000.00	0.00%
7900 Other Expenses	0.00	600.00	0.00%
5600 Payroll Taxes	14,160.50	33,633.00	42.10%
5605 PERS	18,442.99	60,684.00	30.39%
6602 Pre-Employment Testing	160.00		0.00%
6010 Repairs & Maintenance -Vehicle	69.00		0.00%
7204 Software & Licenses	17,478.17		0.00%
7200 Technology/Computers	7,919.91	48,217.00	16.43%
7202 Telephones & Cell Phones	519.66	5,700.00	9.12%
7110 Travel Expenses	0.00	9,500.00	0.00%
6905 Uniforms	0.00	2,000.00	0.00%
5310 WLCR Full Time Staff	0.00	42,031.00	0.00%
5300 WLCR Manager Wages	46,644.02	84,972.00	54.89%
5325 WLCR Workers - Hourly	46,864.76	64,237.00	72.96%
5330 WLCR Workers - Shifts	106,501.63	136,875.00	77.81%
Lane County Health & Human Services Totals	\$296,417.84	\$621,773.00	
Other WLCR			
5610 Health Insurance	(2,070.54)		0.00%
6111 Misc Training, Hospitality	(159.57)		0.00%
6505 Public Education Supplies	750.00		0.00%
Other WLCR Totals	(\$1,480.11)		
PeaceHealth Foundation			
7115 Supplies	(80.96)		0.00%
PeaceHealth Foundation Totals	(\$80.96)		
SAMHSA Grant			
7420 Business Consulting	36,402.60		0.00%

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
5671	Cell Phone Stipend	675.00		0.00%
6101	Conference & Travel	8,654.61		0.00%
6005	Fuel	251.60		0.00%
5610	Health Insurance	26,571.06		0.00%
5620	HRA VEBA	9,900.06		0.00%
5630	Life & Accident	1,120.40		0.00%
7102	Membership Dues	273.65		0.00%
5600	Payroll Taxes	10,782.50		0.00%
5605	PERS	44,280.24		0.00%
6505	Public Education Supplies	21,932.16		0.00%
7204	Software & Licenses	480.63		0.00%
7115	Supplies	1,855.65		0.00%
7202	Telephones & Cell Phones	315.23		0.00%
7104	Training & Conferences	300.00		0.00%
7110	Travel Expenses	705.76		0.00%
5310	WLCR Full Time Staff	87,260.91		0.00%
SAMHSA Grant Totals		\$251,762.06		
Expenses		\$546,618.83	\$621,773.00	
Revenue Less Expenditures		(\$34,021.10)	(\$233,503.00)	
Net Change in Fund Balance		(\$34,021.10)	(\$233,503.00)	

Fund Balances

Beginning Fund Balance	313,501.72		0.00%
Net Change in Fund Balance	(34,021.10)	(233,503.00)	0.00%
Ending Fund Balance	279,480.62		0.00%

Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures			
Revenue			
Grant Income			
Grant Income	6,000.00		0.00%
Total Grant Income	\$6,000.00		
Other Income			
Conflag Receipts	336,914.76	213,656.00	157.69%
Donations	820.00	500.00	164.00%
Employee Recognition Donation	3,670.00		0.00%
Grant Admin	44,262.24	81,102.00	54.58%
Interest	39,370.40	60,000.00	65.62%
Office Fees	2,862.04		0.00%
Reimbursements and Refunds	39,203.37	20,000.00	196.02%
Rental Income	2,343.62	3,660.00	64.03%
Smoke Alarm Donations	4,409.00	10,000.00	44.09%
Total Other Income	\$473,855.43	\$388,918.00	
Transfers In			
Transfer from SVFR	2,328,000.00	3,581,543.00	65.00%
Transfers from WLAD	2,606,000.00	4,925,764.00	52.91%
Total Transfers In	\$4,934,000.00	\$8,507,307.00	
Revenue	\$5,413,855.43	\$8,896,225.00	
Gross Profit	\$5,413,855.43	\$8,896,225.00	
Expenses			
Administrative Expenses			
Administrative & Bank Fees	4,185.58	10,000.00	41.86%
Advertising	3,046.86	5,000.00	60.94%
Break Room/Hospitality	3,313.48	3,000.00	110.45%
Education Reimbursement	0.00	5,000.00	0.00%
Employee Recognition	6,490.88	31,000.00	20.94%
Grant Expense	6,000.00		0.00%
Membership Dues	21,701.12	35,000.00	62.00%
Office Equipment Agreements	5,646.11	11,000.00	51.33%
Shipping/Postage	460.89	2,000.00	23.04%
Supplies	1,849.72	5,000.00	36.99%
Training & Conferences	4,646.26	10,000.00	46.46%
Travel Expenses	1,059.11	10,000.00	10.59%
Total Administrative Expenses	\$58,400.01	\$127,000.00	
Board of Directors			
Board Conferences	3,524.67	10,000.00	35.25%
Board Elections/Lane County EI	7,418.97	10,000.00	74.19%
Board Expenses - Other	290.00	10,000.00	2.90%
Board Meetings	4,562.95	6,000.00	76.05%
Total Board of Directors	\$15,796.59	\$36,000.00	
Building Property & Maintenance			
Maintenance	27,791.84	97,000.00	28.65%
Utilities	33,837.97	91,123.00	37.13%
Total Building Property & Maintenance	\$61,629.81	\$188,123.00	
Insurance			
Property & Liability	31,519.00	32,686.00	96.43%

Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Workers Compensation	268,025.74	233,612.00	114.73%
Total Insurance	\$299,544.74	\$266,298.00	
Non Allocated			
Operating Contingency	0.00	50,000.00	0.00%
Reserved for Future Expenditur	0.00	811,104.00	0.00%
Total Non Allocated	\$0.00	\$861,104.00	
Operational Supplies			
Equipment Maintenance	30,895.46	35,000.00	88.27%
iPads & Mounting Supplies	4,371.28	3,000.00	145.71%
Personal Protection Equipment	12,190.82	35,000.00	34.83%
Small Tools	3,017.76	10,000.00	30.18%
Supply Room Supplies	7,266.73	15,000.00	48.44%
Uniforms	12,177.83	30,000.00	40.59%
Total Operational Supplies	\$69,919.88	\$128,000.00	
Operations - Emergency Sevices			
Active 911	7.86		0.00%
Asset Management Services	7,152.00	8,000.00	89.40%
First Arriving	3,784.22	5,000.00	75.68%
ImageTrend	3,772.30	22,200.00	16.99%
Public Safety Answering Point	206,106.00	206,106.00	100.00%
Total Operations - Emergency Sevices	\$220,822.38	\$241,306.00	
Operations - Medical			
Hospital Transfer & Ops Meals	836.63	1,000.00	83.66%
Medical Gas/O2	11,373.14	25,000.00	45.49%
Medical Supplies	53,458.08	110,000.00	48.60%
MIH Expenses	35.78	1,000.00	3.58%
Pharmacy Expense	13,074.92	37,500.00	34.87%
Physician Advisor	18,000.00	24,000.00	75.00%
Total Operations - Medical	\$96,778.55	\$198,500.00	
Operations - Prevention/ Fire Investigation			
Fire Marshal Dues & Subscript	575.00	2,500.00	23.00%
Fire Prevention Software/iPADS	3,962.47	3,750.00	105.67%
Fire Prevention Supplies	337.71	5,000.00	6.75%
Fire Prevention Training	373.99	3,000.00	12.47%
Public Education Supplies	8,675.94	11,000.00	78.87%
Smoke Detector Expense	2,981.80	10,000.00	29.82%
Total Operations - Prevention/ Fire Investigation	\$16,906.91	\$35,250.00	
Operations - Recruitment			
Advertising & NTN Testing	172.72	1,000.00	17.27%
Pre-Employment Testing	767.46	7,000.00	10.96%
Total Operations - Recruitment	\$940.18	\$8,000.00	
Operations - Training			
Academy & EMT Scholarships	0.00	5,000.00	0.00%
Certification Renewals	344.50	7,650.00	4.50%
Conference & Travel	8,573.62	12,000.00	71.45%
Critical Care Paramedic Train	7,864.97	15,000.00	52.43%
MIH Training	0.00	1,500.00	0.00%
Misc Training, Hospitality	296.85	700.00	42.41%
On Site Training	251.20	9,000.00	2.79%
Paramedic School - Career	0.00	6,000.00	0.00%

Statement of Revenue and Expenditures

	Current Period Jul 2025 Feb 2026 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Reserve Training	0.00	2,500.00	0.00%
Target Solutions	0.00	12,845.00	0.00%
Training Equip & Supplies	1,641.99	5,000.00	32.84%
Total Operations - Training	\$18,973.13	\$77,195.00	
Operations - Vehicles			
Fuel	44,463.34	70,000.00	63.52%
Repairs & Maintenance -Vehicle	131,267.33	180,000.00	72.93%
Total Operations - Vehicles	\$175,730.67	\$250,000.00	
Payroll Taxes & Benefits			
457 Plans	2,618.32		0.00%
Cell Phone Stipend	12,325.00	25,800.00	47.77%
Health & Wellness	37,856.00	43,469.00	87.09%
Health Insurance	513,633.70	921,938.00	55.71%
HRA VEBA	108,400.03	96,000.00	112.92%
Life & Accident	15,069.38	24,633.00	61.18%
LOSAP	8,074.53	3,000.00	269.15%
Paid Leave OR	18,671.86	27,185.00	68.68%
Payroll Taxes	220,154.43	316,785.00	69.50%
PERS	987,476.18	1,252,371.00	78.85%
Provident AD & D- A & H	0.00	17,526.00	0.00%
Total Payroll Taxes & Benefits	\$1,924,279.43	\$2,728,707.00	
Personnel Services			
Administrative Staff	138,071.97	214,414.00	64.40%
Captains	134,980.22	314,213.00	42.96%
Conflagration	0.00	50,000.00	0.00%
Deputy Chief	118,005.02	140,421.00	84.04%
Duty Chief Stipends	12,600.00	18,200.00	69.23%
Fire & EMS Chief	126,871.53	145,451.00	87.23%
Fire Prevention	26,255.68	58,891.00	44.58%
Firefighter/Engineers	238,483.03	336,425.00	70.89%
Firefighter/Paramedics	598,175.77	936,367.00	63.88%
Lieutenants	252,812.17	271,133.00	93.24%
Logistics Chief	75,493.66	105,455.00	71.59%
Mobile Integrated Health	35,211.56	68,930.00	51.08%
Office Manager	64,569.96	96,103.00	67.19%
Overtime - Wages	468,455.69	550,000.00	85.17%
Part Time EMT/Paramedics	110,427.91	250,000.00	44.17%
Part Time Firefighters	164,317.87	250,000.00	65.73%
Reserve Volunteers	14,569.65	30,000.00	48.57%
Single Role Paramedic	104,472.29	174,200.00	59.97%
Training Division Chief	0.00	130,784.00	0.00%
Total Personnel Services	\$2,683,773.98	\$4,140,987.00	
Professional Services			
Audit	10,900.00	11,500.00	94.78%
Billing Service	53,198.35	84,666.00	62.83%
Business Consulting	5,076.25	5,000.00	101.53%
GEMT Admin & Consulting Fees	0.00	64,000.00	0.00%
Legal	9,761.25	20,000.00	48.81%
Other Professional Services	(50.40)		0.00%
Payroll Service	5,543.50	12,000.00	46.20%

WLFEA
General Fund

Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jul 2025
	Jul 2025	Jul 2025	Jun 2026
	Feb 2026	Jun 2026	Percent of
	Actual		Budget
Peer Support/ Temporary Service	3,951.91	10,000.00	39.52%
Total Professional Services	\$88,380.86	\$207,166.00	
Technology			
Computers	0.00	10,000.00	0.00%
Internet	15,207.64	16,000.00	95.05%
IT Services	45,423.45	65,000.00	69.88%
Software & Licenses	27,022.15	50,000.00	54.04%
Telephones & Cell Phones	20,648.84	29,892.00	69.08%
Website	1,719.99	5,000.00	34.40%
Total Technology	\$110,022.07	\$175,892.00	
Expenses	\$5,841,899.19	\$9,669,528.00	
Revenue Less Expenditures	(\$428,043.76)	(\$773,303.00)	
Net Change in Fund Balance	(\$428,043.76)	(\$773,303.00)	

