

Siuslaw Valley Fire and Rescue Civil Service Commission Meeting Minutes for October 14, 2020

MEMBERS PRESENT: Commissioners John Egar, Ave Bernard, and Brenda Gilmer.

STAFF PRESENT: Chief Michael Schick, Dina McClure, Matt House, and Mary Dimon

CALL TO ORDER:

The meeting was called to order by Ave Bernard at 1:01 p.m.

ROLL CALL/ ESTABLISHMENT OF QUORUM

APPROVAL OF MINUTES:

Commissioner Bernard made a motion to approve the October 7, 2020, Meeting Minutes. Commissioner Egar seconded; the motion was passed unanimously.

OLD BUSINESS: Approve Job Descriptions

Commissioner Bernard opened the meeting and said after further review of the job descriptions he was ok with the way they were worded. Commissioner Gilmer thought that the wording in the last sentence of the Division Chief of Operations job description needed to be reworded to say successful candidate shall reside within the district boundaries of Western Lane Fire and EMS Authority within six months of employment date of hire.

Commissioner Bernard made a motion to approve the job descriptions for Division Chief of Operations, Captain, Lieutenant, and FF/Engineer with a change to the wording on the last sentences of the Division Chief of Operations to say within six months of employment date of hire. Commissioner Gilmer seconded; the motion was passed unanimously.

NEW BUSINESS: None

COMMISSIONER COMMENTS:

Commissioner Gilmer asked if there was a map available to show the boundaries of the district. There are a couple of different maps that Chief Schick will email to her.

FUTURE AGENDA BUSINESS:

The next meeting will be as needed.

ADJOURNMENT: The meeting was adjourned by Ave Bernard at 1:27 p.m.

Mary Dimon
Administrative Assistant
Recording Secretary