

**Western Lane Ambulance District  
Siuslaw Valley Fire and Rescue  
Western Lane Fire and EMS Authority  
2625 Highway 101 North, Florence, OR 97439**

**Joint Meeting Minutes, December 15, 2022, 6:00 p.m.**  
The Zoom recording will be posted on SVFR & WLAD Websites

**SVFR and WLFEA BOARD MEMBERS PRESENT:** Directors Laurie Heppel, Jim Palisi, Sam Spayd, and Tim Mendolia  
**Not Present:** Alan Burns

**WLAD and WLFEA BOARD MEMBERS PRESENT:** Directors Mike Webb, Vanessa Buss, John Murphey, Adam Holbrook, and Cindy Russell

**STAFF PRESENT:** Chief Schick, Deputy Chief House, Dina McClure, Rob Chance, and Holly Lais

**Chief Schick called the meeting to order at 6:00 p.m. Roll Call established quorums.**

**PUBLIC COMMENT:** None

**PRESENTATION: RECOGNITION TO OUTGOING WLAD DIRECTOR JOHN MURPHEY**

- Director Murphey was presented with a plaque and was thanked for his many years of service as a Board Director and Budget Committee member.

**APPOINT AND SWEAR IN WLAD DIRECTOR RICK YECNY**

- Director Rick Yecny was appointed by Director Russell. He gave his oath and will serve until June 30, 2023.

**SWEAR IN LIEUTENANT THOMAS KOZLOWSKI**

- Lieutenant Thomas Kozlowski was sworn in by Chief Schick.

**CONSENT AGENDA:**

- October 27, 2022, Joint Board Meeting Minutes
- Staff Reports
- Correspondence

**CALL VOLUMES:**

- Call Volumes had been provided in the board packet under Chief House's report. Chief House noted there were no significant changes.

**2022 OPERATIONS YEAR IN REVIEW**

- Chief House provided a summary of the end-of-year accomplishments and projects the district had completed or is actively working on for 2022. He listed actions in areas of Operations, Apparatus, Facilities, Technology, and Training.

**REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:**

- McClure reported the financials were tracking around 41.7%. SVFR Operations expenses look good, a few were high but will even out.
- She will do bank transfers later in the month from SVFR's General Fund into the two Capital Reserve accounts per the budget.
- WLFEA's income distribution is currently uneven due to invoice coding. This will be corrected and reflected in the financials next month.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- A.** WLAD Action Item: Approve Purchase of Type I Ambulance with Capital Reserve Funds  
**Director Webb motioned to approve the Purchase of a Type I Ambulance with Capital Reserve Funds.**  
**Director Buss seconded. All in favor, motion carried.**
- B.** WLFEA Action Item: Approve Oregon Fire Service Capacity Program grant submission.  
**Director Palisi motioned to Approve the Oregon Fire Service Capacity Program grant submission.**  
**Director Heppel seconded. All in favor, motion carried.**

**DIRECTOR COMMENTS**

- Director Palisi gave kudos to WLFEA on the Operations consolidation and recommended the district develop an action plan to provide staff with a counselor. This will help to retain staff. Chief Schick agreed and said the district uses the EAP program as a starting point.
- Director Spayd asked about the Burn-to-Learn scheduled for December 17<sup>th</sup> and said the Toys for Tots event was "awesome." He gave kudos to the staff who worked on it and would like to see more PR for it next year.
- Director Heppel said she had the opportunity to "ride-a-long" with emergency staff. She thanked the staff and complimented their work.
- Director Russell wished everyone a Merry Christmas.

**FUTURE BUSINESS:** The next scheduled Joint Board Meeting is Thursday, January 26, 2023, at 6:00 pm.

**The Regular Joint Meeting adjourned at 6:30 p.m.**

Respectfully submitted,  
 Holly Lais  
 Recording Secretary