Fund Balances

Beginning Fund Balance	3,083,459.88		0.00%
Net Change in Fund Balance	(428,043.76)	(773,303.00)	0.00%
Ending Fund Balance	2,655,416.12		0.00%

Report Options

Fund: General Fund

Period: 7/1/2025 to 2/28/2026

Detail Level: Level 2 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Budget - Actual

Expense Reporting Method: Budget - Actual

Budget: GENERAL FUND MASTER

WLFEA
General Fund, WLCR Fund
Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
1001 Checking 5400							
General Fund							
		Beginning Balance			0.00	0.00	437,777.09
2/2/2026	COBRA Feb	Wendy Sullivan	2/4/2026	Cobra,	979.25	0.00	438,756.34
2/2/2026	Jan PR	Darrek Mullins	2/4/2026	Cobra,	385.01	0.00	439,141.35
2/3/2026	12959	Westcoast Media Group,			0.00	200.00	438,941.35
2/3/2026	12958	VC3, Inc.			0.00	4,500.00	434,441.35
2/3/2026	12957	Stericycle, Inc (Shred-It)			0.00	131.49	434,309.86
2/3/2026	12956	Special Districts Insurance			0.00	72,885.15	361,424.71
2/3/2026	12955	South Coast Water			0.00	48.55	361,376.16
2/3/2026	12954	Siuslaw Valley Firefighter			0.00	28.00	361,348.16
2/3/2026	12953	Shervin's Automotive, Inc.			0.00	1,159.00	360,189.16
2/3/2026	12951	Oregon Fire District			0.00	1,925.00	358,264.16
2/3/2026	12950	OFDDA-LOSAP TRUST			0.00	100.00	358,164.16
2/3/2026	12948	Henry Schein, Inc.			0.00	618.94	357,545.22
2/3/2026	12947	Florence True Value			0.00	26.36	357,518.86
2/3/2026	12946	Country Media, Inc.			0.00	24.91	357,493.95
2/3/2026	12945	Christoffer Poulsen			0.00	2,000.00	355,493.95
2/3/2026	12944	CARSON (CECO)			0.00	2,060.13	353,433.82
2/3/2026	12943	Ashley Ireland			0.00	385.00	353,048.82
2/3/2026	12942	Airgas USA LLC			0.00	993.64	352,055.18
2/3/2026	12941	AFLAC			0.00	586.98	351,468.20
2/3/2026	Nov. 2025	IAFF Local 851			0.00	3,490.75	347,977.45
2/3/2026	Nov. 2025	IAFF Local 851			0.00	99.50	347,877.95
2/4/2026	ACH 2-4-26	Taxes JE			3,104.43	0.00	350,982.38
2/4/2026	Jan. 2026	VOYA			0.00	5,366.00	345,616.38
2/4/2026	Jan. 2026	IAFF Local 851			0.00	3,490.75	342,125.63
2/4/2026	Jan. 2026	IAFF Local 851			0.00	99.50	342,026.13
2/4/2026	Jan. 2026	Oregon Savings Growth			0.00	5,601.58	336,424.55
2/4/2026	Jan. 2026	VALIC			0.00	525.00	335,899.55
2/4/2026	CL JE 2-4-26	CL JE			0.00	370,667.12	(34,767.57)
2/4/2026	000093	Multiple Income	2/4/2026	Cobra,	210.56	0.00	(34,557.01)
2/4/2026	ACH 2-4-26	PAYROLL JE			33,359.78	0.00	(1,197.23)
2/5/2026	ACH	U.S. Bank Credit Card			0.00	12,170.43	(13,367.66)
2/6/2026	ACH	HRA VEBA Trust			0.00	300.00	(13,667.66)
2/11/2026	RV PAD FEB	Trish Lutgen	2/11/2026	000037	150.00	0.00	(13,517.66)

WLFEA
General Fund, WLCR Fund
Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
2/11/2026	12975	Standard Insurance			0.00	4,559.59	(18,077.25)
2/11/2026	12976	VC3, Inc.			0.00	5,650.96	(23,728.21)
2/11/2026	000094	Multiple Income	2/11/2026	000037	200.00	0.00	(23,528.21)
2/11/2026	12978	Zoll Medical Corporation			0.00	377.30	(23,905.51)
2/11/2026	12977	Vend West Services Inc			0.00	323.50	(24,229.01)
2/11/2026	12974	Siuslaw News			0.00	90.00	(24,319.01)
2/11/2026	12973	Shervin's Automotive, Inc.			0.00	751.00	(25,070.01)
2/11/2026	12972	Phil's Saw Shop, Inc			0.00	66.00	(25,136.01)
2/11/2026	12971	Pacific Power Group, LLC			0.00	1,657.46	(26,793.47)
2/11/2026	12970	Local Government Law			0.00	600.00	(27,393.47)
2/11/2026	12969	L.N. Curtis and Sons			0.00	2,218.77	(29,612.24)
2/11/2026	12967	Johnston Motor Company			0.00	130.00	(29,742.24)
2/11/2026	12966	ImageTrend			0.00	3,147.30	(32,889.54)
2/11/2026	12965	Henry Schein, Inc.			0.00	2,297.38	(35,186.92)
2/11/2026	12964	Freebird Body & Paint			0.00	4,933.59	(40,120.51)
2/11/2026	12963	Florence True Value			0.00	29.98	(40,150.49)
2/11/2026	12962	Coastal Fitness Inc			0.00	1,044.00	(41,194.49)
2/11/2026	12961	Coast Broadcasting			0.00	75.00	(41,269.49)
2/11/2026	12960	Airgas USA LLC			0.00	168.08	(41,437.57)
2/12/2026	ACH	PERS			1,593.10	0.00	(39,844.47)
2/12/2026	RV storage Feb	Michael R Schick	2/18/2026	multiple	30.00	0.00	(39,814.47)
2/17/2026	WLCR Dec	Lane County Health &	2/18/2026	multiple	3,124.50	0.00	(36,689.97)
2/18/2026	12992	Trish Lutgen			0.00	68.06	(36,758.03)
2/18/2026	12993	VC3, Inc.			0.00	3,936.00	(40,694.03)
2/18/2026	12991	Trevor Thomas Smith			0.00	1,300.00	(41,994.03)
2/18/2026	12990	Systems Design			0.00	6,824.34	(48,818.37)
2/18/2026	12988	Les Schwab Warehouse			0.00	824.27	(49,642.64)
2/18/2026	12987	L.N. Curtis and Sons			0.00	6,793.96	(56,436.60)
2/18/2026	12986	Keith Stanton			0.00	206.55	(56,643.15)
2/18/2026	12985	Henry Schein, Inc.			0.00	1,569.11	(58,212.26)
2/18/2026	12984	Donald Quinn			0.00	385.00	(58,597.26)
2/18/2026	12983	Cole Nichols			0.00	215.00	(58,812.26)
2/18/2026	12982	Coastal Paper & Supply			0.00	76.64	(58,888.90)
2/18/2026	12981	Cascade Fire Equipment			0.00	870.00	(59,758.90)
2/18/2026	12980	CARSON (CECO)			0.00	2,298.88	(62,057.78)
2/18/2026	12979	Bales Appliance			0.00	85.00	(62,142.78)
2/18/2026	000095	Multiple Income	2/18/2026	multiple	20.00	0.00	(62,122.78)

WLFEA
General Fund, WLCR Fund
Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
2/23/2026	Rewards Chk	U.S. Bank Credit Card			774.17	0.00	(61,348.61)
2/24/2026	000096	Multiple Income	2/24/2026	donations	450.00	0.00	(60,898.61)
2/25/2026	13000	Zoll Medical Corporation			0.00	415.08	(61,313.69)
2/25/2026	12999	Shervin's Automotive, Inc.			0.00	72.00	(61,385.69)
2/25/2026	12998	Pacific Office Automation,			0.00	868.00	(62,253.69)
2/25/2026	12997	Pacific Office Automation			0.00	717.48	(62,971.17)
2/25/2026	12996	Kaiser Brake & Alignment,			0.00	4,850.34	(67,821.51)
2/25/2026	12995	Henry Schein, Inc.			0.00	3,509.43	(71,330.94)
2/25/2026	12994	Coastal Paper & Supply			0.00	97.62	(71,428.56)
2/25/2026	ACH	ADP Payroll Services			0.00	573.30	(72,001.86)
2/27/2026					277.92	0.00	(71,723.94)
2/27/2026					0.00	7.50	(71,731.44)
2/27/2026	Feb Pr, March	Oregon State Treasury			700,000.00	0.00	628,268.56
2/27/2026	ACH	PERS			0.00	100,341.31	527,927.25
General Fund Totals					\$744,658.72	\$654,508.56	\$527,927.25
WLCR Fund							
		Beginning Balance			0.00	0.00	296,320.81
2/3/2026	12956	Special Districts Insurance			0.00	5,388.32	290,932.49
2/3/2026	12952	Qualifacts Systems, LLC			0.00	1,247.10	289,685.39
2/3/2026	12949	Montana G Trotta			0.00	1,050.00	288,635.39
2/3/2026	12944	CARSON (CECO)			0.00	53.71	288,581.68
2/4/2026	ACH 2-4-26	Taxes JE			0.00	3,104.43	285,477.25
2/4/2026	ACH 2-4-26	PAYROLL JE			0.00	33,359.78	252,117.47
2/5/2026	ACH	U.S. Bank Credit Card			0.00	1,426.09	250,691.38
2/11/2026	12976	VC3, Inc.			0.00	104.84	250,586.54
2/11/2026	12968	Karen Wilhite			0.00	1,050.00	249,536.54
2/17/2026	WLCR Dec	Lane County Health &	2/18/2026	Dec LC WLCR	38,723.14	0.00	288,259.68
2/18/2026	12989	Qualifacts Systems, LLC			0.00	2,000.00	286,259.68
2/18/2026	12980	CARSON (CECO)			0.00	62.87	286,196.81
2/27/2026	ACH	PERS			0.00	7,935.06	278,261.75
WLCR Fund Totals					\$38,723.14	\$56,782.20	\$278,261.75
1001 Checking 5400 Totals					\$783,381.86	\$711,290.76	\$806,189.00

WLFEA
General Fund, WLCR Fund
Bank Register
2/1/2026 to 2/28/2026

Transaction Date	Transaction Number	Name / Description	Deposit Date	Deposit Number	Receipts & Credits	Checks & Payments	Balance
1010 LGIP 6553							
General Fund							
		Beginning Balance			0.00	0.00	1,911,668.92
2/24/2026	Feb Pr, March	Western Lane Ambulance			515,000.00	0.00	2,426,668.92
2/24/2026	Feb PR, March	Siuslaw Valley Fire and			351,000.00	0.00	2,777,668.92
2/27/2026	Feb Pr, March	Oregon State Treasury			0.00	700,000.00	2,077,668.92
2/28/2026					6,244.06	0.00	2,083,912.98
2/28/2026					0.00	0.05	2,083,912.93
General Fund Totals					\$872,244.06	\$700,000.05	\$2,083,912.93
1010 LGIP 6553 Totals					\$872,244.06	\$700,000.05	\$2,083,912.93
1060 WLFEA - WLCR 2199							
WLCR Fund							
		Beginning Balance			0.00	0.00	1,004.11
2/19/2026	PS pmt	Pacific Source Community			0.30	0.00	1,004.41
2/22/2026	PS pmt	Pacific Source Community			0.49	0.00	1,004.90
WLCR Fund Totals					\$0.79	\$0.00	\$1,004.90
1060 WLFEA - WLCR 2199 Totals					\$0.79	\$0.00	\$1,004.90
1900 Petty Cash							
General Fund							
		Beginning Balance			0.00	0.00	200.00
2/9/2026	Jan Petty Cash	WLFEA Petty Cash			0.00	45.56	154.44
General Fund Totals					\$0.00	\$45.56	\$154.44
1900 Petty Cash Totals					\$0.00	\$45.56	\$154.44
Report Totals					\$1,655,626.71	\$1,411,336.37	\$2,891,261.27
Records included in total = 110							

Report Options

Trans Date: 2/1/2026 to 2/28/2026

Display Notation: No

Illness and Injury Prevention Program

900.1 PURPOSE AND SCOPE

The purpose of this policy is to establish an ongoing and effective plan to reduce the incidence of injury and illness for members of the Western Lane Fire and EMS Authority, in accordance with the requirements of the Oregon Safe Employment Act (OAR 437-001-0001 et seq.).

