



# CITIZEN GRIEVANCE FORM

A person who believes that a governing body has acted in violation of ORS 192.610 to 192.705 may, within 30 calendar days of the alleged violation, file a written grievance with the public body whose governing body is alleged to have violated ORS 192.610 to 192.705, setting forth the specific facts and circumstances that the person asserts amounted to a violation if ORS 192.610 to 192.705.

NAME \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

WORK ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

CELL PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

DATE OF COMPLAINT \_\_\_\_\_

NAME OF GOVERNING BODY INVOLVED (check all that apply):

- Western Lane Fire and EMS Authority
- Siuslaw Valley Fire & Rescue
- Western Lane Ambulance District

DATE OF OCCURANCE \_\_\_\_\_ TIME \_\_\_\_\_

DESCRIPTION OF GRIEVANCE (USE ADDITIONAL PAGES AS NECESSARY)/SPECIFIC FACTS AND CIRCUMSTANCES THAT AMOUNTS TO A VIOLATION OF THE PUBLIC MEETING LAW \_\_\_\_\_

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It is the policy of Western Lane Fire & EMS Authority ("WLFEA") to accept and thoroughly investigate any grievances from individuals who believe that a violation of public meeting laws has occurred.

The grievance process allows an opportunity for the board to investigate any allegations, correct, and respond. The information below will provide you with the necessary information on filing a grievance with the Board of Directors.

Should you have any questions about the grievance process you are encouraged to contact our office at 541-997-3212.

I have read and understand the above statement and have presented true and accurate facts.

YOUR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

### FOR OFFICE USE ONLY

WLFEA EMPLOYEE'S NAME RECEIVING GRIEVANCE \_\_\_\_\_

DATE \_\_\_\_\_ TIME \_\_\_\_\_ COPY OF GRIEVANCE GIVEN TO GRIEVANT:  YES  NO