

**Western Lane Ambulance District
Siuslaw Valley Fire and Rescue
Western Lane Fire and EMS Authority
2625 Highway 101 North, Florence, OR 97439**

Special Meeting Minutes, March 16, 2023, 6:00 p.m.

SVFR and WLFEA BOARD MEMBERS PRESENT: Directors Jim Palisi, Tim Mendolia, Alan Burns, Laurie Heppel
Not Present: Director Sam Spayd

WLAD and WLFEA BOARD MEMBERS PRESENT: Directors Mike Webb, Vanessa Buss, Rick Yecny and Adam Holbrook
Not Present: Director Cindy Russell

STAFF PRESENT: Chief Schick, Deputy Chief House, Dina McClure

Chief Schick called the meeting to order at 6:00 p.m. Roll Call established quorums.

1. STATION FEASIBILITY PROJECT REVIEW

Chief shared a Power Point Presentation. He introduced the District Map with the Station locations. He shared descriptions of each station, what they currently accommodate and what repairs are needed. The following are summaries for each station:

Station 1 / 2625 Highway 101

- Main fire response, secondary EMS response
- Expansion of living quarters to eight bedrooms
- Expansion of Admin space to seven offices and six cubicles
- Interior updates
- Siding and roof replacement

Station 2 / 243 Laurel Street

- Property and building owned by the City
- Needs considerable updating
- Rarely used for emergency response
- Living quarters used by ODF during fire season
- Do we need it?

Director Burns suggested using other stations for needed office space and expressed concern about losing a fire presence in Old Town if Station 2 was decommissioned. Director Palisi said Stations 1 and 10 could easily cover Old Town if Station 10 added a bay for a fire engine.

Station 3 / 9181 North Fork Road

- HVAC need to be replaced
- Had a resident who moved out, do we want to continue to allow a resident?
- Rarely used for emergency response, occasional Type 6 response

Station 4 / 88973 Sutton Lake Road

- Volunteer fire response
- Needs painting inside and outside
- There is neighborhood pride for this station
- Need to replace conex containers for burn trainings

Station 5 / 6955 Canary Road

- Building and property owned by private entity
- Apron needs to be paved
- Well water system with no storage for tender refills

Station 6 / no address, ADA

- Not used, usually empty
- Owned by private entity
- Do we need it?

Station 7 / 3125 Oak Street

- Property and building owned by the City
- Used for storage, not emergency response
- Small office space, no living quarters
- Roof and siding need to be replaced
- Alternate use suggestions – Gym
- Do we need it?

Director Palisi suggested Stations 3, 6, and 7 be decommissioned. Director Webb asked if Station 7 could be remodeled to accommodate admin offices? Discussison.

Station 8 / 83345 Clear Lake Road

- Volunteer fire response
- No interior living space, RV pad in back
- It's our main station south of the bridge

Station 10 / 410 9th Street on Hospital campus

- Main EMS Response, backup personnel for fire responses
- Property owned by Peace Harbor, building owned by WLAD
- Haphazard interior design
- Bays not adequate to house fire apparatus

Chief showed a picture of the new City Hall building which cost \$3M. Chief shared examples of what it would cost for station analysis studies that include architectural, structural and civil engineers, and mechanical and electrical engineers.

- A district wide master plan would cost \$44,600.
- A Station 1 Feasibility Study and Concept Design would cost \$37,300
- Combined studies would cost \$72,700

Proposals include getting RFPs for architectural and engineering firms to design a new Admin building, prepare RFP for station feasibility study and Standard of Cover study, prepare RFP for addition of an apparatus bay at

Station 10, and prepare RFP for expansion of Station 1. Director Palisi said we can do Standard of Cover study in house. Director Webb said having a third party opinion might be valuable if we have to go to the voters. Director Mendolia said if we decommission any stations, we better give good reason and make sure the public knows why. Director Burns said he sees no reason to close 7 since there is a need for storage and it costs us nothing. Director Webb said a Standard of Cover study would also give the public information and give us an idea of what stations are needed and what stations aren't. There was further discussion but no decisions were made.

2. **REVIEW STATION STAFFING PLANS** to be postponed to a future meeting.

Meeting adjourned at 7:30pm.

Respectfully submitted,
Dina McClure
Recording Secretary