

**Western Lane Ambulance District  
Siuslaw Valley Fire and Rescue  
Western Lane Fire and EMS Authority  
2625 Highway 101 North, Florence, OR 97439**

**Joint Meeting Minutes, March 23, 2023, 6:00 p.m.**  
The Zoom recording will be posted on SVFR & WLAD Websites

**SVFR and WLFEA BOARD MEMBERS PRESENT:** Directors Laurie Heppel, Jim Palisi, Alan Burns, Tim Mendolia, and Sam Spayd

**WLAD and WLFEA BOARD MEMBERS PRESENT:** Directors Mike Webb, Vanessa Buss, Rick Yecny, and Adam Holbrook **Not Present:** Director Cindy Russell

**STAFF PRESENT:** Chief Schick, Deputy Chief House, Dina McClure, and Holly Lais

**Chief Schick called the meeting to order at 6:00 p.m. Roll Call established quorums.**

**PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- 1/26/23 Joint Board Meeting Minutes (2/23/23 meeting cancelled)
- Staff Reports
- Correspondence

**CALL VOLUMES:**

- Call Volumes were provided in the board packet under Chief House's report. Chief House noted volumes were still trending down and correlated that to the non-busy season. He gave kudos to the responders who isolated a Structure Fire to the garage and prevented extension on March 11<sup>th</sup>.

**REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:**

- McClure reported the FY is 8 months through and tracking around 67%. All three Audits are complete, and the auditors will give a presentation at April's meeting.
- House answered Director Yecny's question regarding GEMT reimbursement rates.

**OLD BUSINESS:**

1. WLAD Action Item: Appoint Board Secretary/Treasurer  
**Director Webb made a motion to appoint Director Holbrook as WLAD Board Secretary/Treasurer. Director Yecny seconded. All in favor, motion carried.**
2. WLFEA Action Item: Appoint Board Secretary/Treasurer  
**Director Webb made a motion to appoint Director Buss as WLFEA Board Secretary/Treasurer. Director Burns seconded. All in favor, motion carried.**

**NEW BUSINESS:**

1. Chief Schick called to order a Joint Meeting of the SVFR Board of Directors and Local Contract Review Board to hear public comments and consider a Resolution to opt out of the Attorney General's Model

Public Contracting Rules and formally adopt a similar set of Contracting Rules that have been updated at the advice of the District's legal counsel.

- Opened Public Hearing
- Public Comments: None
- Closed Public Hearing
- SVFR Action Item: Resolution 2023-02 Joint Resolution of the Board of Directors and Local Contract Review Board Option Out of the Attorney General's Model Public Contracting Rules for the Siuslaw Valley Fire and Rescue  
**Director Spayd motioned to approve Resolution 2023-02. Director Palisi seconded. All in favor, motion carried.**

2. Chief Schick called to order a Joint Meeting of the WLAD Board of Directors and Local Contract Review Board to hear public comments and consider a Resolution to opt out of the Attorney General's Model Public Contracting Rules and formally adopt a similar set of Contracting Rules that have been updated at the advice of the District's legal counsel.

- Opened Public Hearing
- Public Comments: None
- Closed Public Hearing
- WLAD Action Item: Resolution 2023-01 Joint Resolution of the Board of Directors and Local Contract Review Board Option Out of the Attorney General's Model Public Contracting Rules for the Western Lane Ambulance District  
**Director Yecny motioned to approve Resolution 2023-01. Director Webb seconded. All in favor, motion carried.**

3. Chief Schick called to order a Joint Meeting of the WLFEA Board of Directors and Local Contract Review Board to hear public comments and consider a Resolution to opt out of the Attorney General's Model Public Contracting Rules and formally adopt a similar set of Contracting Rules that have been updated at the advice of the District's legal counsel.

- Opened Public Hearing
- Public Comments: None
- Closed Public Hearing
- WLFEA Action Item: Resolution 2023-01 Joint Resolution of the Board of Directors and Local Contract Review Board Option Out of the Attorney General's Model Public Contracting Rules for the Western Lane Fire and EMS Authority  
**Director Burns motioned to approve Resolution 2023-01. Director Spayd seconded. All in favor, motion carried.**

4. SVFR Action Item: Appoint Budget Committee Members. No applications were received for the two vacancies.

5. WLAD Action Item: Appoint Budget Committee Members. There were two applications for three vacancies.

**Director Webb made a motion to appoint Susy Lacer and Ronald Thompson as WLAD Budget Committee Members. Director Buss seconded. All in favor, motion carried.**

6. SVFR Action Item: Appoint Lane Council of Governments Representative
7. WLAD Action Item: Appoint Lane Council of Governments Representative

Director Palisi volunteered to be the SVFR and WLAD Representative for the Lane Council of Governments (LCOG). WLFEA is not a special district and cannot be represented. LCOG's meetings fall on the same day four times a year as the District's Joint Board meetings. Director Palisi was approved to be excused from those meetings.

#### **DIRECTOR COMMENTS**

- Director Palisi recognized Captain Pearson's crew from March 11<sup>th</sup> Structure Fire incident. He recommended fire blankets to help put out electric vehicle fires. Chief House will follow up.
- Director Buss suggested improvements to the living quarters at Station 1. Chief Schick will look into partition walls.
- Director Heppel asked for a community related list of events for Director's to participate in.
- Director Palisi asked if the state grant for apparatus was approved. Chief Schick and House had not heard anything back from the state.
- Chief House informed there is a senate bill going through with the state that would remove the Associate's degree requirement for paramedics to get licensed.

#### **FUTURE BUSINESS:**

The WLFEA Budget Workshop will be held Thursday, April 6, 2023, at 5:30 pm.

The WLAD Budget Committee Meeting will be held Thursday, April 13, 2023, at 5:30 pm.

The SVFR Budget Committee Meeting will be held Thursday, April 20, 2023, at 5:30 pm.

The next scheduled Joint Board Meeting is Thursday, April 27, 2023, at 6:00 pm.

**Director Yecny motioned to adjourn the Regular Joint Meeting at 6:30 p.m. All were in favor.**

Respectfully submitted,  
Holly Lais  
Recording Secretary