Although this policy provides the essential guidelines for a plan that reduces injury and illness, it may be supplemented by authority procedures outside the Policy Manual.

This policy supplements but does not supersede any related Authority wide safety efforts.

900.2 POLICY

The Western Lane Fire and EMS Authority will adopt an Illness and Injury Prevention Program (IIPP) in order to increase the safety of its members.

900.3 ILLNESS AND INJURY PREVENTION PROGRAM PLAN

The Health and Safety Officer (HSO) is responsible for developing an IIPP that shall include:

- (a) Workplace safety and health training programs.
- (b) Safety inspections.
- (c) Informing members of IIPP guidelines.
- (d) Recognizing members who perform safe work practices.
- (e) Member evaluation processes, including member safety performance.
- (f) A system ensuring that all safety and health policies and procedures are clearly communicated and understood by all members.
- (g) A communication system facilitating the continuous flow of safety and health information between supervisors and members. This system shall include:
 1. New member orientation, including a discussion of safety and health policies and procedures.
 2. Regularly scheduled safety meetings.
 3. Regular member review of the IIPP.
- (h) Establishing Division Safety Coordinators and defining their responsibilities.
- (i) Posting or distributing safety information.
- (j) A system for members to anonymously inform management about workplace hazards.
- (k) Availability of forms that address:
 1. Identification, documentation, and correction of hazards, any unsafe condition, or work practice, and actions taken to correct them.

Western Lane Fire and EMS Authority

Policy Manual

Illness and Injury Prevention Program

2. Investigations and corrective actions taken regarding individual incidents or accidents.
 3. Training records of each member, including the member's name or other identifier, training dates, type of training, and training providers.
- (l) Establishing a safety and health committee, which will (OAR 437-002-0182; OAR 437-001-0765):
1. Meet monthly.
 2. Prepare a written record of safety committee meetings.
 3. Establish procedures for conducting workplace safety and health inspections.
 4. Conduct quarterly workplace inspections.
 5. Review the results of periodic scheduled inspections.
 6. Review investigations of accidents and exposures.
 7. Make suggestions to command staff for the prevention of future incidents.
 8. Review investigations of alleged hazardous conditions.
 9. Submit recommendations to assist in the evaluation of member safety suggestions.
 10. Assess the effectiveness of efforts made by the Authority to meet the standards of OAR 437-001-0001 et seq.

The HSO must conduct and document a review of the IIPP at least annually.

900.3.1 SAFETY AND HEALTH COMMITTEE

The Western Lane Fire and EMS Authority maintains a safety and health committee to review and evaluate safety and/or health issues that may affect members and to promote safety and health in the work environment (OAR 437-001-0765; OAR 437-002-0182). The safety and health committee should include full-time and volunteer firefighters, as applicable (OAR 437-002-0182). Members of the Western Lane Fire and EMS Authority shall notify the committee of unsafe work practices, equipment, or environments as soon as practicable (OAR 437-002-0182).

Each time the safety and health committee meets, the committee chairperson or the authorized designee shall prepare a written record of the meeting that includes (OAR 437-001-0765):

- (a) The names of all attendees.
- (b) The date of the meeting.
- (c) All safety and health issues discussed at the meeting, including tools, equipment, work environment, and work practice hazards.
- (d) The recommendations for corrective action, if made, and a reasonable date by which to comply with the recommendation.
- (e) The individual responsible for follow-up on any recommended corrective actions.
- (f) All reports, evaluations, and recommendations made by the committee.

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900.3.2 REVIEW OF SAFETY MANDATES

The IIPP shall also include a process to review compliance with safety mandates. The process should include a review of safety mandates relating to:

- (a) Communicable diseases (see the Communicable Diseases Policy).
- (b) Respiratory protection (see the Respiratory Protection Program Policy).
- (c) Personal protective equipment (see the Personal Protective Equipment Policy).
- (d) Emergency Action Plan and Fire Prevention Plan (see the Emergency Action Plan and Fire Prevention Plan Policy).
- (e) Walking-Working Surfaces (see the Fire Station Living Policy).

900.4 DIVISION SAFETY COORDINATORS

Division Safety Coordinator responsibilities include but are not limited to:

- (a) Ensuring member compliance with injury and illness prevention guidelines and answering questions from members about this policy.
- (b) Training, counseling, instructing, or making informal verbal admonishments any time safety performance is deficient. Supervisors may also initiate discipline when it is reasonable and appropriate under the Conduct and Behavior Policy.
- (c) Establishing and maintaining communication with members on health and safety issues. This is essential for an injury-free, productive workplace.
- (d) Completing required forms and reports relating to injury and illness prevention, including notifying the Oregon Occupational Safety and Health Administration (OR-OSHA) as may be required (OAR 437-001-0700). Such forms and reports shall be submitted to the Fire & EMS Chief.
- (e) Notifying the HSO when:
 - 1. New substances, processes, procedures, or equipment that present potential new hazards are introduced into the work environment.
 - 2. New, previously unidentified hazards are recognized.
 - 3. Occupational injuries and illnesses occur.
 - 4. New and/or permanent or intermittent members are hired or reassigned to processes, operations, or tasks for which a hazard evaluation has not been previously conducted.
 - 5. Workplace conditions warrant an inspection.

900.5 HAZARDS

All members should report and/or take reasonable steps to correct unsafe or unhealthy work conditions, practices, or procedures in a timely manner. Members should make their reports to a supervisor (as a general rule, their own supervisors).

Supervisors should make reasonable efforts to correct unsafe or unhealthy work conditions in a timely manner, based on the severity of the hazard. These hazards should be corrected when

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observed or discovered, when it is reasonable to do so. When a hazard exists that cannot be immediately abated without endangering members or property, supervisors should protect or remove all exposed members from the area or item, except those necessary to correct the existing condition.

Members who are necessary to correct the hazardous condition shall be provided with the necessary protection.

All significant actions taken and the dates they are completed shall be documented on the appropriate form. This form should be forwarded to a Chief Officer via the chain of command.

A Chief Officer will take appropriate action to ensure the IIPP plan addresses potential hazards upon such notification.

900.6 INSPECTIONS

Safety inspections are crucial to a safe work environment. These inspections identify and evaluate workplace hazards and permit mitigation of those hazards. A hazard assessment checklist should be used for documentation and to ensure a thorough assessment of the work environment.

The Division Safety Coordinators shall ensure that the appropriate documentation is completed for each inspection.

900.7 RECORDS

Records relating to injury and illness prevention will be maintained in accordance with the established records retention schedule. Safety and health committee records shall be kept for three years (OAR 437-001-0765).

Oregon Occupational Safety and Health Administration (OR-OSHA) Inspections

901.1 PURPOSE AND SCOPE

This policy establishes guidelines and responsibilities for Western Lane Fire and EMS Authority members to follow in the event that an Oregon Occupational Safety and Health Administration (OR-OSHA) inspector requests access to authority property or work operations.

This policy does not address those inspections requested by the Western Lane Fire and EMS Authority as part of a consultation service by OR-OSHA.

901.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority for the Fire & EMS Chief or the authorized designee to designate one or more authority representatives who will be responsible for facilitating an OR-OSHA inspection. An adequate number of representatives shall be designated to accommodate the needs of the OR-OSHA inspector without excessive delays. Designated representatives shall make every reasonable effort to promptly meet with the OR-OSHA inspector once he/she has arrived (ORS 654.067).

Authority members should work cooperatively with any OR-OSHA inspector to provide access to all necessary areas, equipment and records to facilitate a cohesive inspection process. Failure on the part of the Authority to begin the inspection in a timely manner could result in the OR-OSHA inspector obtaining an inspection warrant to enter authority property. This could unnecessarily create an adversarial relationship and should be avoided if at all possible.

901.3 PROCEDURE

OR-OSHA inspections may be unannounced (ORS 654.067(2)). Typically inspections occur when there has been a serious accident, serious injury, occupational fatality, when a member has charged that a serious safety violation exists or at a worksite where an imminent danger has been identified.

Upon entering the authority worksite, the inspector will present his/her identification and will ask to meet with the authority representative. There will usually be an initial meeting during which the inspector will:

- Explain the nature and scope of the inspection.
- Request that a member/representative accompany the inspector.
- Ask to review appropriate safety records, plans and documentation.

OR-OSHA inspectors are, by law, permitted to interview members in private, take photographs, conduct tests and collect environmental samples.

Western Lane Fire and EMS Authority

Policy Manual

Oregon Occupational Safety and Health Administration (OR-OSHA) Inspections

Authority representatives should make reasonable accommodations to provide inspectors access to available members and materials required to complete the inspection. Any statements made to inspectors are admissible in judicial hearings. Questions of a sensitive nature or to which the member is unsure of how to respond may be referred to the person at the Authority who is the subject matter expert on the topic (ORS 654.067(4)).

At the conclusion of the inspection, the OR-OSHA inspector will hold a closing meeting with the authority representative to discuss any alleged safety standard violations and any requirements for abatement.

Any time there is an OR-OSHA inspection, violation and/or citation, the Fire & EMS Chief shall ensure that notifications are made to the authority's Health and Safety Officer, risk manager and legal counsel, and that the Authority conducts an appropriate internal investigation and adequately addresses all OR-OSHA findings.

Oregon Occupational Safety and Health Administration (OR-OSHA) Notification of Injury or Death

902.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the Authority to notify the Oregon Occupational Safety and Health Administration (OR-OSHA) of employment-related injuries or deaths of any authority members (OAR 437-001-0704).

902.2 POLICY

The Authority will comply with OR-OSHA reporting requirements in the event of a serious injury or death.

902.3 MANDATORY NOTIFICATION

OR-OSHA notification is required in person or by telephone within eight hours after the death of any member or a catastrophe. For purposes of notification, a catastrophe is an incident in which two or more members are fatally injured, or three or more members are admitted to a hospital or medical facility as a result of the same incident (29 CFR 1904.39; OAR 437-001-0704).

OR-OSHA notification is also required within 24 hours of an inpatient hospitalization of one or more members, or an amputation, an avulsion that results in bone loss, or the loss of an eye as a result of a work-related incident (29 CFR 1904.39; OAR 437-001-0704).

Communicable Diseases

903.1 PURPOSE AND SCOPE

This policy provides general guidelines to assist in minimizing the risk of authority members contracting and/or spreading communicable diseases.

903.1.1 DEFINITIONS

Definitions related to this policy include:

Communicable disease - A human disease caused by microorganisms that are present in and transmissible through human blood, bodily fluid, tissue, or by breathing or coughing. These diseases commonly include but are not limited to hepatitis B virus (HBV), HIV, and tuberculosis.

Exposure - When an eye, the mouth, a mucous membrane, or non-intact skin comes into contact with blood or other potentially infectious materials, or when these substances are injected or infused under the skin; when an individual is exposed to a person who has a disease that can be passed through the air by talking, sneezing, or coughing (i.e., tuberculosis), or the individual is in an area that was occupied by such a person. Exposure only includes those instances that occur due to a member's position at the Western Lane Fire and EMS Authority (see the exposure control plan for further details to assist in identifying whether an exposure has occurred).

903.2 POLICY

The Western Lane Fire and EMS Authority is committed to providing a safe work environment for its members. Members should be aware that they are ultimately responsible for their own health and safety.

903.3 EXPOSURE CONTROL OFFICER

The Health and Safety Officer shall serve as the authority's Exposure Control Officer (ECO). The ECO shall develop an exposure control plan that includes:

- (a) Exposure prevention and decontamination procedures.
- (b) Procedures for when and how to obtain medical attention in the event of an exposure or suspected exposure.
- (c) The provision that authority members will have no-cost access to the appropriate personal protective equipment (PPE) (e.g., gloves, face masks, eye protection, pocket masks) that is appropriate for each member's position and risk of exposure.
- (d) Compliance with all relevant laws or regulations related to communicable diseases, including:
 1. Complying with the Oregon Safe Employment Act (ORS 654.001 et seq.).
 2. Responding to requests and notifications regarding exposures covered under the Ryan White law (42 USC § 300ff-133; 42 USC § 300ff-136).
 3. Engineering and work practice controls, including safer medical devices, such as sharps (OAR 437-002-1030).

