

**Western Lane Ambulance District
Siuslaw Valley Fire and Rescue
Western Lane Fire and EMS Authority
2625 Highway 101 North, Florence, OR 97439**

Joint Meeting Minutes, May 25, 2023, 6:00 p.m.
The Zoom recording will be posted on SVFR & WLAD Websites

SVFR & WLFEA BOARD MEMBERS PRESENT: Directors Sam Spayd and Alan Burns. Directors Laurie Heppel and Jim Palisi via Zoom **Not Present:** Director Tim Mendolia

WLAD & WLFEA BOARD MEMBERS PRESENT: Directors Adam Holbrook, Cindy Russell, and Mike Webb. Director Vanessa Buss arrived at 6:20pm. **Not Present:** Director Rick Yecny

STAFF PRESENT: Fire and EMS Chief Schick, Dina McClure, Holly Lais. Deputy Chief House via Zoom.

Chief Schick called the meeting to order at 6:00 p.m. Roll Call established quorums.

PUBLIC COMMENT: None

PRESENTATION: FY22 Audit Reports, Accuity LLC

- Kori Sarrett reported via Zoom that Accuity will be WLFEA’s auditor over the next three years. She gave kudos to the staff for their organization and said there were good systems in place. She said Accuity had recommendations that were quickly addressed by staff. WLFEA needed to reconcile payables with SVFR and WLAD and adjust the budget resolution wording to match the breakout of funds.
- Director Webb asked about the WLAD third party ambulance billing reconciliation process. McClure explained that staff is working with Systems Design West to reconcile their Month End Summaries with WLAD’s bank statements.

SVFR ADOPTING FY23-24 BUDGET:

- Opened Public Hearing
- Hear Public Comments: None
- Closed Public Hearing

WLAD ADOPTING FY23-24 BUDGET:

- Opened Public Hearing
- Hear Public Comments: None
- Closed Public Hearing

- a. SVFR Action Item: Resolution 2023-03 Adopting FY23-24 Budget
Director Palisi made a motion to approve Resolution 2023-03 Adopting FY23-24 Budget. Director Heppel seconded. All in favor, motion carried.
- b. WLAD Action Item: Resolution 2023-02 Adopting FY23-24 Budget
Director Webb made a motion to approve Resolution 2023-03 Adopting FY23-24 Budget. Director Holbrook seconded. All in favor, motion carried.

CONSENT AGENDA:

- Meeting Minutes: 4/27/23
- Staff Reports
- Correspondence

CALL VOLUMES:

- Call Volumes were provided in the board packet under Chief House's report.

REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:

- McClure reported SVFR and WLFEA financials are looking good. WLAD is over in expenditures in Vehicle and Medical costs. She will be creating a resolution to bring to the next board meeting to move money from Contingency to Materials and Services to cover those overages.

OLD BUSINESS:

- WLAD Action Item: Approve Amended Resolution 2022-02 Adopting the FY22-23 Budget
Director Holbrook made a motion to approve the Amended Resolution 2022-02 Adopting the FY22-23 Budget. Director Webb seconded. All in favor, motion carried.

NEW BUSINESS: None**DIRECTOR COMMENTS:**

- Chief Schick announced the WLCR program was approved for a \$1.5M grant over the next 4 years. It will be used to help augment or replace county funding. Director Buss added that the Boys & Girls Club also received their grant.
- Director Russell expressed concern over the dismissal of the Palliative Care Program with PeaceHealth and the impact it could potentially have on our Mobile Integrated Healthcare (MIH) and transports.

SVFR & WLAD Executive Session per ORS 192.660 (2) (i) Chief Performance Evaluation: Rescheduled.

FUTURE BUSINESS:

The next scheduled Joint Board Meeting is Thursday, June 22, 2023, at 6:00 pm.

The meeting adjourned at 6:23 p.m.

Respectfully submitted,
Holly Lais
Recording Secretary