

**Western Lane Ambulance District
Siuslaw Valley Fire and Rescue
Western Lane Fire and EMS Authority
2625 Highway 101 North, Florence, OR 97439
Joint Board Meeting Minutes, April 24, 2025, 6:00 p.m.
The Zoom recording will be on the WLFEA Website.**

SVFR & WLFEA BOARD MEMBERS PRESENT:

Director Jim Palisi

Not Present Director Keith Stanton, Director Mendolia, Director Laurie Heppel, and Director David Carrillo

WLAD & WLFEA BOARD MEMBERS PRESENT:

Director Mike Webb

Not Present Director Vanessa Buss, Director Cindy Russell, Director Adam Holbrook, and Director Linda Stent

STAFF PRESENT:

Fire and EMS Chief Michael Schick, Office Manager Trish Lutgen, Deputy Chief Rob Chance, Division Chief Andy Gray, and Recording Secretary Mary Dimon

Chief Schick called the meeting to order at 6:00 p.m. The flag salute was completed, and a roll call, no quorums were established for SVFR, WLAD, and WLFEA.

PUBLIC COMMENT: None

Melissa House Western Lane Crisis Response Program Manager: House introduced Cindy Gentry the Program Assistant Manager. and updated the group on the on the call volume WLCR responded to 191 calls and has prevented 70 people from going to jail or to the ER. 116 of the calls were suicidal and outreach supported 11 people.

CONSENT AGENDA: No Quorum was established

Meeting Minutes: Regular Meeting March 27, 2025

Staff Reports

Correspondence

REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:

Office Manager Trish Lutgen was prepared to answer any questions.

OLD BUSINESS:

1. Policies from March 27, 2025: **No Quorum carry over to May 2025 Meeting**

NEW BUSINESS:

1. SVFR Resolution 2025-02: Supplemental Budget Dues and Fees (Elevator & Radio) **No Quorum carry over to May 2025 Meeting**
2. SVFR Resolution 2025-03: Surplus Type VI Brush Truck **No Quorum carry over to May 2025 Meeting**
3. WLFEA IT Managed Services RFP **No Quorum carry over to May 2025 Meeting**

4. Bank Accounts: Update Signers **No Quorum carry over to May 2025 Meeting**

Policies for Review: **No Quorum carry over to May 2025 Meeting**

Chief Schick asked the directors to review the below policies by the next meeting. He would appreciate any recommendations or suggested changes.

- a) 405 – Community Fire Station Visitation Program
- b) 406 – Hazardous Materials Disclosures
- c) 407 – Maximum Occupancy - Overcrowding
- d) 408 – Juvenile Firesetter Referrals
- e) 409 – Fire Watch Services
- f) 410 – Fireworks Displays
- g) 335 – Cost Recovery

DIRECTOR COMMENTS:

FUTURE BUSINESS:

The next Regular Joint Board Meeting and Budget Hearing is scheduled for May 22, 2025, at 6:00 p.m.

The Regular meeting adjourned at 6:10 p.m. and went into Executive Session.

Executive Session: Per ORS 192.660(2)(d) to conduct deliberations with persons you have designated to carry on labor negotiations.

Respectfully submitted,
Mary Dimon, Recording Secretary