Communicable Diseases

4. Exposure control plan contents and precautions in 29 CFR 1910.1030, including bloodborne pathogen precautions (OAR 437-002-0360).

The ECO should also act as the liaison with the Oregon Occupational Safety and Health Administration (OR-OSHA) and may request voluntary compliance inspections. The ECO should periodically, at a minimum annually, review and update the exposure control plan and review implementation of the plan.

903.4 EXPOSURE PREVENTION AND MITIGATION

903.4.1 GENERAL PRECAUTIONS

All members are expected to use good judgment and follow training and procedures related to mitigating the risks associated with communicable disease. This includes but is not limited to:

- (a) Stocking disposable gloves, antiseptic hand cleanser, CPR masks, or other specialized equipment in the work area or authority vehicle, as applicable.
- (b) Wearing authority-approved disposable gloves when contact with blood, other potentially infectious materials, mucous membranes, and non-intact skin can be reasonably anticipated.
- (c) Washing hands immediately or as soon as feasible after removal of gloves or other PPE.
- (d) Treating all human blood and bodily fluids/tissue as if it is known to be infectious for a communicable disease.
- (e) Using an appropriate barrier device when providing CPR.
- (f) Using a face mask or shield if it is reasonable to anticipate an exposure to an airborne transmissible disease.
- (g) Decontaminating non-disposable equipment (e.g., laryngoscope, firefighting gloves, clothing, portable radio) as soon as possible if the equipment is a potential source of exposure.
 1. Clothing that has been contaminated by blood or other potentially infectious materials shall be removed immediately or as soon as feasible and stored/decontaminated appropriately.
- (h) Handling all sharps and items that cut or puncture (e.g., needles, broken glass, razors, knives) cautiously and using puncture-resistant containers for their storage and/or transportation.
- (i) Avoiding eating, drinking, smoking, applying cosmetics or lip balm, or handling contact lenses where there is a reasonable likelihood of exposure.
- (j) Disposing of biohazardous waste appropriately or labeling biohazardous material properly when it is stored.

Communicable Diseases

903.4.2 IMMUNIZATIONS

Members who could be exposed to HBV due to their positions may receive the HBV vaccine and any routine booster at no cost (29 CFR 1910.1030; OAR 437-002-0360).

Other preventive, no-cost immunizations shall be provided to members who are at risk of contracting a communicable disease if such preventive immunization is available and is medically appropriate. A member shall not be required to be immunized unless such immunization is otherwise required by federal or state law, rule, or regulation (ORS 433.416).

903.5 POST-EXPOSURE

903.5.1 INITIAL POST-EXPOSURE STEPS

Members who experience an exposure or suspected exposure shall:

- (a) Begin decontamination procedures immediately (e.g., wash hands and any other skin with soap and water, flush mucous membranes with water).
- (b) Obtain medical attention as appropriate.
- (c) Notify a supervisor as soon as practicable.

903.5.2 REPORTING REQUIREMENTS

The supervisor on-duty shall investigate every exposure that occurs as soon as possible following the incident. The supervisor shall ensure the following information is documented:

- (a) Name of the members exposed
- (b) Date, incident number, and time of the incident
- (c) Location of the incident
- (d) Potentially infectious materials involved and the source of exposure (e.g., identification of the person who may have been the source)
- (e) Work being done during exposure
- (f) How the incident occurred or was caused
- (g) PPE in use at the time of the incident
- (h) Actions taken post-event (e.g., clean-up, notifications)

The supervisor shall advise the member that disclosing the identity and/or infectious status of a source to the public or to anyone who is not involved in the follow-up process is prohibited. The supervisor should complete the incident documentation in conjunction with other reporting requirements that may apply (see the On-Duty Injuries and Illness and Injury Prevention Program policies).

903.5.3 MEDICAL CONSULTATION, EVALUATION, AND TREATMENT

Authority members shall have the opportunity to have a confidential medical evaluation immediately after an exposure and follow-up evaluations as necessary.

Communicable Diseases

The ECO should request a written opinion/evaluation from the treating medical professional that contains only the following information:

- (a) Whether the member has been informed of the results of the evaluation.
- (b) Whether the member has been notified of any medical conditions resulting from exposure to blood or other potentially infectious materials which require further evaluation or treatment.

No other information should be requested or accepted by the ECO.

903.5.4 COUNSELING

The Authority shall provide the member, and his/her family if necessary, the opportunity for counseling and consultation regarding the exposure.

903.5.5 SOURCE TESTING

Testing a person for communicable diseases when that person was the source of an exposure should be done when it is desired by the exposed member or when it is otherwise appropriate. Source testing is the responsibility of the ECO. If the ECO is unavailable to seek timely testing of the source, it is the responsibility of the exposed member's supervisor to ensure testing is sought.

Source testing may be achieved by:

- (a) Obtaining consent from the individual.
- (b) Contacting the Oregon Health Authority to seek voluntary consent for source testing for HIV (ORS 433.065).
- (c) Petitioning for a court order to compel source testing for HIV or other communicable disease, as defined by ORS 431A.005, if a good faith effort to obtain voluntary consent is requested from the source person and not obtained (ORS 433.080; ORS 431A.570).
- (d) Performing a blood draw on a patient who is unconscious or otherwise unable to give consent, if an emergency medical services provider receives a needlestick injury during treatment and all of the following apply (ORS 676.551):
 - 1. The patient is not expected to rapidly regain consciousness or the ability to consent.
 - 2. There is no one immediately available to provide consent on behalf of the patient.
 - 3. The emergency medical services provider will benefit from knowing the results of the test.

Test results obtained through option (d) shall not be shared with law enforcement agencies (ORS 676.551).

Since there is the potential for overlap between the different manners in which source testing may occur, the ECO is responsible for coordinating the testing to prevent unnecessary or duplicate testing.

Communicable Diseases

The ECO should seek the consent of the individual for testing and consult the Authority Attorney to discuss other options when no statute exists for compelling the source of an exposure to undergo testing if he/she refuses.

903.6 CONFIDENTIALITY OF REPORTS

Medical information shall remain in confidential files and shall not be disclosed to anyone without the member's written consent (except as required by law). Test results from persons who may have been the source of an exposure are to be kept confidential as well.

High-Visibility Safety Vests

904.1 PURPOSE AND SCOPE

The purpose of this policy is to describe the guidelines to protect members who may be exposed to hazards presented by passing traffic, construction vehicles and disaster recovery equipment and to comply with applicable safety regulations (Manual on Uniform Traffic Control Devices for Streets and Highways, 23 CFR 655.601; OAR 437-002-0134(7)).

904.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority that all personnel shall wear class II high-visibility safety vests in addition to required personal protective equipment (PPE) whenever the emergency scene is located on or near a roadway where firefighters or paramedics are subject to the hazards of moving traffic, construction vehicles or disaster recovery equipment. Members who are working on roadways and are not directly exposed to fire, flame, excessive heat or hazardous materials are expected to wear a high-visibility vest. This includes pump operators, support personnel and command officers. When it is anticipated that the emergency scene will be located on a roadway, high-visibility safety vests should be donned along with other appropriate PPE at the time of dispatch.

High-visibility vests should also be worn any time a member or a supervisor believes increased visibility would improve safety or efficiency.

904.3 PROCEDURE

Although the high-visibility safety vests that are currently available are fire resistant, they do not meet the same fire resistant standards set by the National Fire Protection Association (NFPA). Therefore, members who are directly engaged in fire suppression activities on or near roadways should not wear the vest over their PPE. Once the situation is under control, personnel can then don a vest for the remainder of the incident.

Should the need arise, other authority personnel on-scene could easily remove (tear-away) the vest in reaction to unusual circumstances or to render assistance with direct firefighting.

904.3.1 ASSIGNMENT OF HIGH-VISIBILITY SAFETY VESTS

High-visibility vests shall be assigned to members or apparatus as follows:

- (a) Vests will be assigned to each emergency response apparatus for each member.
- (b) Vests will be assigned to each ambulance unit for each member (one additional for a paramedic trainee).
- (c) Two vests will be assigned to each Chief Officer.
- (d) One vest each will be assigned to the Fire & EMS Chief, Assistant Chiefs, Division Chiefs, safety officers, investigators and the Public Information Officer.

High-Visibility Safety Vests

- (e) One vest will be assigned to each support vehicle used by authority members who may be required to work on or near roadways.

904.3.2 STORAGE AND CARE

High-visibility safety vests are part of the standard issue PPE and should be stowed so they are readily available for immediate use. Should cleaning be necessary for routine soiling, follow the manufacturer's care instructions or the guidelines in the Personal Protective Equipment Policy.

CHAPTER 208

AN ACT

SB 1068

Relating to annexing territory to rural fire protection districts; creating new provisions; amending ORS 198.715; and prescribing an effective date.

Be It Enacted by the People of the State of Oregon:

SECTION 1. Section 2 of this 2023 Act is added to and made a part of ORS chapter 478.

SECTION 2. (1) As used in this section:

(a) "Annex" means to add lands to a district.

(b) "Coverage area" means an area established by a district pursuant to this section that consists of the following:

(A) Lands that are included in the district; and

(B) Some or all of the lands that are within seven road miles of a fire station in the district and are not included in any other district.

(c) "Fire station" means a fire station recognized by a fire insurance rating organization as a fire station that is equipped and has personnel who respond to calls.

(d) "Road" means any public or private thoroughfare that may be used for vehicular traffic.

(2) A district may establish the coverage area of the district one or more times, subject to the requirements of subsection (3) of this section.

(3)(a) If a district intends to establish a coverage area that includes lands that are within seven road miles of a fire station in any other district:

(A) Before establishing the coverage area, the district intending to include the lands must send notice to the other district or districts.

(B) The notified district or districts must:

(i) Reply not more than 90 days after the notice described in subparagraph (A) of this paragraph is sent; and

(ii) State whether the notified district or districts intend to include the lands in the coverage area or areas of the notified district or districts.

(b) If the district that provided notice under paragraph (a)(A) of this subsection does not receive a reply or replies within 90 days, as described in paragraph (a)(B) of this subsection, or receives a reply or replies within 90 days indicating that the notified district or districts do not intend to include the lands, the district that provided the notice may include the lands.

(c) If the district that provided notice under paragraph (a)(A) of this subsection receives a reply or replies within 90 days, as described in paragraph (a)(B) of this subsection, that states

that the other district or districts also intend to include the lands, the districts shall all:

(A) Negotiate in good faith to determine which district will include the lands; and

(B) Attempt to reach a resolution not more than 90 days after the reply, or after the latest multiple replies, described in paragraph (a)(B) of this subsection is sent.

(d) If districts do not reach a resolution described in paragraph (c) of this subsection within 90 days after the reply, or after the latest of multiple replies, described in paragraph (a)(B) of this subsection is sent, the district in which the fire station that is closest to the lands is located shall include the lands.

(4) If a district establishes the coverage area of the district, after any applicable requirements in subsection (3) of this section are met, the district shall send notice to any owners of lands within the coverage area that are not included in a district that:

(a) Within 90 days after the notice is sent, the owners may consent to add the lands of the owners to the district as described in ORS 478.140 at no cost for adding the lands; and

(b) After sending the notice and before consent from the owners is received, or more than 90 days after sending the notice if the district does not receive consent from the owners as described in paragraph (a) of this subsection within the 90 days, the district may decide not to protect the owners' lands and, if the district provides services at the lands, may bill the owners at three times the cost of the services, as determined based on a state standardized-costs schedule approved by the State Fire Marshal.

(5) Notwithstanding any contrary provision of law:

(a) A district or county may not charge a fee for adding lands to a district under subsection (4) of this section, including a fee for filing paperwork related to adding the lands.

(b) A person or a public body, as defined in ORS 174.109, may not bring an action against a district for declining to protect the lands of owners that do not consent to add the lands of the owners to the district under subsection (4) of this section.

