

## Networking Equipment

- Are there firewalls currently in place? Yes, there are two
- What is the brand of the firewalls? Cisco & Sophos
- Do the firewalls have an active support agreement in place? Yes
- Network Switches? There are four switches.
- DATTO endpoint backup
- Routers? Two
- Wireless Access Points? Eight
- Do you have a network drawing, or any documentation of the network? Current Managed Service provider has network documentation no drawing available.

## Servers:

- How many servers are in the environment?
  - How many physical? 2
  - How many virtual? 5 within the 2 physical servers.
- What are the functions of the servers? The primary use is hosting applications (financial software) and File sharing. These servers hold employment records, financial system, some legal records, medical records, records requests, contracts, minutes, forms, videos, photos.
- What version of Windows Server is on the servers? Not sure, windows 10 or 11.

## Computers/Printers:

- How many computers are present in the environment? 42 total computers and 15 laptops and a Microsoft tablet used for a variety of things (i.e., reader board). Actual daily use PCs approximately 20 Desktops and 12 laptops.
- Do all computers have a windows operating system? Yes, except for the ipads
- What version of Windows is on the computers? version 10 and/or 11.
- There are also ipads (Over 20) that should have some sort of security added/maintained.
- How many shared office printers: 2 multi-function large office copy machines with scanning
- How many desktop printers? Approximately 8 desktop printers
- 3 label makers

### Users:

- How many users have their own device? Approximately 13 and a few might have a desktop and approximately 4 laptops.
- How many users don't have their own computer, but they share a computer with others? Approximately 50 users
- How many users, if any, don't touch a computer, but get email on a mobile device? Not sure, anyone with a WLFEA email address.

### Backup and Disaster Recovery:

- How long can you be down if you have an issue causing server(s) to go down? This depends. Worst case scenario, three days.
- How much total data is on the server(s)? Capacity: 2.2 TB 4.4 TB  
Utilization: 680 GB & 798 GB Memory: 64 GB Capacity
- How long are you required to retain data? It is dependent on Oregon Data Retention Laws.
- What tools are in place today? Please specify what's being used for:
  - Servers Datto is in place for servers – Onsite and Offsite backups all servers, system and data drives every hour daily. All is replicated offsite
  - Workstations – if applicable N/A
  - Email Datto SAS is not in place. Nothing in place.

### Microsoft Licenses – renewal on April 1, 2025

- Are you billed direct or through a provider?  
We are billed through a provider; however, we are not happy with the lack of license standardization nor the lack of control.
- For the O365 licenses, do you know which type you currently have?
  - Licenses are currently all over the place and should be cleaned up/standardized
  - NCE Microsoft 365 Apps for Enterprise Annual Paid Monthly - Qty 1
  - NCE Office 365 E3 Annual Paid Monthly - Qty 4
  - NCE Exchange Online (Plan 1) Annual Paid Monthly - Qty 24 / 1 unassigned
  - NCE Exchange Online (Plan 2) Annual Paid Monthly - Qty 13 / 1 unassigned
  - NCE Microsoft 365 Business Standard Annual Paid Monthly - Qty 22 / 1 unassigned
  - Azure Information Protection Premium P1 - Qty 16 / 4 unassigned

## Security

- What security solutions are in place today? Sophos intercept X as endpoint detection software: desktops, laptops and servers
  - Email – standard Microsoft
  - SOC / SIEM – Datto RMM
  - EDR / MDR – Sophos (see above)
  - Penetration testing / Vulnerability scanning – Nothing Active
  - MFA – available not utilized 100%

## Miscellaneous Items

- Hotspots/cradle points for Narc Box connectivity
- Do the 22 part time responders or 20 volunteers require IT support? If yes, please describe what level of support is being provided so we have a better understanding.  

Yes, but minimal. Generally, situations are regarding logging on to a computer, not being able to access the internet, or not getting emails would be the types of support needed.
- VPN: From station to station, remote client VPNs total 7, vender VPN 2
- Is Data Loss Protection (DLP) in place today? Yes, DLP policies in place for email but nothing else.
- Is an email retention and archiving solution in place today? Not in place
- What size is the Datto backup? Your Datto backup consumption is as follows:  

WLFEA-DATTO02 - 786.53 GB  
WLFEA-DATTO05 - 515.5 GB
- Special projects versus maintenance, how do you want it written in the RFP? As long as we can tell the difference, we do not care. You could consider the whole project a new project especially if we are getting the .gov and moving to the cloud. You could also consider this a keep “as is” and the move to .gov a special project.
- What is the date that it will be awarded? We have company interviews tentatively set for the week of April 7<sup>th</sup>. We hope to have someone selected and in place by July 1, 2025.
- What is the current financial software and what are you moving too? We are currently utilizing Quickbooks online and will be moving to CenterPoint on April 1, 2025. It will be housed on our server.
- Has the issue of the two servers not talking to each other been resolved? Yes, staff seems to believe the issue has been resolved. The only issues now are staff knowing how to log on to each of the servers.