(6)(a) If a district bills an owner as described in subsection (4)(b) of this section and the owner does not pay the bill within 60 days, the district may secure payment of the claim by filing an itemized and sworn statement, setting forth the dates of performance and the nature of the services performed, with the county clerk of the county in which the services were rendered.

(b) The claim shall constitute a valid lien against the interest of the owner that may be established and enforced in the same manner as provided by law for the enforcement of mechanic's liens.

(c) The county may not charge a fee related to the claim, including a fee related to filing or processing the claim.

(7) A person that insures lands within the coverage area of a district:

(a) Shall confirm with the district whether the lands are included in the district.

(b) May not provide an insurance discount if the lands are not included in the district.

(8) If a district identifies the coverage area of the district, subject to the provisions of ORS 478.010, the board of directors of the district shall annex to the district any lands that are within the coverage area of the district, but are not included in the district, when:

(a) Ownership of the lands transfers;

(b) A new structure subject to damage by fire is built on the lands;

(c) A building permit that relates to the lands is issued; or

(d) A land use decision, as defined in ORS 197.015, a limited land use decision, as defined in ORS 197.015, or a decision concerning a partition, as defined in ORS 92.010, or a subdivision, as defined in ORS 92.010, that relates to the lands is approved or issued.

(9) A person that owns lands within a coverage area of the district that are not included in the district shall:

(a) Send notice to the county if an event described in subsection (8) of this section occurs, unless documentation of the event is otherwise filed with the county; and

(b) Ensure that any information in documentation or a notice that relates to the lands and is provided to the county is accurate.

(10) If a county receives notice of, receives documentation of or otherwise becomes aware of the occurrence of an event described in subsection (8) of this section on lands in a coverage area of the district, the county shall send notice to the board of directors of the district that the event has occurred.

(11) After the board of directors receives notice from a county as described in subsection (10) of this section or otherwise becomes aware that an event described in subsection (8) of this section has occurred, if the board of directors confirms that the lands are in the coverage area of the district, the board of directors shall annex the lands and, upon annexing the lands, shall:

(a) Issue an order of annexation of the lands that includes an attestation that an event described in subsection (8) of this section has occurred;

(b) File duplicate copies of the order with the Department of Revenue, the Secretary of State

and the county clerk and county assessor of each county in which the district is located;

(c) File a legal description of the change or proposed change and an accurate map showing the change or proposed change, as described in ORS 308.225; and

(d) Take the steps necessary to ensure that the lands are added to the assessment roll for the tax year beginning July 1 following the calendar year in which the lands are annexed.

(12) If a board of directors files a legal description and map consistent with ORS 308.225, the county assessor and the department shall act in accordance with ORS 308.225.

(13) The provisions of ORS 198.705 to 198.955, 478.115 and 478.150 do not apply to an annexation under this section.

(14) Notwithstanding any contrary provision of law, an annexation under this section is not subject to an election.

(15) Notwithstanding subsection (13) of this section, an annexation or other addition of lands under this section has the effects described in ORS 198.860.

(16) Lands annexed or otherwise added under this section may be subject to tax assessment by the district as described in this chapter and a fee described in ORS 478.410.

(17) Upon request by a district, to help the district act as described in this section, a county shall provide information possessed by the county to the district, including mailing addresses the district might need to send notice under subsection (4) of this section or a legal description or map described in subsection (11)(c) of this section.

SECTION 3. ORS 198.715 is amended to read:

198.715. (1) ORS 198.705 to 198.955 may be cited as the District Boundary Procedure Act.

(2)(a) Except as otherwise provided by **paragraph (b) of this subsection** and ORS 199.410 to 199.519, all district formation or change of organization proceedings shall be initiated, conducted and completed as provided by ORS 198.705 to 198.955.

(b) [*However,*] ORS 198.705 to 198.955 [*are not intended to*] **do not** apply when a change of organization is made **or authorized** by statute as provided by ORS 222.510 to 222.580, 451.573 to 451.577 and 451.585 and **section 2 of this 2023 Act.**

SECTION 4. This 2023 Act takes effect on the 91st day after the date on which the 2023 regular session of the Eighty-second Legislative Assembly adjourns sine die.

Approved by the Governor June 7, 2023

Filed in the office of Secretary of State June 8, 2023

Effective date September 24, 2023



**AGENDA ITEM
WESTERN LANE FIRE AND EMS AUTHORITY**

SUBJECT/ITEM: Approval of purchase of fire extinguisher training equipment

FOR AGENDA OF: WLFEA

AGENDA ITEM:

DISTRICT: WLFEA

DIVISION OF ORIGIN: Administration

ACTION REQUESTED: Approval of Fire Extinguisher training equipment

BUDGET IMPACT

EXPENDITURE REQUIRED:	AMOUNT BUDGETED:	APPROPRIATION REQUIRED:
\$16,671	\$0	16,671

Summary: WLFEA receives multiple requests throughout the year for fire extinguisher training even though this is not a service we widely advertise. Current training involves setting an actual fire outdoors using a diesel/gasoline mix and then letting students extinguish the fire. Training is highly dependent on the weather and the availability of fire extinguishers which are usually expired and donated by various fire extinguisher inspection companies.

Background and Statement of the Issue:

Multiple businesses in our community are required to have staff receive annual training in the use of fire extinguishers and this is an educational opportunity we feel WLFEA should be providing. This training would also be of interest to private citizens and could be incorporated into our CPR classes or as stand-alone classes. Fire extinguisher training is also included in required CERT BASIC training. The FiAR system uses an iPad to provide a visual simulation of a fire upon equipment or other materials. An area is scanned via the camera on the iPad and a simulated fire is started. The student is then allowed to pull the extinguisher pin, aim the extinguisher, pull the handle and sweep the extinguisher. Video feedback on the iPad screen shows the fire being extinguished. A grade is given at the end of the scenario. Use of a water extinguisher on an electrical fire would result in a failing grade. The BullsEye system uses a laser-equipped fire extinguisher and LED driven flames visible on a screen. Sweeping the laser

back and forth on the screen leads to extinguishment of the fire. This system also includes a mounted alarm pull station and a smoke generator. The FAST XR system uses Meta Quest virtual reality headsets along with hand tracking. Various scenarios can be downloaded. The simulator requires the purchase of an annual license (\$13,000).

FiAR	\$16,671
BullsEye Digital Fire Extinguisher Trainer	\$23,000
FAST XR	\$17,300

Staff Recommendation: Approve the purchase of the FiAR fire extinguisher training system.



RESOLUTION NO. 2026-02

**RESOLUTION OF THE BOARD OF DIRECTORS
FOR THE WESTERN LANE FIRE AND EMS AUTHORITY
A RESOLUTION ADJUSTING THE BUDGET FOR FISCAL YEAR 2025-26
BY ADOPTING A SUPPLEMENTAL BUDGET: General Fund**

WHEREAS, the Western Lane Fire and EMS Authority Fire Marshal has requested to purchase fire extinguisher training equipment that was not budgeted and therefore requires a Supplemental Budget in accordance with Local Budget Law; and,

WHEREAS, the additional funding needed is \$17,000; and,

WHEREAS, the Supplemental Budget does not adjust the Western Lane Fire and EMS Authority budget by more than 10% so a public hearing is not required;

THEREFORE, BE IT RESOLVED, by the Board of Directors of Western Lane Fire and EMS Authority the supplemental budget indicated below along with the detail attached is adopted.

INCREASING APPROPRIATIONS

<u>Program: General Fund</u>	<u>Current</u>	<u>Change</u>	<u>Revised Budget</u>
Not Allocated:			
9500 Operating Contingency	\$50,000	\$17,000	\$33,000
Expense:			
Materials and Services: 6501 Fire Prevention	\$3,000	\$17,000	\$20,000
Materials and Services	\$2,072,214	\$17,000	\$2,089,214
TOTAL REQUIREMENTS	\$13,300,290		\$13,300,290

Adopted on this 26th day of March 2026.

Cindy Russell, President
Board of Directors

Date

ATTEST:

David Carrillo, Secretary
Board of Directors

Date

Western Lane Fire and EMS Authority



Job Description

TITLE: Western Lane Crisis Response Transport Driver

EFFECTIVE: 03/05/2026

REPORTS TO: WLCR Program Manager

REVISED:

SALARY RANGE: Hourly Pay/ Cell Stipend/Shift Stipend

CIVIL SERVICE CLASSIFICATION: Exempt

REPRESENTATION: NA

JOB SUMMARY

Under the immediate supervision of the Western Lane Crisis Response (WLCR) Manager, the WLCR Part-Time Transport Driver will support identified individuals by ensuring safe, secure, and voluntary transportation to community-based services and resources.

The Transport Driver safely operates agency vehicles to provide secure, voluntary, non-medical transportation for adults (18+) to appropriate community resources. Destinations may include detoxification facilities, sobering centers, emergency shelters, crisis stabilization programs, or scheduled mental health appointments.

This position plays a critical role in ensuring individuals are transported safely, respectfully, and with dignity. Drivers assist with intake documentation, consent verification, coordination with crisis responders and receiving facilities, and accurate completion of transport logs and reports. The driver is expected to provide trauma-informed, courteous service while maintaining professionalism and situational awareness when working with individuals who may be experiencing emotional or behavioral distress.

The ideal candidate demonstrates reliability, sound judgment, strong communication skills, and the ability to remain calm under pressure.

ESSENTIAL JOB FUNCTIONS

- Provide safe, secure, and voluntary transportation for adults experiencing behavioral health challenges, substance use concerns, or situational life crises.
- Safely operate agency vehicles while following defensive driving practices and all traffic laws.
- Assist passengers with boarding and exiting vehicles, including securing mobility devices when needed.
- Complete accurate and timely documentation for each transport, including services and resources provided.
- Communicate clearly and professionally with clients, team members, and community partners.

- Respond promptly to texts, phone calls, and email communication from team members and WLCR Management.
- Report concerns, incidents, or operational issues through the established Chain of Command with clear documentation.
- Maintain vehicle cleanliness, complete pre- and post-trip inspections, refuel as needed, and restock supplies.
- Attend required team meetings and quarterly training courses, complete assigned online training on time.
- Maintain confidentiality and demonstrate professionalism, compassion, and sound judgment at all times.
- Perform other duties as assigned in support of WLCR operations.

KNOWLEDGE, SKILLS & ABILITIES: To perform the job successfully, an individual should demonstrate the following:

- **Safety & Vehicle Operation:** Ability to safely operate sedans, minivans, SUV, or vans in accordance with defensive driving principles, traffic laws, and applicable safety standards.
- **Passenger Assistance:** Ability to assist passengers with boarding and deboarding, including securing wheelchairs and other mobility devices in a safe and respectful manner.
- **Professional & Respectful Service:** Ability to provide courteous, trauma-informed support while working respectfully with individuals from diverse cultural, social, and economic backgrounds, including elderly and disabled passengers.
- **Vehicle Inspection & Maintenance:** Ability to complete pre-trip and post-trip vehicle inspections and report maintenance needs or safety concerns promptly.
- **Technology Use:** Ability to utilize GPS systems, tablets, or electronic devices for navigation, scheduling, and documentation.
- **Confidentiality & Compliance:** Maintain confidentiality of all client information and records in accordance with HIPAA, agency policies, and applicable federal and state regulations.
- **Independent Work & Team Collaboration:** Ability to work both independently and collaboratively as part of an integrated team while adhering to agency policies and coordinating effectively with staff and community partners.
- **Work Environment Adaptability:** Ability to function effectively in structured and sometimes stressful situations while maintaining professionalism and emotional composure.
- **Policy Compliance:** Must adhere to WLCR and Western Lane Fire & EMS Authority policies, procedures, and operational guidelines.
- **Problem Solving & Judgment:** Ability to exercise sound judgment, respond to dynamic situations, and escalate concerns appropriately.
- **Reliability & Professionalism:** Demonstrated punctuality, dependability, and commitment to ethical and professional standards.

REQUIRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES

- High School diploma or equivalent.

- Valid driver's license
- Employee must be insurable by WLFEA auto insurance provider

PHYSICAL REQUIREMENTS

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

- Employee may be required to lift 25lbs, ambulate on uneven terrain, remain standing or walking for 1-2 hours at a time, and sit for long periods of time.
- Must have the ability to respond to transport request at all hours during assigned shift, sometimes in challenging weather and/or under other stressful conditions.
- Professional dress (WLCR clothing will be provided) is to be worn whenever on duty
- Physical ability to bend, stoop, and secure wheelchairs.

CONDITIONS OF EMPLOYMENT

- Ability to pass a DMV check. Clean driving record (no suspensions/DWI within 5 years, no major violations within 3 years)
- Ability to pass a criminal background check and reference check
- Pass pre-Employment Drug Screening as needed

Requires working with a vulnerable population, including the sick, elderly, and disabled.

RESIDENCY REQUIREMENTS

Part Time Team Members are required to live within the Western Lane Fire and EMS Authority boundaries and must be within a 30-minutes distance when responding to calls.

The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between WLCR Part Time Team Members and the Authority. This job description is subject to change by the Fire and EMS Chief as needed.

Western Lane Fire and EMS Authority



Job Description

TITLE: Western Lane Crisis Response Part Time Crisis Responder EFFECTIVE: 01/01/2023

REPORTS TO: WLCR Program Manager

REVISED: 03/19/2026

SALARY RANGE: Hourly Pay/ Cell Stipend/Shift Stipend

CIVIL SERVICE CLASSIFICATION: Exempt

REPRESENTATION: NA

JOB SUMMARY

Under the direction of the Western Lane Crisis Response (WLCR) Program Manager, the Crisis Responder provides trauma-informed, person-centered crisis intervention services in alignment with Oregon Health Authority (OHA) Mobile Crisis Intervention Services (MCIS) standards and WLFEA policies. Responders are dispatched to community-based calls involving behavioral health crises, suicidal ideation, substance use concerns, homelessness, and other life disruptions where law enforcement or emergency medical services are not the primary need. Services include de-escalation, safety assessment, stabilization, resource connection, and coordination with community partners. Responders operate as part of a two-person team, prioritize voluntary engagement, and support efforts to reduce unnecessary emergency department utilization, hospitalizations, and law enforcement involvement. Additional responsibilities may include assisting partner agencies with crisis-related support such as death notifications, disaster response, and critical incident support for community members and first responders.

Crisis Responders are responsible for timely, accurate, and compliant documentation of all services in accordance with MCIS, Medicaid billing requirements, and WLFEA standards. This role requires strong communication, teamwork, and the ability to coordinate effectively with dispatch, healthcare providers, behavioral health agencies, and internal team members, including Client Advocates. Responders must maintain required certifications, complete ongoing training, and participate in scheduled shifts, meetings, and quality improvement activities. Additional duties may include community outreach, public education, resource development, and ensuring readiness of response vehicles and equipment to support safe and effective service delivery.

ESSENTIAL JOB FUNCTIONS

- Respond as part of a two-person crisis response team for in-person calls, or as a single responder for phone contacts, providing trauma-informed, person-centered crisis intervention throughout Western Lane County in accordance with OHA MCIS standards and WLFEA policy.
- Conduct on-scene triage including de-escalation, behavioral health assessment, suicide risk screening, safety planning, and stabilization for individuals experiencing mental health crises, substance use concerns, homelessness, grief, trauma, or other non-criminal/non-medical crises.
- Prioritize voluntary engagement while supporting the least restrictive and most appropriate level of care, including connection to community resources, follow-up services, and coordination with healthcare and behavioral health providers.
- Maintain situational awareness and scene safety; request law enforcement, EMS, or additional resources when risk escalates beyond WLCR scope.
- Immediately report suspected child abuse to Child Protective Services (CPS) and report suspected elder abuse to Adult Protective Services (APS) in accordance with mandatory reporting laws and agency policy.
- Report credible threats of harm to self or others, dangerous situations, or homicidal intent to law enforcement or the appropriate authority prior to clearing the scene.
- Maintain current knowledge of local, regional, and statewide resources and provide accurate, appropriate referrals tailored to client needs.
- Utilize agency-approved communication tools, including work and personal devices as appropriate, to coordinate care and support individuals in the field.
- Complete accurate, timely, and compliant documentation of all encounters in the designated Electronic Health Record (EHR) system by the end of shift; communicate with management if delays occur and complete documentation within established timelines.
- Clearly document assessments, interventions, client engagement, safety considerations, referrals, and any supplies or services provided.
- Communicate effectively and professionally, both verbally and in writing, with clients, team members, dispatch, community partners, and leadership.
- Participate in regular team meetings, case reviews, and quality improvement processes, including WLCR and WLFEA reviews when requested.
- Maintain required certifications, complete assigned trainings (including Relias), and participate in ongoing professional development in accordance with MCIS and agency standards.
- Respond promptly to work-related communication including phone calls, texts, and emails while on shift or when required for job duties.
- Follow established chain of command and reporting procedures, documenting and communicating concerns, incidents, or operational issues appropriately.
- Assist with community outreach, public education, and presentations to promote awareness and appropriate utilization of WLCR services.
- Ensure readiness of response vehicles and equipment, including cleaning, restocking supplies, and maintaining fuel levels per agency standards.
- Demonstrate cultural humility and the ability to work respectfully and effectively with individuals of diverse backgrounds, identities, and life experiences.
- Perform additional duties as assigned to support program operations and community needs.

EQUIPMENT

Operates a variety of office equipment and technology, including computers and associated software, calculators, copy machines, scanners, shredders, fax machines, multi-line telephones, radios, and

mobile devices such as phones and tablets. Safely operate WLCR vehicles, including cars, SUVs, 4Runners, and vans, in accordance with agency policies and safety standards.

PHYSICAL REQUIREMENTS

The physical demands and work environmental characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

- Employees may be required to lift 25lbs, ambulate on uneven terrain, remain standing or walking for 1-2 hours at a time, and sit for long periods of time.
- Must have the ability to respond to emergency calls at all hours of the night, sometimes in challenging weather and/or under other stressful conditions.

CONDITIONS OF EMPLOYMENT

- Must be 21 years of age or older.
- Pass a Criminal Background and Reference Check.
- Candidate must have a current Oregon Driver's License and pass DMV check.
- Pass Pre-Employment Drug Screening.
- Must meet minimum training and performance requirements and complete WLCR Academy.
- WLCR vehicle is to be used when responding to all encounters.

RESIDENCY REQUIREMENTS

Part-Time Crisis Responders must reside within the Western Lane Fire and EMS Authority (WLFEA) service area and be able to respond to calls within 30 minutes of dispatch ("tap out"). This includes arriving at the station, deploying in a WLCR vehicle, and responding to the scene within the required timeframe.

The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between WLCR Part Time Crisis Responders and the Authority. This job description is subject to change by the Fire and EMS Chief as needed.

Body Armor

905.1 PURPOSE AND SCOPE

The Western Lane Fire and EMS Authority is committed to reducing or eliminating occupational risks and hazards whenever possible in an effort to improve member safety. The purpose of this policy is to identify body armor as a practical safety measure that should be used to reduce some of the occupational risks and hazards confronting members.

905.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to provide body armor to authority members who may be exposed to any of the occupational risks and hazards the armor is designed to protect against. The Western Lane Fire and EMS Authority authorizes members to utilize authority-issued body armor whenever members believe it may be prudent or appropriate to do so. It is not the intent of the Authority to have members utilize body armor on a routine basis, but rather to have body armor available to personnel for situations that may be violent, potentially violent, or otherwise pose a risk to safety that the use of body armor could reduce or eliminate.

A supervisor may mandate the use of body armor in any situation or circumstance that may warrant the use of armor.

905.3 SUPERVISORY AUTHORITY AND USE CONSIDERATIONS

- (a) For the purposes of this policy, a supervisor may be defined as:
 - 1. The Incident Commander (IC) directing any incident.
 - 2. Any supervisor in the Incident Command System (ICS) chain of command directing or supervising the activities of assigned personnel.
 - 3. The Company Officer in charge of any apparatus or crew.
 - 4. The senior member of any crew or functional unit when no clear lines of rank or authority exist (e.g., the senior member of a two-person rescue unit crew).
- (b) In certain situations, supervisors and members of the Authority should strongly consider utilizing body armor. These situations include:
 - 1. Incidents involving mass civil disturbances, rioting, or looting.
 - 2. Incidents involving large-scale protesting or organized civil disturbances.
 - 3. Incidents involving confrontations between rival street gangs, motorcycle gangs, or other criminal enterprises.
 - 4. Incidents involving gunshots fired when reports or personal observations indicate that shooting is ongoing.
 - 5. Incidents involving groups or organizations with a known history of violent encounters or activities.

Body Armor

6. Any incident when law enforcement representatives recommend the use of body armor.

905.4 CONCEALMENT OF BODY ARMOR

Whenever practicable, members of the Authority who utilize body armor should cover the armor with an over garment that effectively conceals the armor from public view or recognition. In the event of an unanticipated violent encounter during an incident, members may don body armor without regard to concealment.

905.5 STORAGE OF BODY ARMOR

All authority-issued body armor should be stored in full compliance with the manufacturer's guidance. Generally, all body armor should be stored such that it is not subject to direct sunlight or extreme temperatures and is protected from moisture or high humidity. Body armor should be stored in a location that is reasonably accessible to members, as needed. During times of known or anticipated violent events, body armor may be temporarily moved to and stored in any location that makes it more readily and quickly accessible to members.

905.6 MAINTENANCE AND SERVICE LIFE OF BODY ARMOR

All authority-issued body armor shall be inspected and maintained in accordance with the manufacturer's instructions or in accordance with nationally recognized standards. All authority body armor will be immediately removed from service at any time that it is obviously damaged, any time it fails the manufacturer's inspection criteria, or when it has exceeded its rated service life.

905.7 SELECTION AND PROCUREMENT OF BODY ARMOR

Body armor provided by the Authority shall comply with nationally recognized public safety standards for body armor. Body armor provided to personnel exposed to ballistic risks or other hostile threats should be consistent with expected duties.

Apparatus/Vehicle Backing

906.1 PURPOSE AND SCOPE

The purpose of this policy is to help members avoid the dangers inherent to vehicle backing operations and reduce the high incidence of firefighter injuries and fatalities. This policy shall apply to all vehicles operated by the Western Lane Fire and EMS Authority.

906.1.1 DEFINITIONS

Definitions related to this policy include:

Driver - The member charged with driving the vehicle or apparatus. This member is in control of the vehicle or apparatus and therefore is responsible for its movement.

Emergency vehicle - A vehicle operated by the Authority that is equipped with lights and sirens as required by ORS 820.350 and 820.370. Emergency vehicles designed for firefighting purposes may also be known as apparatus (ORS 801.260).

Officer - The member responsible for directing the operation of the vehicle or apparatus and its personnel.

Spotter - A member designated to direct the driver while backing up the vehicle or apparatus. This position may also be referred to as a back-up person.

Staff vehicles - Authority vehicles, emergency or not, assigned to members for use during authority business.

Vehicle - Any automobile, emergency vehicle, staff vehicle or light utility vehicle owned or leased by the Western Lane Fire and EMS Authority and used for authority business.

906.2 POLICY

To promote firefighter and paramedic safety, it is the policy of the Western Lane Fire and EMS Authority that drivers, when feasible, will drive around the block rather than backing an apparatus or vehicle. If backing the apparatus or vehicle is necessary, the driver shall utilize spotters to avoid any potential danger. Backing the apparatus or vehicle without the aid of a spotter should only be used in unique circumstances. Hose lines shall be picked up by driving forward over the hose rather than backing.

906.3 OFFICER AND DRIVER RESPONSIBILITIES

Firefighter and paramedic safety is extremely important. Backing operations are the most common cause of fire service vehicle collisions. Training and awareness of the potential dangers of backing operations is anticipated to reduce the incidence of firefighter and paramedic injuries and fatalities.

Before backing-up an apparatus or vehicle, all potential backing-up impediments should be reviewed to ensure that obstructions are clear to avoid a collision.

The officer, or the driver if there is no officer present, shall deploy spotters when backing-up or as necessary to allow the safe movement of an apparatus or vehicle.

Apparatus/Vehicle Backing

The driver should not move the vehicle or apparatus until the spotters have been deployed in a backing-up situation.

If the driver loses sight of the spotter, the driver shall stop the apparatus or vehicle until the spotter is back in sight.

If more than one spotter is being used, the driver will need to maintain contact with both spotters. This means shifting attention from one spotter to another frequently so as to safely move the apparatus or vehicle, while maintaining the safety of the spotters. This will require the apparatus to be moving at a slower than normal rate.

In unique circumstances where a spotter is not available and the apparatus or vehicle must be moved, the driver shall perform a complete walk-around of the vehicle or apparatus to identify any potential hazards. The driver should back the apparatus or vehicle, attempting to use minimal reverse motion prior to being able to proceed forward. In the event that the apparatus or vehicle must be backed repeatedly or for more than a short distance, the driver should repeat the walk-around as many times as necessary.

If at any time the driver feels that the situation is not safe, he/she should stop the vehicle or apparatus until the situation is corrected. This may mean getting out and physically walking around the apparatus or vehicle or in the direction the apparatus or vehicle is headed.

906.4 SPOTTER RESPONSIBILITIES

Voice communication between the spotter and driver is good, but the driver may not hear the spotter over the noise of the vehicle or apparatus and other background noise. The use of portable radios to communicate between the spotter and driver may prove beneficial in certain circumstances. The spotters, the driver and the officer should maintain radio contact as well as eye contact. Universal hand signals may also be used to communicate between the driver and the spotter. Hand signals should be understood by all members to avoid confusion and to facilitate the process.

In congested or tight areas, one spotter may be needed at the rear and one at the front of the vehicle being moved either forward or backward. Spotters should also be used when going forward in tight areas.

Spotter responsibilities include, but are not limited to, the following:

- (a) Be constantly aware of the surroundings while performing this function.
- (b) Look and listen for other vehicles and people that may enter the path of the vehicle or apparatus that is backing up.
- (c) Stop any oncoming hazard or stop the vehicle or apparatus being backed-up.
- (d) Be aware of objects in the path of the vehicle or apparatus and direct the driver safely around them.

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Policy Manual

Apparatus/Vehicle Backing

- (e) Be attentive to ground level obstructions as well as overhead hazards (e.g., tree branches, wires, signs, canopies, ladders).
- (f) Maintain visual contact with the driver at all times.
- (g) Be in the line-of-sight of the mirrors of the vehicle or apparatus being backed-up at all times.
- (h) Illuminate him/herself at night with a rear spotlight or flashlight, to remain visible to the driver.
- (i) Use hand signals to direct the driver. Hand signals should be somewhat exaggerated for clear understanding by the driver.
- (j) Stand on the ground, never on the apparatus or vehicle.
- (k) Practice skills as time permits.

Heat Illness Prevention Program

907.1 PURPOSE AND SCOPE

The purpose of this policy is to promote member health and safety by establishing a heat illness prevention program encouraging member participation and implementing an effective training program (see the Heat Illness Prevention Training Policy).

The intent is to establish methods to lower the risk of illness or injury due to exposure to high-heat working conditions and to establish fireground rehabilitation guidelines to ensure the physical and mental condition of members does not deteriorate to the point that it negatively affects emergency operations.

907.1.1 DEFINITIONS

Definitions related to this policy include:

Acclimatization - The temporary adaptation of the body to work in the heat. Acclimatization peaks in most people within four to 14 days of working at least two hours per day in the heat.

Fireground rehabilitation - A system for on-scene management of firefighter heat stress, dehydration and fatigue. The primary goals of rehabilitation are rehydration, rest and cooling, assessment of remaining work capacity and recognition and treatment of heat strain injuries.

Heat exhaustion - A condition caused by the loss of large amounts of fluid by sweating. A worker suffering from heat exhaustion still sweats but experiences extreme weakness or fatigue, giddiness, nausea or headache. In more serious cases, the victim may vomit or lose consciousness. Skin may be clammy or moist, pale or flushed. Body temperature is normal to slightly elevated. Mild heat exhaustion will respond to copious water and a cool environment. Those with severe cases may require extended care for several days.

Heat-related illness - A serious medical condition resulting from the body's inability to cope with a particular heat load and includes, but is not limited to, heat cramps, heat exhaustion, heat syncope (temporary loss of consciousness usually related to insufficient blood flow to the brain) and heat stroke.

Heat stress - The aggregate of environmental and physical work factors that constitute the total heat load imposed on the body. Heat load is derived from two major sources:

- Internally generated metabolic heat, which is a by-product of chemical processes that occur within the cells, tissue and organs of firefighters exerting themselves in turnout clothing
- Externally imposed environmental heat, which influences the rate at which body heat can be exchanged with the environment and consequently the ease with which the body can regulate and maintain a normal temperature

Heat Illness Prevention Program

Heat strain - The series of physiological responses to heat stress. These responses reflect the degree of heat stress. When the strain is excessive for the individual, a heat disorder (heat exhaustion or heat stroke) will follow.

Heat stroke - A condition where the body's temperature regulatory system fails, sweating becomes inadequate and the body's only effective means of removing excess heat is compromised. Early recognition and treatment of heat stroke is the only means of preventing permanent brain damage or death. Signs and symptoms of heat stroke may include mental confusion, convulsions, an altered level of consciousness and skin that is hot, usually dry and red or spotted. Temperature is usually 104 or higher.

907.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to encourage member participation in the heat illness prevention program and the accompanying training.

907.3 GUIDELINES

This heat illness prevention program should apply to all emergency operations and training exercises where personnel are exposed to heavy physical exertion and/or extreme heat conditions.

A rehabilitation group should be established by the Incident Commander (IC) when conditions dictate that rest and rehabilitation are needed at an emergency scene. Rehabilitation considerations should include, but are not limited to, the following:

- **Length of the operation** - The two-bottle rule should generally be observed. After the use of two self-contained breathing apparatus (SCBA) air bottles (or 30 to 60 minutes of strenuous activity), a firefighter should be evaluated in the rehabilitation area. Rehabilitation should generally be considered for second alarm fires or greater. Prolonged motor vehicle incidents and heavy rescues in hot weather are other examples.
- **Amount of exertion** - Company Officer should maintain an awareness of the exertion/exhaustion level of crews. The degree of exertion can vary greatly in each incident. Individuals who are under-hydrated or are on the first day back after any gastrointestinal illness are particularly susceptible to early onset of heat illness.
- **Adverse climatic conditions** - Temperatures in excess of 90 degrees have historically produced early onset of heat exhaustion and/or collapse. Rehabilitation efforts should generally be established when ambient air temperature is over 85 degrees and there is a potential for extended operations. High humidity also plays a role and should be considered.
- **Communication** - It may be difficult for the IC to assess the exertion or exhaustion level of the firefighters. If a firefighter needs rest, he/she is responsible for communicating his/her needs to a supervisor. If one individual is experiencing heat

Heat Illness Prevention Program

exhaustion, supervisors should be aware that there may be additional firefighters in need of rehabilitation.

It is the responsibility of the IC to make an early determination of situations that may require a rehabilitation group and institute the appropriate rehabilitation efforts accordingly.

It is the responsibility of every Company Officer to monitor the condition of all firefighters for signs of heat stress or fatigue. When these conditions are noted, the officer shall advise the IC or assigned Incident Safety Officer and request assignment of the company to the rehabilitation group.

It is the responsibility of all personnel operating at an incident to report to their immediate supervisor if they are feeling the strain of overexertion. There is a point at which even the most physically fit individual becomes a liability rather than an asset due to intense physical exertion in turnout clothing. Taking 10 to 20 minutes in rehabilitation to cool down and rehydrate can prevent illness and injury.

Respiratory Protection Program

908.1 PURPOSE AND SCOPE

The purpose of this policy is to identify the different types of respiratory protection equipment provided by the Authority, the requirements and guidelines for the use of respirators, and other mandates associated with their use.

This policy applies to all members whose job duties could require them to use respiratory protection due to exposure to atmospheres where there is smoke, low levels of oxygen, high levels of carbon monoxide, or the presence of toxic gases or other respiratory hazards (29 CFR 1910.134; OAR 437-002-0182; OAR 437-002-0120).

908.1.1 DEFINITIONS

Definitions related to this policy include:

Immediately dangerous to life or health (IDLH) - Any atmosphere that poses an immediate threat to life, would cause irreversible adverse health effects, or would impair an individual's ability to escape from a dangerous atmosphere. Interior atmospheric conditions at structure fires beyond the incipient stage are considered IDLH, as are a variety of rescue types.

Respiratory protection - Any device that is worn by the user to reduce or eliminate exposure to harmful contaminants through the inhalation of those contaminants.

908.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to require members to use the proper level of respiratory protection, as described below, when working in hazardous conditions. The level of protection may be increased or decreased by a Company Officer or Incident Commander (IC) based on an evaluation of the hazard. Members shall not be required or allowed to enter or work in hazardous conditions without proper respiratory protection and shall be trained in the proper use and care of the devices.

908.3 RESPIRATORY PROTECTION PROGRAM ADMINISTRATOR

The Fire & EMS Chief will designate a program administrator with sufficient training or experience to oversee the objectives of this policy and ensure that the Authority meets any legal mandates related to respiratory protection.

The administrator shall:

- (a) Maintain, implement, and administer a written respiratory protection program.
- (b) Ensure the written respiratory protection program and related procedures are followed and appropriate.
- (c) Ensure the procedures and written respiratory protection program address relevant mandates.
- (d) Ensure selected respirators continue to effectively protect members.

Respiratory Protection Program

- (e) Have supervisors periodically monitor member respirator use to make sure members are using them properly.
- (f) Regularly ask members who are required to use respirators for their input on program effectiveness and whether they have problems with the following:
 - (a) Respirator fit during use
 - (b) Any effects of respirator use on work performance
 - (c) Respirators being appropriate for the hazards encountered
 - (d) Proper use under current work site conditions
 - (e) Proper maintenance
- (g) Ensure the Authority covers the costs associated with respirators, medical evaluations, fit testing, training, maintenance, travel, and wages, as applicable.
- (h) Provide direction for respirator selection.
- (i) Require medical evaluations for members who use respiratory protection as set forth in 29 CFR 1910.134.

908.4 USE OF RESPIRATORY PROTECTION

Members exposed to harmful environments in the course of their assigned activities shall use respiratory protection devices.

Members using respiratory protection shall ensure that they have no facial hair between the sealing surface of the facepiece and the face that could interfere with the seal or the valve function. Members also shall ensure that they have no other condition that will interfere with the face-to-facepiece seal or the valve function.

Members shall not wear corrective glasses, goggles, or other personal protective equipment (PPE) that interferes with the seal of the facepiece to the face, or that has not been previously tested for use with that respiratory equipment.

For all tight-fitting respirators, members shall perform a user seal check each time they put on the respirators, using the procedures in 29 CFR 1910.134, App. B-1 or other authority-approved procedures recommended by the respirator manufacturer.

Company Officers shall monitor members using respiratory protection and their degree of exposure or stress. When there is a change in work area conditions or when a member's degree of exposure or stress may affect respirator effectiveness, the Company Officer shall reevaluate the continued effectiveness of the respirator and shall direct the member to leave the respirator use area when:

- (a) It is necessary for the member to wash their face and the respirator facepiece to prevent eye or skin irritation associated with respirator use.
- (b) The member detects vapor or gas breakthrough, or when there is a change in breathing resistance or leakage of the facepiece.

Respiratory Protection Program

- (c) The member needs to replace the respirator or the filter, cartridge, or canister.

Members who detect vapor or gas breakthrough, changes in breathing resistance, or leakage of the facepiece shall replace or repair the respirator before returning to the work area.

908.4.1 USE OF SELF-CONTAINED BREATHING APPARATUS

Self-contained breathing apparatus (SCBA) are atmosphere-supplying respirators for which the breathing air source is designed to be carried by the user.

Members shall use SCBA when entering an atmosphere that may be IDLH. These situations may include but are not limited to:

- (a) Entering an area that may be oxygen deficient such as confined spaces, trenches, unventilated structures, or septic tanks.
- (b) Engaging in any firefighting operations, with the possible exception of a vegetation fire.
- (c) Entering the hot zone of a hazardous materials incident.
- (d) Entering any area where contaminant levels may become unsafe without warning, or any situation where exposures cannot be identified or reasonably estimated.
- (e) Any time use is specified by the [Captain] or IC.

Facepieces should be donned and regulators attached before entering any smoke-filled area or IDLH environment. Use of SCBA shall not cease until approved by the IC.

908.4.2 USE OF FULL-FACE RESPIRATORS

Full-face respirators are respirators that fit over the full face to protect the face and eyes from contaminants at the same time they filter air.

Company Officers or the IC may allow the use of full-face respirators in situations where, due to the duration of the incident and level of exposure, the use of SCBA is not necessary or practical. These situations may include but are not limited to:

- (a) Hazardous materials incidents where members are not working in the hot zone.
- (b) Incidents involving weapons of mass destruction where members are outside of the hot zone and not directly exposed to any known hazard.
- (c) Certain emergency medical responses where additional protection is warranted.

Full-face respirators shall not be used when there is a potential for an oxygen-deficient atmosphere.

908.4.3 USE OF CARTRIDGE RESPIRATORS

Cartridge respirators are a type of air-purifying respirator. They may be fitted with mechanical pre-filters or combination cartridge/filter assemblies for use in areas where gases, vapors, dusts, fumes, or mists are present. The correct cartridge must be selected prior to use.

A Company Officer or IC may specify the use of cartridge respirators in situations where the use of an SCBA or a full-face respirator is not necessary. These incidents may include vegetation

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fires, exposure to a patient with a communicable disease, and certain other incidents. Cartridge respirators shall not be used if there is a potential for an oxygen-deficient atmosphere or a risk of exposure to the member's face or eyes.

Cartridge respirator filters shall be replaced whenever:

- The wearer begins to smell, taste, or be irritated by a contaminant.
- The wearer begins to experience difficulty breathing due to filter loading.
- The cartridges or filters become wet.
- The expiration date on the cartridges or canisters has been reached.

908.4.4 USE OF N95 MEDICAL MASKS

N95 medical masks are a class of disposable respirators that are approved by the Food and Drug Administration and the National Institute for Occupational Safety and Health (NIOSH) as suitable for use where fluid resistance is a priority. The masks protect against particulate contaminants that are 0.3 microns or larger, and meet the Centers for Disease Control and Prevention guidelines for the prevention of tuberculosis exposure. Misuse of the N95 respirators may result in serious injury or death. N95 masks should only be used to protect the wearer from particulate contaminants and are not suitable in an oxygen-deficient atmosphere or where an unsafe level of carbon monoxide exists.

908.4.5 TRAINING

Members should not use respirators unless they have completed the mandatory training requirements for the selected device (see the Respiratory Protection Training Policy).

908.5 EQUIPMENT ACQUISITION AND SPECIFICATIONS

908.5.1 SCBA REQUIREMENTS

Western Lane Fire and EMS Authority's SCBA shall meet the standards found in the most current National Fire Protection Association (NFPA) publication and approved for use by NIOSH. Approved SCBA must be in compliance with the requirements of OAR 437-002-0182(19).

The Western Lane Fire and EMS Authority shall use only the respirator manufacturer's NIOSH-approved breathing-gas containers, marked and maintained in accordance with the quality assurance provisions of the NIOSH approval for the SCBA as issued in accordance with the NIOSH respirator certification standard at 42 CFR 84.1 et seq.

908.5.2 COMPRESSED BREATHING AIR

All compressed air cylinders used with SCBA must meet U.S. Department of Transportation and NIOSH criteria (OAR 437-002-0182(19)). Air samples shall be taken from the compressor when the system is installed or repaired and every six months, to be analyzed in accordance with the requirements of OAR 437-002-0182(21).

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Compressed breathing air used in SCBA should meet at least the requirements for Grade D breathing air as described in the American National Standards Institute Compressed Gas Association Commodity Specification for Air (G-7.1-2018) (OAR 437-002-0182(21)).

908.6 RESPIRATOR FIT TESTING

Fit tests are used to qualitatively or quantitatively evaluate the fit of a respirator on an individual. Each new member shall be fit tested before being permitted to use SCBA in a hazardous atmosphere. Fit tests may only be administered by persons determined to be qualified by the program administrator.

After initial testing, fit testing shall be repeated:

- (a) At least once every 12 months.
- (b) Whenever there are changes in the type of SCBA or facepiece used.
- (c) Whenever there are significant physical changes in the user (e.g., obvious change in body weight, scarring of the face seal area, dental changes, cosmetic surgery, any other condition that may affect the fit of the facepiece seal).

908.6.1 RESPIRATOR FIT TESTING PROCEDURES

Fit testing is to be done only in a negative-pressure mode. If the facepiece is modified for fit testing, the modification shall not affect the normal fit of the device. Such modified devices shall only be used for fit testing and not for field use.

908.6.2 FIT TESTING RECORDS

The Training Coordinator shall be responsible for maintaining records of all fit testing.

Current fit test records shall be retained as required by the authority records retention schedule, but in all cases at least until the next fit test is administered. Fit test records shall include:

- (a) Name of person tested.
- (b) Test date.
- (c) Type of fit test performed.
- (d) Description (e.g., type, manufacturer, model, style, size) of the respirator tested.
- (e) Results of fit tests (e.g., quantitative fit tests should include the overall fit factor and a printout or other recording of the test).
- (f) The written guidelines for the respirator fit testing program, including pass/fail criteria.
- (g) Instrumentation or equipment used for the test.
- (h) Name or identification of test operator.

908.7 RESPIRATOR MEDICAL EVALUATION QUESTIONNAIRE

All members who are required to use respiratory protection must complete a medical evaluation questionnaire upon initial fit testing and annually thereafter and if any of the following conditions arise between annual tests:

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- (a) A member reports medical signs or symptoms that are related to the ability to use a respirator.
- (b) A Physician or Licensed Health Care Professional (PLHCP), a supervisor, or the respirator program administrator informs the employer that an employee needs to be re-evaluated.
- (c) Information from the respiratory protection program indicates a need for an employee re-evaluation; this includes observations made during fit testing and program evaluation.
- (d) A change occurs in workplace conditions (e.g., physical work effort, protective clothing, temperature) that may result in a substantial increase in the physiological burden placed on an employee.

The questionnaires will be reviewed by a PLHCP selected by the Authority to determine which, if any, members need to complete physical examinations.

The Training Coordinator shall be responsible for maintaining records of all respirator medical evaluation questionnaires and any subsequent physical examination results.

908.8 SCBA INSPECTION, MAINTENANCE, AND STORAGE

Prior to each shift, members are required to physically inspect and operate all SCBA and respirators that are on frontline fire apparatus. If the equipment is not in daily use, it should be inspected at least once a week and after each cleaning. Inspection should include but is not limited to:

- (a) All alarm devices on the SCBA should be tested for proper operation.
- (b) Any SCBA or respirator that is not operating properly or is below authority standard air volume shall be taken out of service immediately until the problem is remedied.
- (c) Rubber facepiece:
 - 1. Excessive dirt
 - 2. Cracks, tears, holes
 - 3. Distortion from improper storage
 - 4. Cracked, loose, or scratched lenses (full facepiece)
 - 5. Broken or missing mounting clips
- (d) Head straps:
 - 1. Breaks or tears
 - 2. Loss of elasticity
 - 3. Broken or malfunctioning buckles or attachments
 - 4. Excessively worn serrations of the head harness which might allow the facepiece to slip
- (e) Inhalation and exhalation valves:

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1. Detergent residue, dust particles, or dirt on the valve seal
 2. Cracks, tears, or distortion in the valve material or valve seal
 3. Missing or defective valve covers
- (f) Filter elements:
1. Proper filter for the hazard
 2. Approved designation (NIOSH)
 3. Missing or worn gaskets
 4. Worn thread
 5. Cracks or dents in filter housing

908.8.1 MAINTENANCE, INSPECTION, AND ANNUAL SERVICE

Members should thoroughly clean and sanitize all SCBA and respirators after each use.

Respirators should be cleaned and sanitized according to manufacturer recommendations.

All partially empty bottles should be replaced with full bottles. Members should perform the inspections noted above before placing an SCBA or respirator back in service.

Every SCBA shall be inspected monthly by the Authority and serviced on an annual basis by individuals who have been trained and certified by the SCBA manufacturer to perform such annual servicing. SCBA bottles shall be hydrostatically tested pursuant to applicable federal regulations, state standards, and manufacturer recommendations.

All maintenance and inspection mandates of 29 CFR 1910.134 shall apply.

908.8.2 STORAGE

Respirators in storage shall be protected against:

- Dust.
- Sunlight.
- Heat.
- Extreme cold.
- Excessive moisture.
- Damaging chemicals.

Freshly cleaned respirators can be stored in reusable plastic bags or in a storage cabinet. Care must be taken so that distortion of the rubber or elastic parts does not occur. Respirators shall not be stored in lockers or vehicles unless the respirators are stored in individual containers and are protected from damage.

All filters, cartridges and canisters shall be properly labeled and color-coded with NIOSH approval labels. Labels shall not be removed and must remain legible.

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908.8.3 FLOW TESTING

The Authority shall conduct annual flow testing on all SCBA. A flow test, also known as a performance test, ensures that the SCBA is performing to the manufacturer's specifications. Unlike basic inspections and functional testing, flow testing requires specialized equipment. The Authority shall use NFPA standards or the SCBA manufacturer's requirements for flow testing, whichever is more stringent.

Exposing SCBA to extreme temperatures, water or chemicals can degrade SCBA performance. If an SCBA is exposed to any type of corrosive material that could lead to a component failure, it should be sent to a certified SCBA technician for testing. If a member suspects that an SCBA has been compromised or damaged, a flow test should be conducted to ensure that it is in good working order.

All annual flow testing must be performed by a certified SCBA technician.

908.9 EXPOSURES

Any member who is exposed to a hazardous atmosphere should immediately leave the room or area and move to an area containing fresh, uncontaminated air. Physical symptoms of hazardous atmosphere exposure may include but are not limited to:

- Difficulty breathing.
- Dizziness, headache, or other distress symptoms.
- A sense of irritation.
- A smell or taste of contaminants.

If a member feels ill or impaired in any way, a supervisor should be notified and emergency medical personnel summoned if not already available on-scene. Any time there is a doubt about the need for medical care, medical care shall be obtained. Any injury or exposure must be documented on an injury reporting form. Under most circumstances, the exposed member should not drive a vehicle.

An attempt should be made to identify the exposure agent by questioning the facility representative or by reviewing the hazardous materials inventory. A supervisor should attempt to make this determination. If possible, a Safety Data Sheet for the exposure agent should be obtained.

Personal Alert Safety System (PASS) Devices

909.1 PURPOSE AND SCOPE

The purpose of this policy is to safeguard members who are engaged in interior structural firefighting activities or other immediately dangerous to life and health (IDLH) conditions that require the use of a self-contained breathing apparatus (SCBA) by providing each member so engaged with a personal alert safety system (PASS) device. PASS devices are designed to monitor responder movement and alert others to a lack of movement (OAR 437-002-0182(20)).

909.2 POLICY

It is the policy of the Western Lane Fire and EMS Authority to provide all members engaged in interior structural firefighting activities or other emergency operations that require an SCBA with a PASS device.

909.3 USE OF PASS DEVICES

All PASS devices purchased before July 1, 2016, shall meet the requirements of the National Fire Protection Association (NFPA) standard 1982, 1983 edition. All PASS devices purchased on or after July 1, 2016, shall meet the requirements of NFPA standard 1982, 2013 edition (OAR 437-002-0182(20)).

Members shall wear a PASS device any time they are in atmospheres that are IDLH, including rescue, fire or other hazardous condition (OAR 437-002-0182(20)).

The Incident Commander (IC) shall apply personnel accountability measures to track the entry and exit of members from hazardous areas. A PASS device should be viewed as a last resort for members to summon help when they are unable to notify others that they are in distress (OAR 437-002-0182(10)).

909.4 MAINTENANCE OF PASS DEVICES

All PASS devices shall be tested at least monthly and repaired and maintained by qualified members or service representatives in accordance with manufacturer recommendations (OAR 437-002-0182(20)).